

## **DIVISION SCOPE OF SERVICE**

<b>Division: CAPITAL</b>
<b>Classification: HOSPICE SOCIAL WORKER</b>
<b>Applicant Name:</b>

<p><b>Hospice Social Worker</b> The Hospice Social Worker must have equivalent qualifications, competence and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.</p>
<p><b>Definition of Care or Service:</b> The Hospice Social Worker participates in developing a hospice plan of care for assigned patients and collaborates with hospital staff and other members of the hospice agency team. They may provide supportive care and brief interventions for hospice patients and their family / care givers. Scope of service may include:</p> <ul style="list-style-type: none"> <li>• Engage in psycho-social assessments of patients</li> <li>• Record tracking</li> <li>• Assist with care transition processes</li> <li>• Work with all clinical teams and groups in evaluating both current and potential patients' statuses and psycho social needs</li> <li>• Serve as an educational resource for the hospital and healthcare professionals</li> <li>• Assist in addressing the needs of specific patients</li> <li>• Complete all reports required by the facility</li> <li>• Display a customer service attitude toward patients</li> <li>• Demonstrates Service excellence behaviors to include code of HCA HealthCare conduct core fundamentals in daily interactions with patients, families, co-workers and physicians.</li> <li>• Appropriately documents services provided and leaves on the paper chart. Documentation is legible, signed including license credentials and dated.</li> </ul>
<p><b>Setting(s):</b></p> <ul style="list-style-type: none"> <li>• Healthcare facilities including but not limited to hospitals, outpatient treatment facilities, Patient care areas, all settings</li> </ul>
<p><b>Supervision:</b> Direct supervision by Case Management Team</p> <p><b>Evaluator:</b> Case Manager</p> <p><b>Tier Level:</b> 2</p> <p><b>eSAF Access Required:</b> No (Clinical information is provided from Case Management Team via referral system)</p>
<p><b>Qualifications:</b></p> <ul style="list-style-type: none"> <li>• One of the below required:             <ul style="list-style-type: none"> <li>○ Bachelors or higher in Social Work                 <ul style="list-style-type: none"> <li>▪ BSW and Non-Licensed MSW do not counsel.</li> </ul> </li> <li>○ Masters in Social Worker</li> </ul> </li> <li>• Licensed as <b>one</b> of the below:             <ul style="list-style-type: none"> <li>○ Licensed Clinical Social Worker</li> <li>○ Licensed Master Social Worker</li> </ul> </li> </ul>



## DIVISION SCOPE OF SERVICE

- Licensed Social Worker

**NOTE:** Where education may not be defined in qualifications area of the Scope, HCA Healthcare requires the highest level of education completed (not training or courses) confirmed on your background check.

### **State Requirements:**

- Licensed as a Social Worker in state of practice.

### **Experience:**

- N/A

### **Preferred Experience:**

- 1-3 years of experience in current role / practice.

### **Competencies:**

The Hospice Social Worker will demonstrate:

- Complete required paper work with patient/families; facilitate patient discharge when appropriate by working with hospital staff, DME, medications, staff within their own agency for facilitation of timely services
- Completes thorough documentation of eligibility in the required time frame
- Participate in and/or provide in-service training, attend various hospital activities, and other duties as assigned
- Respond to referral sources in a timely manner; evaluate patient appropriateness for services being requested
- Meet with families/patients to discuss goals and explain services
- Serves as representative and member of marketing/admissions team
- Educate hospital based or other health care professionals and physicians as well as patients and families regarding services and programs
- Communicate and provide daily feedback to admission staff on referrals
- Infection Prevention
  - Practices consistent hand hygiene
  - Uses personal protective equipment (PPE) when required
  - Required immunizations per Division requirements
  - Complies with Isolation precautions
  - Maintains sterile field

### **References:**

Social Worker License Verification: <https://www.aswb.org/public/look-up-a-license/>

### **Document Control:**

- Created 9/23/2020



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## **DIVISION SCOPE OF SERVICE**

**Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.**

**Applicant Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_