

# HI 3100

## Electronic Health Records Specialist

10 weeks

DURATION

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ISSUING AUTHORITY

High School Diploma or GED

REQUIREMENTS








### PROGRAM DETAILS

As you begin your exciting new career training through MedCerts' Electronic Health Records Specialist Program, you will learn about interesting subjects like: Human Anatomy and Medical Terminology, and Electronic Health Records. This well-rounded program prepares you to appropriate handling of patient data and health records, as well as document management, and other procedures to make you a valuable employee in physician's offices, urgent care centers, nursing home facilities, wellness clinics, and hospitals.

The MedCerts' Medical Electronic Health Records Program features 24/7 access to the curriculum which includes video and course content, program supplements, and all the resources needed for independent study. At MedCerts, you can also expect live one-on-one mentoring support offered at your convenience, Monday through Thursday from 8:30 am to 8:00 pm ET and Friday from 8:30 am-5 pm ET for all Electronic Health Records Specialist inquiries and support.

Upon completion of this 10-week online certification program, you will have an exam preparation period with on of our subject matter specialists. When your exam prep is complete, you will be prepared to sit for the CEHRS certification exam. This certification will increase your marketability in this growing field and allow for greater flexibility in your career path.

-  Employ Electronic Health Record and related Practice Management applications
-  Maintain confidentiality through Privacy and Security of HIPAA / HITECH
-  Appreciate how complete and accurate charting effects patient safety and reimbursement
-  Comprehend the use of Diagnosis and Procedure codes in the medical record
-  Understand use of financial, statistical and census reports; as well as invoices, claims, and other forms

### ATTAINABLE CAREERS

Electronic Health Records Specialist  
 Electronic Medical Record Associate  
 EMR and EHR Assistant  
 Medical Records Clerk  
 Health Information and Medical Records Technician  
 Records Documentation Specialist

### COURSES

HI 1014 Human Anatomy and Medical Terminology

HI 1018 Electronic Health Records



### TARGET CERTIFICATIONS

CEHRS Certified Electronic Health Records Specialist

*As a MedCerts Student, you also have the added benefit of Job Search Assistance including guidance with resume building, networking, interviewing, and job search tips.*