



Gas and Convenience Store Checklist

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OUTSIDE STORE	YES	NO
Were the garbage containers at the pump island neatly maintained?		
Was the parking lot and store entrance free of garbage and debris?		
Was all exterior signage in good condition?		
Was the current promotional signage posted on the exterior windows?		
IN-STORE		
Was the floor inside the store clean?		
Were all the lights in the store working?		
Was the coffee machine and area clean?		
Was the coffee area fully stocked?		
Was the coffee cleaning log up to date?		
Was the self-serve fountain drink machine and area fully stocked with supplies?		
Was product within its expiration date?		
Were the shelves full with merchandise?		
Was the promotional item on display?		
Was the cash counter clean?		
Was the cashier wearing a proper uniform including a nametag?		
RESTROOMS		
Was the public restroom clean?		
Was the public restroom properly stocked?		