



Course 5833: One Stop Shop: Online Docs, Spreadsheets, Slides, and Forms for Your Classroom

HOW TO

Application: Google Docs

Google's word processing app, Docs, allows you to create documents, edit text, add images and collaborate with others in the process. Watch how one teacher uses Google Docs to transform group projects: [Google Docs in the Classroom](#)

Below you'll find some Google Docs tutorials. As you are watching and reading, we encourage you to try the features and skills demonstrated. This will help you learn the ins and outs of Docs!

- Video Tutorial Playlist: [Google Docs 101 Tutorial](#)
- If you prefer a written tutorial of the Docs features, read through this helpful webpage, [How to Use Google Docs](#).

Now that you understand the basics of Google Docs, let's look at how teachers are integrating this app in their classroom. Read through this list of example projects from the [Cult of Pedagogy](#) blog and listen to the [10-Minute Teacher Podcast](#) (transcript included) for some Google Docs lesson ideas.

NOW DO

Design a Lesson Plan

Time to put your new skills and ideas into play by designing an engaging lesson plan to use in your own classroom! Develop and submit a lesson plan that incorporates Google Docs either as part of your content delivery, or as an activity in which students can participate (or both!). Please compose your plan using the [Google Docs Lesson Template](#) (you'll be asked to make a copy), or create your own version in Google Docs. Finally, copy/paste the direct URL for the lesson plan into the document you will submit for Module 1.