



DIVISION SCOPE OF SERVICE

Division: TRISTAR

Classification: NON-CERTIFIED SURGICAL ASSISTANT

Applicant Name:

Non-Certified Surgical Assistant:

The Non-Certified Surgical Assistant must have equivalent qualifications, competence and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.

Definition of Care or Service:

The Non-Certified Surgical Assistant works under the direct supervision of a surgeon to facilitate the safe and effective conduct of invasive surgical procedures, ensuring that the operating room environment is safe, that equipment functions properly, and that the operative procedure is conducted under conditions that maximize patient safety. Scope of Service may include:

- Helps in draping sterile field
- Checks supplies and equipment needed for surgical procedure
- Scrubs, gowns, and gloves
- Gowns and gloves surgeon and assistants
- Maintains highest standard of sterile technique during procedure
- Passes instruments and other appropriate items to surgeon and assistants during procedure
- Participates in appropriate surgical counts with the circulator prior to the operation and before incision is closed as per hospital policy
- Prepares sterile dressings
- Holds retractors or instruments as directed by the surgeon
- Sponges or suctions operative site
- Applies electrocautery to clamps on bleeders
- Connects drains to suction apparatus
- Cuts suture material as directed by the surgeon
- Applies dressings to closed wound
- Demonstrates Clinical and Service excellence behaviors to include code of HCA Healthcare conduct core fundamentals in daily interactions with patients, families, co-workers and physicians.

Setting(s):

Surgical services areas including but not limited to hospital operating room, labor and delivery, cath lab, radiology.

Supervision:

- Direct supervision by surgeon
 - Indirect supervision by surgery department director, site manager or designee

Evaluator: Surgeon / supervising physician in conjunction with surgery department director or designee

Tier Level: 3

eSAF Access Required: YES

Qualifications:

- High School Diploma or higher
- Successful completion of one of the below:



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<ul style="list-style-type: none"> ○ Surgical Assistant/Surgical Technology training program ○ Trained in Surgical Assistant/Surgical Technology by any of the branches of the armed forces • American Heart Association health care provider BLS Certification <p>NOTE: Where education may not be defined in qualifications area of the Scope, HCA Healthcare requires the highest level of education completed (not training or courses) confirmed on your background check.</p>
<p>State Requirements:</p> <ul style="list-style-type: none"> • N/A
<p>Experience:</p> <ul style="list-style-type: none"> • N/A <p>Preferred Experience:</p> <ul style="list-style-type: none"> • One year of operating room experience is preferred.
<p>Competencies:</p> <p>The Non-Certified Surgical Assistant will demonstrate:</p> <ul style="list-style-type: none"> • Demonstrates necessary practical, technical or specialized knowledge and skills required for the role of the surgical technician in accordance with AST Association of Surgical Technologist) and other regulatory standards of practice. • Participates as an active member of the team during the time out/right site verification process. • Demonstrates knowledge of current practice related to hand hygiene, universal precautions, aseptic and sterile technique • Demonstrates knowledge of current practice in decontamination, high level disinfectant and sterilization procedures (if applicable to job role in the Center). • Supports and adheres to all HCA and Center(s) policies and procedures, HCA Code of Conduct, related Ethics and Compliance policies, and HIPAA requirements. • Interacts with patients, colleagues, physicians, and other stakeholders in a manner which encourages quality patient care, harmonious working relationship, positive customer relations, and which enhances the image and reputation of the Center(s). • Promotes teamwork and ask for assistance when needed. • Demonstrates dependability, accountability by providing flexibility in assignment changes. • Dependable in attendance, punctuality, and timely completion of assignments. • Demonstrates a professional image through proper attire, language and conduct. • Displays willingness to speak up about safety issues or changes to practice to enhance safety; follows the safety standards/practices/policies. • Infection Prevention <ul style="list-style-type: none"> ○ Practices consistent hand hygiene ○ Uses personal protective equipment (PPE) when required ○ Required immunizations per Division requirements ○ Complies with Isolation precautions ○ Maintains sterile field
<p>References:</p> <ul style="list-style-type: none"> • Occupational Outlook Handbook. Surgical Technologists. Bureau of Labor Statistics, United States Department of Labor. Retrieved December 27, 2012 from: http://www.bls.gov/ooh/Healthcare/Surgical-technologists.htm#tab-2
<p>Document Control:</p> <ul style="list-style-type: none"> • Content updates 5/7/2019 • Cosmetic updates 5/18/2020



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Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.

Applicant Printed Name: _____

Signature: _____

Date: _____