

flexmls *Tip!*

Want to See the Latest Ranking Report? Here's How!

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Members often ask us where they can find the latest ranking reports, so we've created this super quick tutorial to help you find it in flexmls quickly and easily!

1. Open the **Menu** in flexmls, then select **Inventory & Production**.

Statistics

My Production

Market Summary

My Market

Inventory & Production

Market Trends

Rosters

2. Click the **Saturation Analysis Report** and fill in your criteria.

The screenshot shows the flexmls interface with the 'Inventory and Production Reports' menu open. The menu items are: Summary Statistics, Terms of Sale, and Saturation Analysis. The 'Saturation Analysis' item is highlighted with a red box. The description for 'Saturation Analysis' is: '(Market Share Report) This report allows agents to view their listing and sale activity compared to their office or compared to the MLS as a whole.'

3. Click the **Market Share** option at the bottom of the criteria page, then you'll be prompted to answer similar questions to narrow your search (Company, Office or Agent, Volume or # of Transactions, etc.).

The screenshot shows the 'Report Chosen: Saturation Analysis' screen. Under 'Saturation Comparison Types', there are two radio buttons: 'Member' and 'Market Share'. The 'Market Share' radio button is selected and highlighted with a red box. Below the radio buttons, there is a prompt: 'Please enter a Begin Date and an End Date.' The 'Begin Date' is set to 01/02/2017 and the 'End Date' is set to 02/28/2017.