

DIVISION SCOPE OF SERVICE

Division: SAN ANTONIO
Classification: PATIENT TRANSPORTER
Applicant Name:
<p>Patient Transporter: Patient Transporter must have the equivalent qualifications and competencies as employed individuals performing the same or similar services at the facility.</p>
<p>Definition of Care or Service: The Patient Transporter provides excellent customer service for the patients, visitors, and employees of the healthcare facility. The Patient Transporter will be responsible for escorting and transporting patients within the facility and recording patient movement in the transport tracking system. Patient Transporter will also assist in the pickup and delivery of materials and equipment, such as hospital beds, wheelchairs, lab specimens, blankets, ice chips and PPE, etc.</p> <p>Scope of Service may include:</p> <ul style="list-style-type: none"> • Provides assistance to customers, employees and visitors in a courteous and professional manner. • Watches for irregular or unusual conditions that may create security concerns or safety hazards. • Reports on accidents, incidents, and unusual activities. Maintains written logs as required by the post. • Cleans, maintains and operates transport equipment and operates elevators to move or escort patients/visitors to and from various hospital areas, as directed, following established operating policies and procedures • Receives formal instruction/direction upon pick up and provides formal hand-off report at the destination, when not required to stay with the patient. • Reports any changes in patient status/condition during transport • Assists clinical staff with lifting and moving patients for transfer and transport • Cleans transportation equipment according to Infection Control protocols. • Confirms patient readiness for transport and the need for appropriate equipment and ensures that equipment is ready and available. • Recognizes cardio-pulmonary distress symptoms, sends for code team and provides CPR if necessary. • Uses patient tracking transport system to receive patient information; accept, track and close assignments. • Demonstrates Clinical and Service excellence behaviors to include code of HCA Healthcare conduct core fundamentals in daily interactions with patients, families, co-workers and physicians.
<p>Setting(s):</p> <ul style="list-style-type: none"> • HCA entities including healthcare facilities, free standing ED, Imaging Centers, etc.
<p>Supervision:</p> <ul style="list-style-type: none"> • Hospital Director/ Department Manager/ Nurse Manager/ Charge Nurse
Evaluator: Chief Operating Officer, Vice President of Operations or designee
Tier Level: 2
eSAF Access Required: YES
<p>Qualifications:</p> <ul style="list-style-type: none"> • High school diploma/GED • American Heart Association or Red Cross health care provider BLS Certification



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NOTE: Where education may not be defined in qualifications area of the Scope, HCA Healthcare requires the highest level of education completed (not training or courses) confirmed on your background check.

State Requirements:

- N/A

Preferred Experience:

- Previous experience in a hospital role desirable

Competencies:

The Patient Transporter demonstrates:

- Job specific competencies:
 - Introduces self to patient
 - Informs patient of transportation and destination
 - Knowledge of safety rules in transportation of patients
 - Knowledge of prevention of injuries to the patient and his/herself
 - Demonstrates knowledge needed for proper use of transportation equipment
 - Signing patients in and out of the transport tracking system
 - Cleans transportation equipment according to infection control protocols
 - Informs nurse of any changes in patient during transport
 - Understands hospital layout
- Effective communication and interpersonal skills
 - Works as an effective team member
 - Communicates effectively
- Accurate patient information review and evaluation
 - Uses at least two ways to identify patients before transporting the patient
 - Accesses patient information appropriately
 - Utilizes appropriate mode of transportation for patient
 - Applies age specific methods appropriately for patient
 - Observes patient for signs of distress and calls for assistance as indicated
- Safe and effective operation of equipment
 - Maintains equipment in good working order
 - Uses good body mechanics needed to transport patients
- Infection Prevention
 - Practices consistent hand hygiene
 - Uses personal protective equipment (PPE) when required
 - Required immunizations per Division requirements
 - Complies with Isolation precautions

References:

- N/A

Document Control:

- Created 04/14/2021



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Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.

Applicant Printed Name: _____

Signature: _____

Date: _____