
Jersey Central Power & Light Company Direct Install Program Participating Contractor Application

Thank you for your interest in joining the New Jersey Direct Install program. To become a Participating Contractor in the Jersey Central Power & Light Company (JCP&L) program, please follow the steps below:

1. Send application to energysavenj@willdan.com with the following attached:
 - a. Completed application.
 - b. Completed W-9 Form
 - c. New Jersey Division of Revenue Registration (Copy of NJ Business Registration Certificate from the NJ Division of Revenue website for your company https://www1.state.nj.us/TYTR_BRC/jsp/BRCLLoginJsp.jsp)
 - d. Company's license/s (e.g. HVAC Contractor) applicable to the work your company will perform under the Program
 - e. MWVBE Certificate (If applicable)
 - f. Certificate of insurance from your insurer. Required insurance policy and coverage listed below:
 - i. General Liability Certificate of Insurance, employer's Liability, and Automobile Insurance with minimum of \$1,000,000 coverage, \$4,000,000 of excess of Umbrella, and \$2,000,000 professional liability.
 - ii. Certificates must be provided for JCP&L, Willdan, and all other overlapping utility service territories where you intend to operate. See Participation Agreement for more information.
 - iii. Workers Compensation Certificate of Insurance:
 - g. Current Alternate Name form (dba) filed with the state of NJ, if applicable
 - h. Program Training: The Participating Contractor agrees to requiring at least one person from the Contractor's firm to participate in an initial program training session, plus additional training updates as needed. All training requirements for the Direct Install Program may be in addition to other training requirements for JCP&L administered programs.

If you have any questions, comments, and/or need clarifications regarding the Direct Install Participating Contractor application, please contact us at energysavenj@willdan.com. We are looking forward to working with you, as we continue to leverage the Direct Install Program to assist you in building your business.

| Applicant Information | | | | |
|-------------------------------------|--------------------------------|----------------------|-------------------------------------|--------------------------------|
| Company Name: | | | | |
| Contact: | | Title: | | Email: |
| Mailing Address: | | | City: | State: Zip: |
| Office Phone: | | Cell: | | Fax: |
| Website: | | | | |
| Years in Business: | Years under current ownership: | Number of employees: | Number of administrative employees: | |
| Circle Any that Apply: | Minority Owned Business | Women Owned Business | Veteran Owned Business | |
| Federal Tax ID: | Corporation | Partnership | Individual / Sole Proprietor | Exempt (Tax exempt/non-profit) |
| How did you hear about the Program? | | | | |

| Company Contacts | | | |
|------------------|---------------|-------|----------|
| Name | Email Address | Phone | Position |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

| Company Information | | | | |
|------------------------------------------------------------------------------------------|---------------|------------------|------------------------------|------------|
| Business Type | | | | |
| Electrical Contractor | Manufacturer | Distributor | Architect | Consultant |
| Manufacturer's Rep | Retailer | Engineer | Mechanical Contractor (HVAC) | |
| Please check what measures you are interested in providing <i>(check all that apply)</i> | | | | |
| Food Service | HVAC Controls | HVAC Replacement | HVAC Tune-up | |
| Refrigeration | Lighting | | | |
| Please note any other comments about your focused specialties. | | | | |
| | | | | |

Return completed form by email or mail to:
 FirstEnergy New Jersey Direct Install Program c/o Willdan Energy Solutions
 3910 Park Avenue, Suite 5
 Edison, NJ 08820
Phone: 877-831-5419
Email: energysavenj@willdan.com

Summary of Insurance

As noted earlier, you will be required to provide Certificates of Insurance listing Jersey Central Power & Light Company, Program Implementer, and any overlapping utilities where you intend to operate as a condition of participation in this program. For this summary, it is acceptable to note if address and contact is the same for multiple policies.

| Insurance Information- General Liability | | | |
|-----------------------------------------------|--------|---------------------------------------------------------------------|-------------|
| Company: | | | |
| Mailing Address: | | City: | State: Zip: |
| Contact Name: | Phone: | Amount of Coverage: <i>(Must be at least \$1 million)</i> | |
| Insurance Information- Employer's Liability | | | |
| Company: | | | |
| Mailing Address: | | City: | State: Zip: |
| Contact Name: | Phone: | Amount of Coverage: <i>(Must be at least \$1 million)</i> | |
| Insurance Information- Auto Insurance | | | |
| Company: | | | |
| Mailing Address: | | City: | State: Zip: |
| Contact Name: | Phone: | Amount of Coverage: <i>(Must be at least \$1 million)</i> | |
| Insurance Information- Excess Umbrella | | | |
| Company: | | | |
| Mailing Address: | | City: | State: Zip: |
| Contact Name: | Phone: | Amount of Coverage: <i>(Must be at least 4 million)</i> | |
| Insurance Information- Professional Liability | | | |
| Company: | | | |
| Mailing Address: | | City: | State: Zip: |
| Contact Name: | Phone: | Amount of Coverage: <i>(Must be at least \$2 million)</i> | |

Return completed form by email or mail to:
 FirstEnergy New Jersey Direct Install Program c/o Willdan Energy Solutions
 3910 Park Avenue, Suite 5
 Edison, NJ 08820
Phone: 877-831-5419
Email: energysavenj@willdan.com

Customer References

| | | |
|---|----------|-------------------|
| 1 | Company: | Describe Project: |
| | Contact: | |
| | Phone: | |
| 2 | Company: | Describe Project: |
| | Contact: | |
| | Phone: | |
| 3 | Company: | Describe Project: |
| | Contact: | |
| | Phone: | |
| 4 | Company: | Describe Project: |
| | Contact: | |
| | Phone: | |

Licenses and Certifications *(Please list all applicable licenses and certifications held by your company)*

| Type | Number | Issuing Authority | Date |
|------|--------|-------------------|------|
| | | | |
| | | | |
| | | | |
| | | | |

Agreement and Signature

By submission of this application, the applicant and person signing on behalf of any applicant subscribes and affirms under penalties of law that the statements made in this application for inclusion as a Direct Install Participating Contractor have been examined and to the best of his/ her knowledge and belief are true and correct. The applicant affirms that no person named in this application is subject to disqualification under the terms and guidelines of the state of New Jersey unless herein stated. The applicant understands that by signing this application it consents to any other inquiry to verify or confirm the information herein. The applicant understands that this application for inclusion as a Direct Install Participating Contractor does not guarantee that inclusion will be granted but will be used in the determination of eligibility for inclusion. As a Direct Install Participating Contractor you acknowledge you are acting as an independent entity to provide Energy Efficiency services for the Direct Install Program and have not entered into a contractual agreement with JCP&L, Willdan, and all other overlapping utilities.

| | | |
|------------------------------------------|--------|-------|
| Authorized Representative (please print) | Title: | Date: |
| Signature: | | |

Summary of Intended Areas to Serve in the Direct Install Program

On the table below, please select which counties you would like to perform services in. If the service territory that you service is expanding to a new county, you are required to notify the Utilities servicing the county. This application authorizes Participating Contractor to perform work only under JCP&L Direct Install Program. If you wish to participate in other utility programs you must fill out an application with each of those utilities.

| County | Utilities in the County | County | Utilities in the County |
|------------|------------------------------|-----------|-------------------------|
| Atlantic | ACE, SJG | Middlesex | JCP&L, PSE&G, ETG, NJNG |
| Bergen | REC, PSE&G | Monmouth | JCP&L, NJNG, PSE&G |
| Burlington | ACE, JCP&L, PSE&G, NJNG, SJG | Morris | JCP&L, PSE&G, NJNG, ETG |
| Camden | ACE, PSE&G, SJG | Ocean | JCP&L, ACE, PSEG, NJNG |
| Cape May | ACE, SJG | Passaic | REC, PSE&G, JCP&L |
| Cumberland | ACE, SJG | Salem | ACE, SJG |
| Essex | PSE&G, JCP&L | Somerset | JCP&L, PSEG |
| Gloucester | ACE, PSE&G, SJG | Sussex | JCP&L, ETG, REC |
| Hudson | PSE&G | Union | JCP&L, PSE&G, ETG |
| Hunterdon | JCP&L, ETG, PSE&G | Warren | JCP&L, ETG |
| Mercer | JCP&L, PSE&G, ETG | | |

Please add any additional information regarding the geographic focus of your business.



Return completed form by email or mail to:
 FirstEnergy New Jersey Direct Install Program c/o Willdan Energy Solutions
 3910 Park Avenue, Suite 5
 Edison, NJ 08820
Phone: 877-831-5419
Email: energysavenj@willdan.com