

# Greater Kalamazoo Association of REALTORS®

## 2021 Member Drop/Transfer Form

Requests must be sent via email to GKAR Membership Staff ([Membership@gkar.com](mailto:Membership@gkar.com)) and received by the Greater Kalamazoo Association of REALTORS® two (2) business days before the last day of the month for the agent or Business Partner to be exempt from the upcoming month's user fees. All end of the month terminations will be processed at the end of the work day on the last business day of the month. (GKAR Policy Manual, Amended 4/19)

Office Drop = No Fee

Office Transfer = \$10

Inter-Office Branch Transfer = \$5

### To DROP, Current Office must complete this section

Member Name:	
Office Name:	
Date License Sent to LARA:	Drop Date:
Broker Signature:	
Broker Comments:	

### To TRANSFER, New Office must complete this section

Member Name:	
Office Name:	Office Number/Location:
Transfer Effective Date:	
New Email Address:	New Primary Contact #:
Broker Signature:	

