

BerniePortal

June 2021 Employer Release Notes

Four areas of improvement:



1 New Org Chart Functionality:

- Streamline the configuration of the Org Chart by mass assigning managers to their reports
- Employees used to have to be assigned a manager individually which took HR a lot of time when configuring their Org Chart
- Now, HR can save a lot of time when configuring their Org Chart for the first time or when leadership roles have changed within the organization by assigning more than one employee to a manager at a time

2 Improvements to Subgroup Assignment Capabilities:

- Assigning individual employees to their appropriate subgroup used to be a manual and time consuming process, especially after activating a new feature in BerniePortal
- Now, HR can use the new mass assign subgroups tool to replace the manual process of assigning an employee to a subgroup one-by-one
- Quickly and easily assign employees to their appropriate subgroups by moving multiple employees at once from one subgroup (or “Not assigned”) to another in the new “Assign and Move Employees” page

3 PTO Calendar Now Available to Employees:

- PTO Approvers already use the PTO Calendar tool to keep track of when their reports are taking time off
- Now, employees who are assigned to a PTO Subgroup can use the PTO Calendar tool to keep track of when their colleagues are taking time off so that everyone can stay on the same page when it comes to covering a colleague’s “out of office”

4 New BernieBill Benefit Provider: Alpine:

- Alpine BernieBill is the twelfth provider to offer invoicing through BernieBill
- Alpine BernieBill will be available starting August 1, 2021
- Joint announcement webinar with Alpine & BerniePortal scheduled for July