HEALTHTRUST™ Workforce Solutions

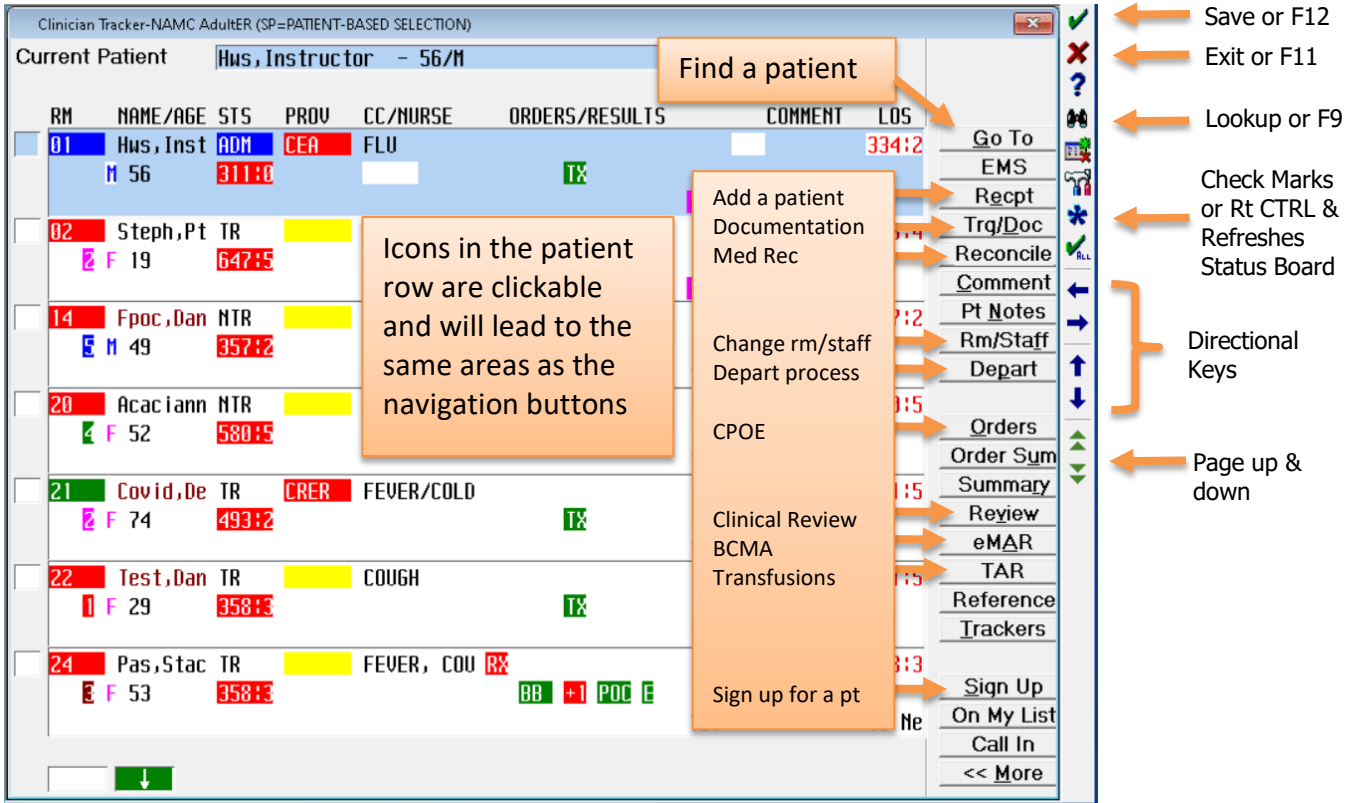## Emergency Department Meditech Helpful Hints
EHR Assistance: 954-880-6600

Tracker (*navigation buttons may be in different order from the below)

Save or F12

Exit or F11

Lookup or F9

Check Marks or Rt CTRL & Refreshes Status Board

Find a patient

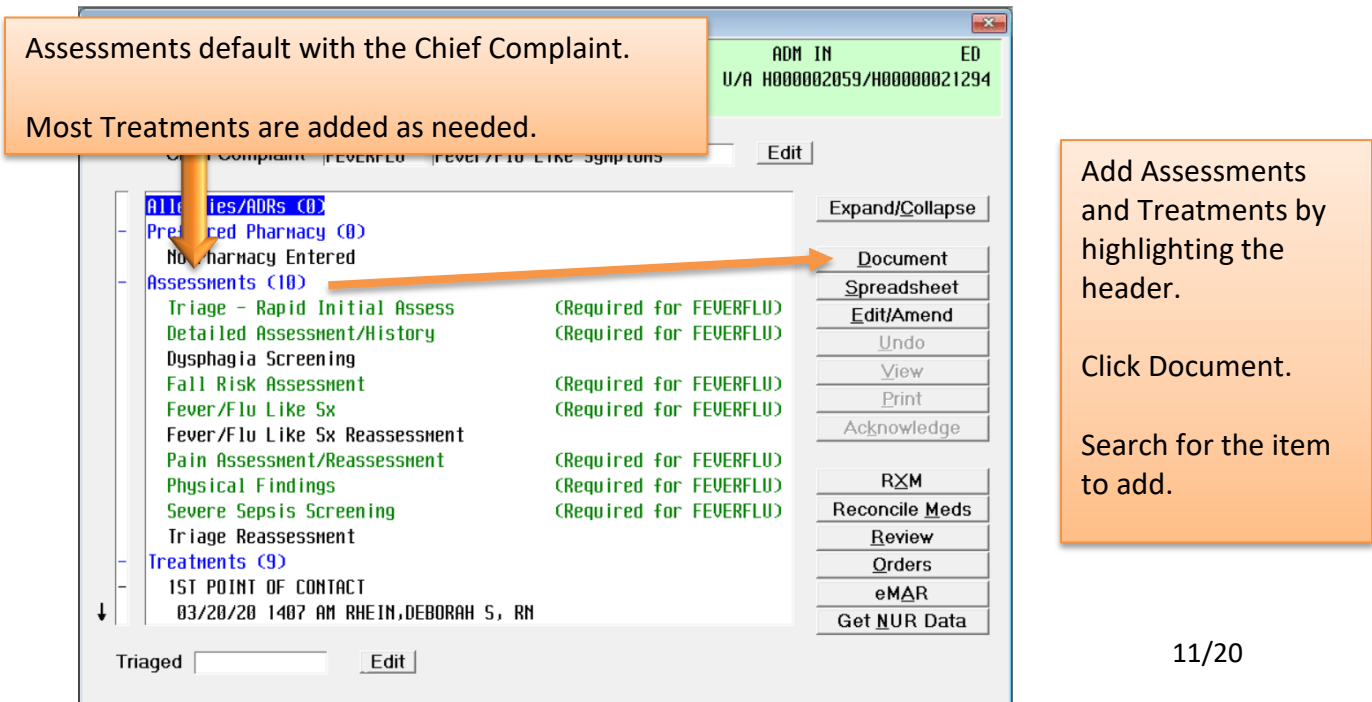Icons in the patient row are clickable and will lead to the same areas as the navigation buttons

Add a patient
Documentation
Med Rec

Change rm/staff
Depart process

CPOE

Clinical Review
BCMA
Transfusions

Sign up for a pt

Directional Keys

Page up & down

Name/Mnemonic Searches: N\ + First 3 letters of the Last Name (Dr. Smith = N\SMI)
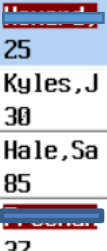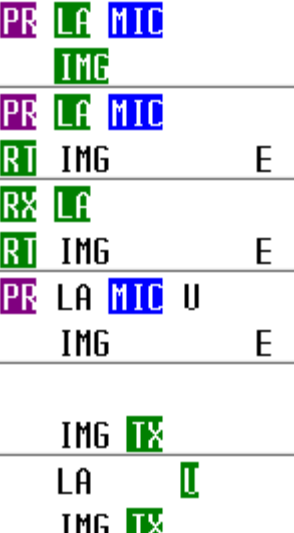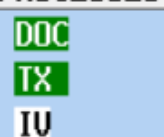T= Today, N= Now, T-1 – Yesterday, T+1= Tomorrow

Triage/Document

Assessments default with the Chief Complaint.

Most Treatments are added as needed.

Add Assessments and Treatments by highlighting the header.

Click Document.

Search for the item to add.

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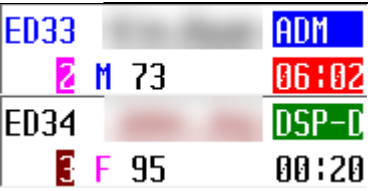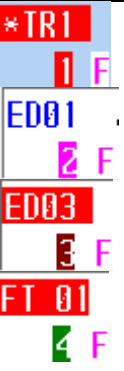| Visual Cue	Description	Indication/Trigger Event
25 Kyles,J 30 Hale,Sa 85 37	Patient name back-lit in MAROON	Similar name alert
ORDERS/RESULTS PR LA MIC IMG PR LA MIC RT IMG E RX LA RT IMG E PR LA MIC U IMG E IMG TX LA I IMG TX	**Orders/Processes Code legend** **L/LA** = Lab **U/UA** = Urines **M/MIC** = Micro (not shown) **B/BB** = Blood bank (not shown) **RA** = Radiology **IMG** = Imaging (xray, CT, US, MRI, NM, etc) **PO** = Point of Care	**Color Legend:** GREEN = attention needed/due BLUE = Received (LAB/UA/MIC) or Taken (IMG only) BLACK = Resulted/complete
ORDERS RA LA IMG RX LA TX RA LA IMG RX LA IMG TX	**RX** = Medication orders **RA** = Reassessment **PR** = PRN medication **CNC** = Cancelled meds	GREEN = Med admin/reassessment due RED = Med admin/reassessment Overdue PURPLE = PRN medication orders only GRAY = Cancelled medication orders
PROCESSES DOC TX IV	**DOC = Nursing Assessments** **TX = Nursing Orders/Treatments** • **EKG** • **IV –** IV Start/Reassess • **MON** – Cardiac monitor • **PO** – Point of Care • **O2** - Oxygen • **CTC** – Contrast admin • **C** - Consult	GREEN = Needs attention/to be documented. If expressed as a number, this represents the minutes until due RED = Overdue documentation. If expressed as a number this represents the minutes overdue GRAY = Cancelled nursing order BLACK = Documented/completed

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Visual Cue	Description	Indication/Trigger Event
ADM	**ADM =** Admission order, may also be a single letter A	Physician entered admission order
AMS LA	Stated complaint back-lit in BLUE	Altered Mental Status/Neuro Chief Complaint chosen by nursing
SEP	Sepsis indicator back-lit in RED	Patient screened positive for sepsis
SR	Suicide Risk Screening	Patient screened as at risk of suicide
DSP Y ADM	Repeat visit indicator, just below ADM order indicator	Patient has been seen in the facility within the period defined for screening (usually 30 days)
ED33 ADM 2 M 73 06:02 ED34 DSP-D 3 F 95 00:20	Room number / name	BLANK = Patient is not in an ER room/bed BLACK Text = Patient is fully registered BLUE Text = Patient is inpatient/ observation PURPLE Text = Psych patient DK GREEN Text = Patient is discharged from the ER RED Back-lit = Patient is Pre-Registered GRAY Back-lit = Patient has Medicare insurance
*TR1 1 F ED01 2 F ED03 3 F FT 01 4 F	Patient priority / ESI level (1-5)	1 - RED 2 - MAGENTA 3 - YELLOW 4 - DK GREEN 5 - BLUE
RX IMG 02	Time until due / time overdue	0-2+ Green Text = Time until TX is due 0-2+ Red Text = Time TX is overdue
DS D	Provider Documented Disposition Date/Time in PDoc	DS A = Admission DS D = Discharge Home DS T = Transfer