



DIVISION SCOPE OF SERVICE

Division: SOUTH ATLANTIC
Classification: RECOVERY TECHNICIAN
Applicant Name:

<p>Recovery Technician: The Recovery Technician must have equivalent qualifications, competence and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.</p> <p>Definition of Care or Service: The Recovery Technician works under the direction of the Director of Recovery Operation and designees. The Recovery Technician primarily recovers tissue, but in some incidences, may act as the area’s Recovery Coordinator. Scope of Service may include:</p> <ul style="list-style-type: none"> • Coordinates or assists with recovery process by: <ul style="list-style-type: none"> ○ Overseeing and/ or following procedures ○ Providing directions and guidance to team members ○ Performing the collection of human tissues for transplant ○ Assist with Quality Control activities in field offices as needed ○ Performs other duties as assigned • Demonstrates Clinical and Service excellence behaviors to include code of HCA conduct core fundamentals in daily interactions with patients, families, co-workers and physicians
<p>Setting(s):</p> <ul style="list-style-type: none"> • Surgical services areas including but not limited to hospitals and outpatient surgery centers
<p>Supervision:</p> <ul style="list-style-type: none"> • Direct supervision by the physician and/or designee. • Indirect supervision by department director, site manager or designee during therapy. <p>Evaluator: Department Director or designee in conjunction with supervising physician.</p> <p>Tier Level: 2</p> <p>eSAF Access Required: YES</p>
<p>Qualifications:</p> <ul style="list-style-type: none"> • High school / GED or higher • Aseptic and Sterile technique training (can be found on Letter of compliance or certificate) <p>Preferred Qualifications:</p> <ul style="list-style-type: none"> • Surgical Certification preferred • Certified Tissue Bank Specialist (CTBS) certification preferred <p>NOTE: Where education may not be defined in qualifications area of the Scope, HCA requires the highest level of education completed (not training or courses) confirmed on your background check.</p>
<p>State Requirements:</p> <ul style="list-style-type: none"> • N/A
<p>Experience:</p> <ul style="list-style-type: none"> • One year of direct surgical/funeral home/autopsy/or health related experience (can be found on Skills Checklist)



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Competencies:

The Recovery Technician will demonstrate:

- Exhibits accurate knowledge of UMTBDSF standard operating procedures as well as basic knowledge of American Association of Tissue Banks (AATB), the Food and Drug Administration (FDA), and the Agency for Health Care Administration (AHCA).
- Assists and performs collection of tissues following UMTBDSF established written procedures while using aseptic/sterile technique and maintaining a professional and efficient manner.
- Assists the Director of Recovery Operations with education and training of recovery team members as needed. Ensure all recovery documentation is completed and submitted per UMTBDSF established SOP's.
- Recovery Technicians staff shall participate in continuing education, which may include training courses, technical meetings, and any other educational programs pertaining to assigned functions.
- Excellent written and verbal communications skills
- Mature judgment with excellent follow through
- Ability to work under a variety of changing conditions and stressful, urgent needed conditions
- Accurate patient information review and evaluation
 - Uses at least two ways to identify patients before initiating documentation in the medical record
 - Participates in the pre-procedure process to verify the correct procedure, for the correct patient, at the correct site and involves the patient in the verification process if acting as a scribe for the procedure
 - Accesses the patient medical record appropriately
 - Maintains confidentiality and privacy in accordance with HIPAA regulations
- Infection Prevention
 - Practices consistent hand hygiene
 - Uses personal protective equipment (PPE)
 - Required immunizations per Division requirements
 - Complies with Isolation precautions

References:

- UMTB Donor Services Foundation Standard Operating Procedures

Document Control:

- Created 11/17/2017
- Cosmetic updates 6/4/2020

Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.

Applicant Printed Name: _____

Signature: _____

Date: _____