



COVID-19 Safety Standards



HOUSTON

IN-PERSON EVENT

NRG STADIUM, HOUSTON
AUGUST 19, 2021

100+

Order-To-Cash
& Treasury
Professionals

12+

Workshops, Panel
Discussions And
Learning Sessions

1:1

Exclusive
Networking
Opportunities

360°

Houston Texans
Football
Experience

HighRadius COVID-19 Safety Standards

We are going above and beyond to ensure the safety of our guests, employees and event staff at Radiance on the Road 2021. We believe our set of enhanced safety measures will provide all in attendance with the assurance and confidence our event has health and safety as our number one priority.

This document will provide a guide on the safety measures we will have in place that are practical and effective. It outlines what health and safety measures HighRadius will be taking, how these measures will be implemented, and why it is important to follow as best we can.



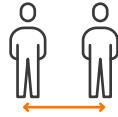
ALL SECURE STANDARD

CORNERSTONES



CORNERSTONES

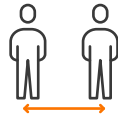
Physical Distancing



WHAT	HOW	WHY
Registration	Through the use of technology, we are able to keep contact during check-in to a minimum. Our online registration has eliminated the need for any contact at check-in.	Limiting the number of touchpoints starting at the check-in table will allow visitors to enjoy a safe experience, while their time on-site is maximized for effectiveness.
Distanced Admission	Social distancing will be encouraged at admission to the event with 6-feet apart markers, a large waiting area, and allowing a one-hour window for visitors to space out check-in times.	Visitors will enjoy a safe and seamless admission to the event if they have space to spread out physically, and a large window of when they are able to enter the event space.
Floor planning	Traffic flow signs will be displayed to encourage one-way traffic as visitors move around the facility.	A prescribed traffic flow through the event helps visitors maintain CDC social distancing standards.
Session Spaces	Session seating will be in the stadium seats or a large, open area in the concourse, allowing for spaced out seating at all times. Session rooms will use the entire seating area to spread out the needed number of chairs. In the stadium seating, spacing out to every other seat will be encouraged.	We can still ensure an effective event and sharing of knowledge during our sessions by spacing out seating to ensure all visitors are comfortable.

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Physical Distancing



WHAT

Networking

HOW

All social aspects of our event will be organized to follow CDC guidelines with social distancing during networking and discouraging handshakes.

WHY

We can still ensure effective networking while maintaining distance between attendees and encouraging alternative means of greetings offered in hopes to minimize touchpoints and the spread of germs.

Food & Beverage

During lunch and snack breaks, we will provide pre-packaged lunches.

Eliminating servers at buffets allows for a contactless lunch.

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Cleaning & Hygiene



WHAT	HOW	WHY
Cleaning regime	We have partnered with NRG to employ a service company to constantly clean high touchpoint surfaces and areas throughout the event.	An enhanced cleaning regime will eliminate the spread of germs as visitors travel throughout the venue.
Hand sanitizer stations	Hand sanitizer stations will be located in each room with regular use encouraged.	In addition to regularly washing hands, hand sanitizer prevents the risk of spreading germs.



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Protect & Detect



WHAT

Temperature Screening

HOW

Temperature screening will be enforced at event entrance. If any visitors have a fever, they will not be allowed into the event facility and will be reimbursed.

WHY

This safety measure prohibits any unwell individuals from infecting the attendees, employees and event staff at the facility.

Face masks

Face masks are encouraged to be worn throughout the event at any time an individual is within 6 feet of others, and not eating or drinking. We will provide face masks at the checkin table for anyone who needs one.

As the number of COVID cases increase, we intend to prevent the spread of germs with the use of face masks.

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Communication



WHAT

Radiance Website & App

HOW




The Radiance on the Road website and app will provide communication about the event, including all handouts at the event will be available here.

WHY

Providing all communication and event information on our website and app eliminates the need for contact for all who want to participate in our event.

Wristbands

At check-in, each visitor will be able to pick out a colored wristband to communicate their level of comfort in regards to contact with others.

-  Green wristband = okay with contact
-  Yellow wristband = still cautious
-  Red wristband = social distanced contact only

Each visitor will be able to decide their own comfort level with contact at the event, and this will be evident to all other visitors.