



## DIVISION SCOPE OF SERVICE

**Division:** CONTINENTAL

**Classification:** NON-CERTIFIED SURGICAL ASSISTANT

**Applicant Name:**

**Non-Certified Surgical Assistant:**

The Surgical Assistant (Non-Certified & Non-Licensed) must have equivalent qualifications, competence and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.

**Definition of Care or Service:**

The Surgical Assistant (Non-Certified & Non-Licensed) works under the direct supervision of a surgeon to facilitate the safe and effective conduct of invasive surgical procedures, ensuring that the operating room environment is safe, that equipment functions properly, and that the operative procedure is conducted under conditions that maximize patient safety. Scope of Service may include:

- Determine the specific equipment needed for each procedure
- Review the permit to confirm procedure and special needs
- Select and place x-rays for reference
- Assist in moving and positioning the patient
- Insert and remove Foley urinary bladder catheters
- Place pneumatic tourniquets
- Confirm the procedures with the surgeon
- Drape the patient within the surgeon's guidelines
- Provide retraction of tissue and organs for optimal visualization with regard to tissue type, appropriate retraction instrument, and/or technique
- Assist in maintaining hemostasis by direct pressure, use and application of appropriate surgical instruments for the task, placement of ties, placement of suture ligatures, application of chemical hemostatic agents, or other measures as directed by the surgeon
- Use electrocautery (mono and bipolar)
- Clamp, ligate, and cut tissue per the surgeon's directive
- Harvest saphenous vein, including skin incision, per the surgeon's directive
- Dissect common femoral artery and bifurcate per the surgeon's directive
- Maintain integrity of sterile field
- Close all wound layers (fascia, subcutaneous, and skin) per the surgeon's directive
- Insert drainage tubes per the surgeon's directive
- Select and apply wound dressings
- Assist with resuscitation of the patient during cardiac arrest or other life-threatening events
- Perform any other duties or procedures incident to the surgical procedure as deemed necessary and directed by the surgeon
- Assist surgeon in use of DaVinci Robot (see Qualifications for specific requirements)
- Demonstrates Clinical and Service excellence behaviors to include code of HCA Healthcare conduct core fundamentals in daily interactions with patients, families, co-workers and physicians.



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<b>Setting(s):</b> Surgical services areas including but not limited to hospital operating room, labor and delivery, cath lab, radiology.
<b>Supervision:</b> <ul style="list-style-type: none"> <li>• Direct supervision by surgeon <ul style="list-style-type: none"> <li>○ Indirect supervision by surgery department director, site manager or designee</li> </ul> </li> </ul> <b>Evaluator:</b> Surgeon / supervising physician in conjunction with surgery department director or designee <b>Tier Level:</b> 3 <b>eSAF Access Required:</b> YES
<b>Qualifications:</b> <ul style="list-style-type: none"> <li>• High School degree/GED or higher</li> <li>• Successful completion of a Surgical Assistant/Surgical Technology training program or through one of the branches of the armed forces</li> <li>• Documented on-the-job training as a surgical assistant (this can be found in the letter of compliance)</li> <li>• Currently employed by a physician and not functioning as a self-employed SA</li> <li>• American Heart Association or Red Cross health care provider BLS Certification</li> </ul> <b>Additional Qualifications:</b> <ul style="list-style-type: none"> <li>• When using DaVinci Robot – evidence of additional training and proctoring per facility requirements. (Found on Skills Checklist) <ul style="list-style-type: none"> <li>○ Please verify if you will be operating the DaVinci Robot <ul style="list-style-type: none"> <li>▪ Will you operate the DaVinci Robot? YES _____ NO _____</li> </ul> </li> </ul> </li> </ul> <p><b>NOTE:</b> Where education may not be defined in qualifications area of the Scope, HCA Healthcare requires the highest level of education completed (not training or courses) confirmed on your background check.</p>
<b>State Requirements:</b> <ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>Experience:</b> <ul style="list-style-type: none"> <li>• N/A</li> </ul> <b>Preferred Experience:</b> <ul style="list-style-type: none"> <li>• One year of operating room experience is preferred.</li> </ul>
<b>Competencies:</b> The Surgical Assistant will demonstrate: <ul style="list-style-type: none"> <li>• Principles of safe positioning of the surgical patients</li> <li>• Providing visualization of the operative site during the operative procedure</li> <li>• Appropriate techniques to assist the surgeon in providing hemostasis</li> <li>• Appropriate techniques to assist with the closure of body planes</li> <li>• Expediting the operative procedure by anticipating the needs of the surgeon</li> <li>• Advanced knowledge of normal and pathological anatomy and physiology</li> <li>• Knowledge in the use of fracture tables, head stabilizers, body stabilizers, C-arm extensions and other equipment, as indicated</li> <li>• Knowledge of emergency situations</li> <li>• Superior organization skills</li> <li>• Professional attitude</li> <li>• Basic aseptic technique <ul style="list-style-type: none"> <li>○ Applies surgical attire including scrubbing, gowning and gloving</li> </ul> </li> </ul>



## DIVISION SCOPE OF SERVICE

- Receives sterile equipment via circulating nurse using sterile technique
- Safe environment for patients
  - Uses at least two ways to identify patients before surgical procedure
  - Labels containers used for blood and specimens in the presence of the patient
  - Labels all medications and solutions on and off the sterile field in perioperative and procedural settings
  - Participates in the pre-procedure process to verify the correct procedure, for the correct patient, at the correct site/side and involves the patient in the verification process when possible.
  - Participates in a time-out immediately before the start of an invasive procedure
- Infection Prevention
  - Practices consistent hand hygiene
  - Uses personal protective equipment (PPE)
  - Required immunizations per Division requirements
  - Complies with Isolation precautions
  - Maintains sterile field

**References:**

[www.caahep.org](http://www.caahep.org)

**Document Control:**

- Cosmetic updates 11/06/2019

**Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.**

**Applicant Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_