

DIVISION SCOPE OF SERVICE

Division: CAPITAL
Classification: MEDICAL TRANSPORTER
Applicant Name:

<p>Medical Transporter: The Medical Transporter must have equivalent qualifications, competence and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.</p>
<p>Definition of Care or Service: The Medical Transporter serves as a liaison between contract ambulance service and facility utilizing operational knowledge to facilitate patient transports in a safe, timely and appropriate manner. Scope of Service may include:</p> <ul style="list-style-type: none"> Assists with level of service determination Completes patient demographic information Insures transport paperwork is completed and ready for ambulance crew Orders ambulances and insures scheduling information is correct Communicates anticipated early arrival or delay of crews for transport Tracks and reports on time performance Compiles and submits weekly reports Compiles and submits incident reports as needed Functions as an integral member of the discharge planning, care coordination and case management teams Demonstrates Clinical and Service excellence behaviors to include code of HCA Healthcare conduct core fundamentals in daily interactions with patients, families, co-workers and physicians.
<p>Setting(s):</p> <ul style="list-style-type: none"> Hospitals, Surgery Centers and Supply Distribution Centers Patient care areas, all settings
<p>Supervision:</p> <ul style="list-style-type: none"> Direct supervision by the department leader of the patient's location <ul style="list-style-type: none"> Indirect supervision by the hospital department leader who is responsible for EMS/case management/care coordination <p>Evaluator: EMS Coordinator, director of case management / care coordination or designee</p> <p>Tier Level: 2</p> <p>eSAF Access Required: YES</p>
<p>Qualifications:</p> <ul style="list-style-type: none"> High school diploma or GED <p style="color: red;">NOTE: Where education may not be defined in qualifications area of the Scope, HCA Healthcare requires the highest level of education completed (not training or courses) confirmed on your background check.</p>
<p>State Requirements:</p> <ul style="list-style-type: none"> N/A
<p>Experience:</p> <ul style="list-style-type: none"> Working knowledge and experience staffing and scheduling within a high performance EMS system

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- 2 years of experience in a fast paced customer service environment with timekeeping, payroll or related experience

Competencies:

The Medical Transporter demonstrate:

- Effective communication and interpersonal skills
 - Works as an effective team member
 - Communicate effectively
- Accurate patient information review and evaluation
 - Accesses patient information appropriately
 - Determines appropriate means of transport for patient care (ALS, BLS, Chair Car, etc.)
- Accurate documentation of patient demographic information
- Ambulances ordered as requested
 - Monitors fleet activity to ensure response time compliance
 - Communicates anticipated early arrival or delay
- Infection Prevention
 - Practices consistent hand hygiene
 - Uses personal protective equipment (PPE)
 - Required immunizations per Division requirements
 - Complies with Isolation precautions
 - Maintains sterile field

References:

- N/A

Document Control:

- Created 7/26/2016
- Cosmetic updates 4/23/2020

Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.

Applicant Printed Name: _____

Signature: _____

Date: _____