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## **DOTLOOP PRO**

- Enlist our Partner Services team to optimize your account [About Dotloop Pro](#)

## **CUSTOMIZE YOUR ACCOUNT**

- Sync your CRM/lead generation contacts [Apps and Integrations Directory](#)
- Complete your 'My Account' section [Article](#)
- Create custom offer folders [Article](#)
- Save default information in document templates [Video](#)
- Create custom offer documents [Video](#)
- Add dotloop's Worksheets and Interactive Templates [Webpage](#)
- Create task templates [Video](#)
- Create clauses [Video](#)
- Save custom filters [Video](#)

## **CREATE AN OFFER LOOP**

- Start a loop [Article](#)
- Add folders and documents [Article](#)
- Add people [Video](#)
- Add task templates [Video](#)

## **COMPLETE PRE-OFFER PAPERWORK**

- Auto-fill document templates [Video](#)
- Share documents [Article](#)

## **MANAGE OFFER TASKS**

- Share task lists, assign due dates, and mark items as complete [Article](#)

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## COMPLETE OFFER PAPERWORK

- Connect to a listing [Article](#)
- Auto-fill/edit document templates [Video](#)
- Share documents [Article](#)

## EDIT PDFs

- Edit PDFs, split PDFs, rotate PDFs [Video](#)
- Combine documents [Video](#)
- Use Keyboard hotkeys [Video](#)
- Use the *Apply Template* feature [Video](#)

## MOBILE APP

- Editing and sharing PDFs [iOS Video](#) | [Android Video](#)
- Editing document templates [iOS Video](#) | [Android Video](#)
- Share documents via text and export conversation [Video](#)
- Scan documents [iOS Video](#) | [Android Video](#)

## BUSINESS+ AND TEAMS

- Loop Templates [Article](#)
- Submit for review [Article](#)
- Act on Behalf [Video](#)
- Custom Notifications [Video](#)