## How to update promotions with the Latest Prices

This guide shows you how to update promotions with the latest prices.

This guide is only of relevance if you have the promotion module in and upload sales to effectmanager.





When you have updated your Retail Chain prices in effectmanager, you will need to update the affected promotion, before they will have the latest prices.

If you are looking for a guide, that shows you how to update prices in effectmanager please see our guide <u>How to manually create products - Retail Prices export</u> <u>file</u>

You can update promotions with the latest prices in two ways:

- <u>Update individual promotions with the latest prices.</u>
- <u>Update multiple promotions with a Promotion update</u>.

## Update individual promotions with the latest prices

Go to Promotion Scheduler and find the promotion that you would like to update with the new Trade Terms.

- 1. In Promotion Editor, go to the Products tab.
- 2. Select All products and press Get latest prices.

Promotion editor P	'hoto Gener	al Promotion	ı progress list	Conflictin	g promotions	Support	Products	Reports Li	nked promot	tions 🛛 📚
Select all Add </td <td>Unit</td> <td>✓ Get lates</td> <td>t prices</td> <td>et sales figure</td> <td>s 🗸 🛛 Get tr</td> <td>ade terms <math>{\scriptstyle\lor}</math></td> <td>Calculate</td> <td>Sales V Sale</td> <td>s chart</td> <td>Save Revert</td>	Unit	✓ Get lates	t prices	et sales figure	s 🗸 🛛 Get tr	ade terms ${\scriptstyle\lor}$	Calculate	Sales V Sale	s chart	Save Revert
Name	Internal No.	Promotion price	*Unit cost	Cost price	Billing price	Inn price	ESP	ESP Promotion	VAT	Net billing price
> Cherry & Pomegranate 1,51	432198	10.00	1.50	7.00	10.00	11.00	19.00		25.00	8.50
Lime & Elder flower 1,5l	543219	10.00	1.50	7.00	10.00	11.00	19.00		25.00	8.50
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**3.** In a pop-up window, check the box for the prices you want to update, and finish by pressing *Update*.

The corresponding fields in the product tab will be updated with the latest prices.

**NB!** Remember to save your promotion after updating the prices.

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Select all Add V Remove	Unit				Update Cost Price:		Calculate			Save Revert
Name	Internal No.	Promotion	*Unit	Co	Update Billing Price:		ESP	ESP	VAT	Net billing
Cherry & Pomegranate 1,5	432198	10.00	1.50		Update Inn Price:		£ 19.00		25.00	8.50
Lime & Elder flower 1,5	543219	10.00	1.50		Update ESP:		19.00		25.00	8.50
					Update ESP Promotion:					
					Update Unit Cost:					
					Update Percentage Cost:					
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4										F

## Update multiple promotions with a Promotion update

Go to Settings in effectmanager, and press *Promotion Properties*.

**OBS!** It is important only to start a Promotion Update EOB, as this update will block Promotion Scheduler for all other users of effectmanager.

**4.** In Promotion Properties, go to the Promotion Update tab. *See picture on next page.* 



Settings	Promotion properties						
Search	< Promotion copy	Promotion update Promotion types	Promotion flags	Promotion mechanisms	Promotion supports		
Roles	Update promotions						
Plans							
Retail chains	PERIOD		OPTIONS				
Products	Start date:	000	Update prices:				
Promotion properties	End date:	0.00 0.00	Update Baseline:				
Trade terms			Update Sales Inn:				
Sales			Update Sales Out:				
Logs			Update Returned Vo	blume:			
Scheduled tasks			Update Trade Terms	s.			
Pictures			Update only empty v	values:			
			promotions to the up	pdate:			
	Retail Chains		Product Group	S			
	Select All		Select All				
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**5.** Mark *Update prices* and select the prices you wish to update. Then Select the Period, Retail Chains, and Product Groups you wish to update. Finish by pressing *Update Promotions*.

▲ OBS! It is important only to start a Promotion Update EOB, as this update will block Promotion Scheduler for all other users of effectmanager.

Settings 《	Promotion properties	;					
Search	< Promotion copy	Promotion update	Promotion types	Promotion flags	Promotion mechanisms	Promotion supports	Promotion progress
Roles Plans	Update promotions						
Retail chains Products	Start date:	07/01/2019			OPTIONS Update prices:	Update Cost Price:	
Promotion properties	End date:	06/30/2020		1000 000	Update Baseline:	Update Billing Price:	
Sales					Update Sales Inn: Update Sales Out:	Update Inn Price:	
Logs Scheduled tasks					Update Returned Volume:	Update ESP Promotion:	
Pictures					Update Trade Terms:	Update VAT:	
					Update only empty values: Include simulated promotions to the update:	Update Unit Cost: Update Percentage Cost	
	Retail Chains				Product Groups		
	COOP     Solution     Solution     Solution				☑ > 0,2 L ☑ > 0,33 L ☑ > 0,5 L ☑ > 1,5 L		
				F	<ul> <li>2 L</li> <li>Uncategorized</li> </ul>		



**6.** A pop-up window will ask you to confirm the update before it starts. Press *Yes* if you want to start the update.



**7.** A new pop-up window informs you that your job has started, and you will receive an email confirmation when your update has finished.

