

# DIVISION SCOPE OF SERVICE

<b>Division:</b> SOUTH ATLANTIC
<b>Classification:</b> NON-CERTIFIED SURGICAL ASSISTANT
<b>Applicant Name:</b>

  

<p><b>Non-Certified Surgical Assistant:</b> The Non-Certified Surgical Assistant must have equivalent qualifications, competence and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.</p>
<p><b>Definition of Care or Service:</b> The Non-Certified Surgical Assistant works under the direct supervision of a surgeon to facilitate the safe and effective conduct of invasive surgical procedures, ensuring that the operating room environment is safe, that equipment functions properly, and that the operative procedure is conducted under conditions that maximize patient safety. Scope of Service may include:</p> <ul style="list-style-type: none"> <li>• Helps in draping sterile field</li> <li>• Checks supplies and equipment needed for surgical procedure</li> <li>• Scrubs, gowns, and gloves</li> <li>• Gowns and gloves surgeon and assistants</li> <li>• Maintains highest standard of sterile technique during procedure</li> <li>• Passes instruments and other appropriate items to surgeon and assistants during procedure</li> <li>• Participates in appropriate surgical counts with the circulator prior to the operation and before incision is closed as per hospital policy</li> <li>• Prepares sterile dressings</li> <li>• Holds retractors or instruments as directed by the surgeon</li> <li>• Sponges or suction operative site</li> <li>• Applies electrocautery to clamps on bleeders</li> <li>• Connects drains to suction apparatus</li> <li>• Cuts suture material as directed by the surgeon</li> <li>• Applies dressings to closed wound</li> <li>• Demonstrates Clinical and Service excellence behaviors to include code of HCA Healthcare conduct core fundamentals in daily interactions with patients, families, co-workers and physicians.</li> </ul>
<p><b>Setting(s):</b></p> <ul style="list-style-type: none"> <li>• Surgical services areas including but not limited to hospital operating room, labor and delivery, cath lab, radiology.</li> </ul>
<p><b>Supervision:</b></p> <ul style="list-style-type: none"> <li>• Direct supervision by surgeon <ul style="list-style-type: none"> <li>○ Indirect supervision by surgery department director, site manager or designee</li> </ul> </li> </ul>
<p><b>Evaluator:</b> Surgeon / supervising physician in conjunction with surgery department director or designee</p>
<p><b>Tier Level:</b> 3</p>
<p><b>eSAF Access Required:</b> YES</p>
<p><b>Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Associate's degree or higher in an allied health field</li> <li>• Successful completion of accredited program for Surgical Assistant or Surgical Technology.</li> </ul>

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### Preferred Qualification:

- Surgical Assistant program accredited through CAAHEP preferred.

**NOTE:** Where education may not be defined in qualifications area of the Scope, HCA requires the highest level of education completed (not training or courses) confirmed on your background check.

### State Requirements:

- N/A

### Experience:

- N/A

### Preferred Experience:

- One year of operating room experience is preferred.

### Competencies:

The Non-Certified Surgical Assistant will demonstrate:

- Providing visualization of the operative site by the following:
  - Appropriate placement and securing of retractors with or without padding
  - Packing with sponges
  - Digital manipulation of tissue
  - Suctioning, irrigating, or sponging
  - Manipulation of suture materials (e.g., loops, tags, running sutures)
  - Proper use of body mechanics to prevent obstruction of the surgeon's view
- Utilizing appropriate techniques to assist with hemostasis
  - Permanent
    - Clamping and/or cauterizing vessels or tissue
    - Tying and/or ligating clamped vessels or tissue
    - Applying hemostatic clips
    - Placing local hemostatic agents
  - Temporary
    - Applying tourniquets and demonstrating awareness of the indications/contraindications for use with knowledge of side effects of extended use
    - Applying vessel loops
    - Applying non-crushing clamps
    - Applying direct digital pressure
- Participating in volume replacement or autotransfusion techniques as appropriate
- Utilizing appropriate techniques to assist with closure of body planes
  - Utilizing running or interrupted sutures with absorbable or nonabsorbable material of wound layers, including muscle and fascia.
  - Utilizing subcuticular closure technique with or without adhesive skin closure strips
  - Closing skin with method per surgeon's directive (suture, staples, etc.)
  - Postoperative subcutaneous injection of local anesthetic per surgeon's directive
- Selecting and applying appropriate wound dressings, including the following:
  - Liquid or spray occlusive materials
  - Absorbent material affixed with tape or circumferential wrapping.
  - Immobilizing dressing (soft or rigid)
  - Providing assistance in securing drainage systems to tissue

### References:

- CAAHEP [www.caahep.org](http://www.caahep.org)
- Allied health field professionals <https://explorehealthcareers.org/field/allied-health-professions/>



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**Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.**

**Applicant Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_