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## PAYMENT

All orders must be prepaid. Purchase orders are accepted by fax or online from government agencies and private companies or organizations. Purchase orders must include shipping charges and proper signature(s) or they will not be processed, and will be returned to the customer for modification.

Prices are subject to change without notification. It is not always possible to keep all titles in stock. We will ship all available publications promptly and back order any out of stock items. If you paid by check and wish to cancel your order before it has shipped, you will be issued a credit. If you paid by credit card, a credit will be issued.

## RETURN/REFUND POLICY

No returns or refunds. Items damaged during shipping will be replaced with like items at no additional cost.

## SHIPPING & HANDLING

For fastest service, order online. Standard orders are shipped via FedEx Ground. FedEx cannot deliver to P.O. boxes. Orders from outside the U.S. must be prepaid in U.S. currency drawn against a U.S. bank and must include additional shipping charges. The customer is responsible for all import duties and taxes. For international shipping, or shipping to Alaska, Hawaii, or Puerto Rico, please contact NFI before placing your order to ensure accurate shipping charges.

## PURCHASE ORDERS - accepted at online checkout too!

Signed and numbered purchase order forms must be attached for your order to be processed. If no purchase order is attached, we cannot process your order. Purchase orders must include the full price of your order, including shipping and handling charges.

*FatherSOURCE™ is operated by National Fatherhood Initiative® (NFI). To place an order, visit [www.fathersource.org](http://www.fathersource.org). For customer service please call 240-912-1263. To reach NFI's main office, please call 301-948-0599.*

PURCHASE AMOUNT	S&H
Up to \$10.00	\$ 2.50
\$10.01 to \$25.00	\$ 5.00
\$25.01 to \$50.00	\$ 7.00
\$50.01 to \$75.00	\$ 8.50
\$75.01 to \$100.00	\$ 10.50
\$100.01 to \$200.00	\$ 15.00
\$200.01 to \$300.00	\$ 25.00
\$300.01 to \$400.00	\$ 35.00
\$400.01 to \$500.00	\$ 45.00
\$500.01 to \$600.00	\$ 55.00
\$600.01 to \$700.00	\$ 65.00
\$700.01 to \$800.00	\$ 75.00
\$800.01 to \$900.00	\$ 85.00
\$900.01 to \$1000.00	\$ 95.00
\$1000.01 to \$1100.00	\$ 105.00
\$1100.01 to \$1200.00	\$ 115.00
\$1200.01 to \$1300.00	\$ 125.00
\$1300.01 to \$1400.00	\$ 135.00
\$1400.01 to \$1500.00	\$ 145.00
\$1500.01 to \$1600.00	\$ 155.00
\$1600.01 to \$1700.00	\$ 165.00
\$1700.01 to \$1800.00	\$ 175.00
\$1800.01 to \$1900.00	\$ 185.00
\$1900.01 to \$2000.00	\$ 195.00
\$2000.01 to \$2100.00	\$ 205.00
\$2100.01 to \$2200.00	\$ 215.00
\$2200.01 to \$2300.00	\$ 225.00
\$2300.01 to \$2400.00	\$ 235.00
\$2400.01 to \$2500.00	\$ 245.00

**FOR ORDERS MORE THAN \$2500, PLEASE CALL 240-912-1263 FOR SHIPPING COSTS!**



To speed order processing, please verify pricing at [www.fathersource.org](http://www.fathersource.org) before mailing your order form.

TITLE	ITEM NO.	QTY.	PRICE EACH	TOTAL
			<b>SUBTOTAL</b>	
<b>SALES TAX*</b> (ID, KY, and MD residents add 6%, SD residents add 4%, CA residents add 7.25%)				
<b>SHIPPING &amp; HANDLING</b> (see page 30)				
			<b>TOTAL</b>	

\*Tax exempt purchases in ID, KY, MD, SD, and CA must be called into 240-912-1263. Thank you.  
 If you wish to include additional items, please attach a separate page.

BILL TO	
DATE	_____
NAME	_____
ORGANIZATION	_____
ADDRESS (CANNOT SHIP TO P.O. BOXES)	_____
CITY / STATE / ZIP	_____
PHONE	_____
FAX	_____
EMAIL	_____ <input type="checkbox"/> Check here to join our e-mail list for exclusive sales and promotions!
SHIP TO (if same as bill to, check here ) <input type="radio"/>	
NAME	_____
ORGANIZATION	_____
ADDRESS (CANNOT SHIP TO P.O. BOXES)	_____
CITY / STATE . ZIP	_____
PHONE	_____
FAX	_____
EMAIL	_____

PAYMENT	
<input type="radio"/>	<b>Signed &amp; Numbered Purchase Order</b> attached (Businesses or governmental units only.)
<input type="radio"/>	<b>Credit Card (circle one)</b> Name & address on credit card must match Bill To info. <b>AmEx / Visa / MasterCard / Discover</b>
CREDIT CARD NUMBER	_____
EXPIRATION	_____
SECURITY CODE	_____ (3-4 digit code located on front/ back of card)
NAME ON CARD	_____
SIGNATURE	_____
<b>CHECK OR MONEY ORDER</b>	
Please make payable to: <b>National Fatherhood Initiative®</b> (Must be accompanied by official order form)	
<b>PO Box 37635, PMB 84123 Philadelphia, PA, 19101-0635</b>	
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Rush delivery options are available. Additional rush delivery fees apply.	
<b>Please call 240-912-1263 prior to ordering.</b>	