

Career Planning Guide



COMPETENCE

Step 1: Self Reflection and Preparation

Reflect on the skills and abilities you currently possess. Place these skills and abilities into the table below based upon your level of passion and current level of competence.

	SKILLS OR ABILITIES I'D LIKE TO DO LESS OF	SKILLS OR ABILITES I ENJOY DOING	SKILLS OR ABILITIES I'D LIKE TO FURTHER DEVELOP
EXPERT			
COMPETENT			
N O V - C E			

Step 2: Explore the Possibilities

One of the things that makes Renown a great place to work is the amount of career opportunities available. Let's start by identifying how close you want to be to patient care. Outlined below are the preferred levels of patient interaction and examples of career paths within them.

Direct Patient Care

Imaging

Medical Assistant

Nursing

Pharmacy

Providers

Respiratory Care

Rehab Therapies

Case Management

Laboratory Services

Surgical Services

In-Direct Patient Care

Admitting

Core Laboratory

Environmental Services

Food and Nutrition

Patient Transport

Quality and Risk Management

Sterile Processing

Medical Group

Financial Assistance

Security

Patient Safety

No Patient Care

Billing and Coding

Compliance and Legal

Insurance Services

Human Resources

Information Technology

Marketing and Communications

Medical Records

Supply Chain and Purchasing

Customer Service

Finance and Accounting

Revenue Integrity

Facilities and Construction

Child Care Services

Training

Sales

Step 3: Create Your Plan and Act

Career Advising Session Notes Homework Create/update resume Create/update LinkedIn profile Research tuition and certification reimbursement Research interesting job descriptions on careers.renown.org Create a SMART goal Shadow assignment(s) Apply for discussed positions **Enroll through the Online Learning Academy for the** following SKILL Workshops: Career Management and Planning **Developing Your Personal Brand Better Business Writing** Presentation and Public Speaking Emotional Intelligence (Four-Part Series) Giving and Receiving Crucial Feedback (Two-Part Series)