A-SUITE

Clearinghouse Webinar

I manage a fleet of drivers, what is required of me and when?

- Run a limited query for all drivers
- Must be done by January 5th, 2021

Helpful Links:

[D&A Clearinghouse Guide](#)

AVATAR **FLEET**

What consents are required and how do I get them from my drivers?

- Limited Consent Form
  - With an A-Suite Comply subscription, consent forms can be sent electronically.
    - Text
    - Email

Helpful Links:
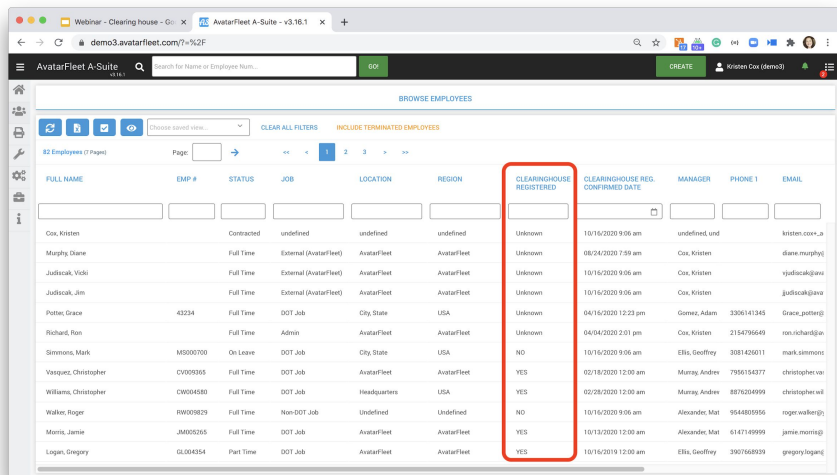
Form Requests

Does my driver need to register for me to be able to run a limited query?

- No! YAY!
- Driver registration is only required for a Full Query

Helpful Links:

[Mass Actions](#)

[Saved Views](#)

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Can I batch order limited queries from A-Suite?

- No, but we can help!
- Create a saved view of anyone needing a limited query
- Mass Action - "Create D&A Clearinghouse Bulk Upload File"
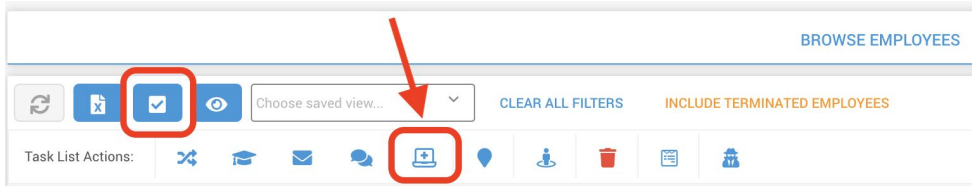
Helpful Links:

D&A Clearinghouse Download

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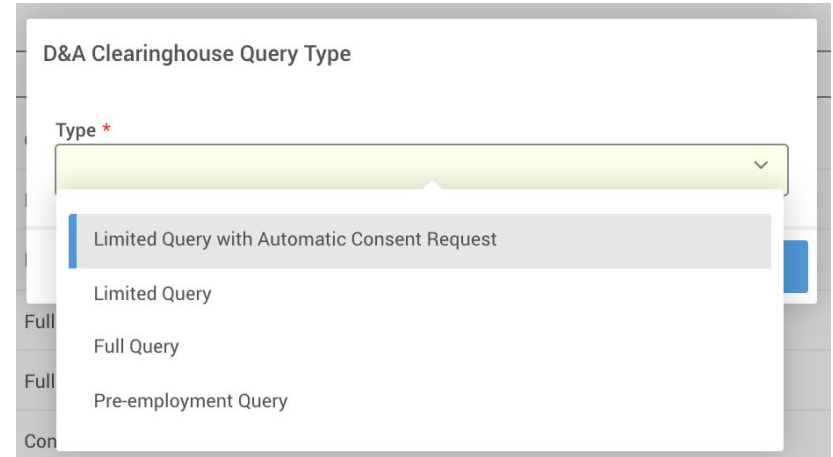
What do I do after my queries are run?

- No Hit - Done, Congratulations!
- Hit - Run full query within 24 hours
- Limited Query A-Suite record - No attachment is needed but a expiration date 1 year out is required to keep your compliance dashboard up to date

Additional Resources:

Blog posts

1. https://www.avatarfleet.com/blog/5-things-drug-alcohol-clearinghouse
2. https://www.avatarfleet.com/blog/dot-clearinghouse-deadline-approaching-are-you-ready
3. https://www.avatarfleet.com/blog/a-suite-solve-clearinghouse-headaches

Questions?

support@avatarfleet.com

Knowledge Base:

https://support.avatarfleet.com/knowledge

Still need to register or need more info?
https://clearinghouse.fmcsa.dot.gov/

Love Safe Drivers

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