



## Router Operator

**Location:** 1077 Glenbrook Drive, Pulaski, WI 54162

**Hours:** Monday - Thursday 5:00am - 3:30pm (1<sup>st</sup> Shift) or Monday – Thursday 3:00pm -1:30am (2<sup>nd</sup> Shift). Overtime maybe be required based on business need.

**Position Summary:** This position is responsible for the set up and safe operation of router which include computer programming, loading and unloading wood from the machine, and ensuring a quality parts has been produced while maintaining a neat and clean works space.

### Responsibilities:

- Operate router to meet the customer demand for product
- Maintain router to operate at top efficiency through preventative & corrective maintenance (bits, drills, etc.). Immediately notify Facilities Maintenance of any issues that surface
- Examine dust collector and gravity box for correct operation
- Read and understand technical drawings to program the router to cut the cabinet parts
- Put in t-mold grooves and table saw support.
- Operate forklift to assist in unloading supplies as they are delivered
- Handle and store all supplies in the appropriate areas for access
- Support the “second ops” position as needed to ensure smooth product flow to Game Way
- Notify router programmer when material supply needs to be replenished
- Quality Control check of all cabinet parts after router and second ops (Quality at the source)
- Meet and exceed the daily and weekly scheduled game production demand
- Actively participate in the Continuous Improvement process
- Stack completed cabinet parts on carts in correct order
- Clean and maintain work location daily at the end of the shift
- Other duties as assigned

### Education/Training:

- One-year certificate from college or technical school; or three to six months related experience and/or training; or equivalent combination of education and experience.

### Knowledge/Skills/Abilities:

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals

- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
- Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables
- Basic knowledge of computer operations
- Forklift Operators Certification
- Demonstrate knowledge and experience with small hand tools and power tools; troubleshooting capabilities and mechanical problem solving

**Travel Requirements:**

- None

**Physical Requirements:**

- While performing the duties of this Job, the employee is regularly required to stand; walk; use hands to handle or feel; reach with hands and arms and stoop, kneel, crouch, or crawl.
- The employee is occasionally required to sit.
- The employee must regularly lift and /or move up to 50 pounds and occasionally lift and/or move up to 100 pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

**Materials and Equipment Utilized:**

- Router, forklift, small hand tools, power tools, computer

**Working Environment:**

- 100% manufacturing: While performing the duties of this Job, the employee is regularly exposed to moving mechanical parts. The employee is often exposed to fumes or airborne particles. The noise level in the work environment is usually loud.