

**Ohio Living  
Matrix System  
Progress Notes**

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# Ohio Living Matrix System Progress Notes

## Progress Notes

Progress Notes are used by all disciplines to document resident care.

## Viewing Progress Notes

- The Progress Notes screen will list the 20 most recent notes of all disciplines (physicians see only physician notes, see below for additional disciplines). You can change the sort by clicking on any of the column headings in the black header bar.

Corporate Messages Resident Reports Facility RAI

Recent Progress Notes Teach Me

Angerton, Joan DNRCC

Discipline Options ...

Progress Notes - 20 Most Recent Add Note

Date/Time	Progress Note	Discipline	Created By	View
06/14/2007 11:32 AM	The patient was less restless and fearful, but still uncomfortable	Licensed Nurse	Fran Duchene	<a href="#">View</a>
04/02/2007 09:09 AM	Reviewed Resident Chart, ordered Lab & Radiology screening for symptoms.	Physician	JOHN WEIGAND MD	<a href="#">View</a>
02/25/2007 09:47 PM	testing 123	All Staff	Fran Duchene	<a href="#">View</a>
02/19/2007 11:31 AM	okay	Licensed Nurse	Robin Eggers RN	<a href="#">View</a>
02/19/2007 09:51 AM	Resident found outside facility at bus stop. Encouraged to return to facility with success.	Nursing	Robin Eggers RN	<a href="#">View</a>
02/15/2007	Resident is able to ambulate without assistance.	Licensed	Belinda R	<a href="#">View</a>

You can limit the list of notes to a particular discipline or disciplines by clicking on the + sign next to Discipline Options. Click on Clear All and then check the disciplines that you want to see exclusively.

Recent Progress Notes Teach Me

Angerton, Joan DNRCC

Discipline Options ...

Select Discipline(s) to filter: [Check All](#) | [Clear All](#)

<input checked="" type="checkbox"/> Activities	<input checked="" type="checkbox"/> Licensed Nurse	<input checked="" type="checkbox"/> Physical Therapy	<input checked="" type="checkbox"/> STNA
<input checked="" type="checkbox"/> All Staff	<input checked="" type="checkbox"/> NP	<input checked="" type="checkbox"/> Physician	<input checked="" type="checkbox"/> -- INACTIVE -- Dialysis
<input checked="" type="checkbox"/> Chaplain	<input checked="" type="checkbox"/> Nursing	<input checked="" type="checkbox"/> Psychology	<input checked="" type="checkbox"/> -- INACTIVE -- Housekeeping
<input checked="" type="checkbox"/> Dietary	<input checked="" type="checkbox"/> Occupational Therapy	<input checked="" type="checkbox"/> Restorative	<input checked="" type="checkbox"/> -- INACTIVE -- Laundry
<input checked="" type="checkbox"/> Family	<input checked="" type="checkbox"/> PA	<input checked="" type="checkbox"/> Social Service	<input checked="" type="checkbox"/> -- INACTIVE -- Transportation
<input checked="" type="checkbox"/> Hospice	<input checked="" type="checkbox"/> Pharmacy	<input checked="" type="checkbox"/> Speech Therapy	

[Search](#)

Progress Notes - 20 Most Recent Add Note

Date/Time	Progress Note	Discipline	Created By	View
02/06/2008 10:02 AM	-- INVALID -- R became dyspneic, O2 sat dropped to 85% on 5L of O2.	Licensed Nurse	Becky Spellman RN	<a href="#">View</a>
02/06/2008 09:23 AM	Resident states that she does have a slight h/a. Remains a8ow3 without change in mental status. R does not feel that the h/a is related to fall.	Licensed Nurse	*Becky Spellman RN	<a href="#">View</a>
12/12/2007 01:13 PM	[Recorded as Late Entry on 12/12/2007 01:14 PM] Example	Physical Therapy	Allison Krizo	<a href="#">View</a>

## Ohio Living Matrix System Progress Notes

- To view more than the 20 Most Recent notes, Click on [Search Progress Notes](#) at the bottom of the screen.

\* progress note has been edited

➔
[Search Progress Notes](#)
[Report](#)

- Enter the date range and select all disciplines or limit to a specific discipline(s). Click on the Search button. The system will list the Progress Notes that match the criteria.

### Search Progress Notes

+ 👤 **Angerton, Joan** DNRCC

**Search dates:** Start date  to End date

**Select Discipline(s) to search:** [Check All](#) | [Clear All](#)

<input checked="" type="checkbox"/> Activities	<input checked="" type="checkbox"/> Hospice	<input checked="" type="checkbox"/> Occupational Therapy	<input checked="" type="checkbox"/> Social Service
<input checked="" type="checkbox"/> Administration	<input checked="" type="checkbox"/> Housekeeping	<input checked="" type="checkbox"/> PA	<input checked="" type="checkbox"/> Speech Therapy
<input checked="" type="checkbox"/> All Staff	<input checked="" type="checkbox"/> Laundry	<input checked="" type="checkbox"/> Pharmacy	<input checked="" type="checkbox"/> STNA
<input checked="" type="checkbox"/> Chaplain	<input checked="" type="checkbox"/> Licensed Nurse	<input checked="" type="checkbox"/> Physical Therapy	<input checked="" type="checkbox"/> Transportation
<input checked="" type="checkbox"/> Dialysis	<input checked="" type="checkbox"/> Maintenance	<input checked="" type="checkbox"/> Physician	
<input checked="" type="checkbox"/> Dietary	<input checked="" type="checkbox"/> NP	<input checked="" type="checkbox"/> Psychology	
<input checked="" type="checkbox"/> Family	<input checked="" type="checkbox"/> Nursing	<input checked="" type="checkbox"/> Restorative	

Back
Search

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**Progress Notes Taken From 04/01/2007 To 09/18/2007**

Date/Time	Progress Note	Discipline	Created By	📄	📖	👁
06/14/2007 11:32 AM	The patient was less restless and fearful, but still uncomfortable	Licensed Nurse	Fran Duchene	📄	📖	<a href="#">View</a>
04/02/2007 09:09 AM	Reviewed Resident Chart, ordered Lab & Radiology screening for symptoms.	Physician	JOHN WEIGAND MD			<a href="#">View</a>

\* progress note has been edited

[Progress Notes Home](#)
Report

- To see a hardcopy list of the Progress Notes as they appeared on the screen click on the **Report** button at the bottom of the screen.

OPRS Training Facility

**Resident Progress Notes: Angerton, Joan (DNRCC)**

<b>Unit:</b> Skilled Nursing East	<b>Attending:</b> Allison Krizo	<b>Status:</b> In House
<b>Room/Bed:</b> 133/A	<b>MR #:</b> 1501616-01	

Date	Progress Note	Discipline	Created By	Assessments	Events
06/14/2007 11:32AM	The patient was less restless and fearful, but still uncomfortable	Licensed Nurse	Fran Duchene		06/14/2007 - Acute Change In Mental Status
04/02/2007 9:09AM	Reviewed Resident Chart, ordered Lab & Radiology screening for symptoms.	Physician	JOHN WEIGAND MD		
02/25/2007 9:47PM	testing 123	All Staff	Fran Duchene		02/13/2007 - Insomnia/Sleep Disturbance 02/16/2007 - Insomnia/Sleep Disturbance 02/24/2007 - Rash/Lesions
02/19/2007 11:31AM	okay	Licensed Nurse	Robin Eggers RN	02/19/2007 - *Clinical Admission Assessment	

# Ohio Living Matrix System Progress Notes

## Adding Progress Notes

1. Click on **Add Note** on the Progress Note screen to create a new Progress Note.

Date/Time	Progress Note	Discipline	Created By	View
06/14/2007 11:32 AM	The patient was less restless and fearful, but still uncomfortable	Licensed Nurse	Fran Duchene	<a href="#">View</a>
04/02/2007 09:09 AM	Reviewed Resident Chart, ordered Lab & Radiology screening for symptoms.	Physician	JOHN WEIGAND MD	<a href="#">View</a>
02/25/2007 09:47 PM	testing 123	All Staff	Fran Duchene	<a href="#">View</a>
02/19/2007 11:31 AM	okay	Licensed Nurse	Robin Eggers RN	<a href="#">View</a>
02/19/2007 09:51 AM	Resident found outside facility at bus stop. Encouraged to return to facility with success.	Nursing	Robin Eggers RN	<a href="#">View</a>
02/15/2007	Resident is able to ambulate without assistance.	Licensed	Belinda R	<a href="#">View</a>

2. The date and time default to current but you have the option to mark it as a Late Entry. Select your discipline from the drop down list, key in the note and be sure to associate the Progress Note to any Events or Assessments as appropriate. Click Save.

**New Progress Note**  
Angerton, Joan DNRCC

Date/Time: 07/09/2007 09:17 AM

Late Entry:  Yes  No

Discipline: -- Select One --

Progress Note:

Associate to Events: -- Select Events --  
06/14/2007 - Acute Change In Mental Status  
05/30/2007 - Infection Report  
Hold down the 'Ctrl' key to select multiple choices

Associate to Assessments: -- Select Assessments --  
02/19/2007 - \*Clinical Admission Assessment  
02/08/2007 - Swallow Precautions  
Hold down the 'Ctrl' key to select multiple choices

# Ohio Living Matrix System Progress Notes

## Editing/Marking Progress Notes Invalid

Once a Progress Note has been saved, the author has the ability to edit it or mark it invalid. Unit managers and DON's also have this capability.

View Progress Note

**Bars, Mars** **DNRCC**

**Progress Note**

Note Discipline:	Licensed Nurse		
Progress Note:	Note here		
Date/Time:	03/25/2008 02:14 PM		
Created Date:	03/25/2008 02:14 PM	Created By:	Allison Krizo
Edited Date:	03/25/2008 02:14 PM	Edited By:	Allison Krizo

Back
Mark Invalid
Edit
Report

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**Associated Assessments** [Associate to an assessment](#)

Date	Type	Description	
03/24/2008	Neurological Checks	<a href="#">Neuro Checks starting 7:30 3/24/08</a>	<a href="#">Remove</a>
02/13/2008	Neurological Checks	<a href="#">Neuro Checks 2/13/08 3:00</a>	<a href="#">Remove</a>
02/06/2008	Neurological Checks	<a href="#">Neurochecks starting 02/06/08 9am</a>	<a href="#">Remove</a>
02/06/2008	*Self-Administration Of Medication Assessment	<a href="#">Self Administration of Medication 02/06/08</a>	<a href="#">Remove</a>

1. When editing or marking invalid you will be required to enter a Correction Reason. You may also add a note to further explain the reason.

Edit Progress Note

**Babbington, Herman** **DNRCC**

**Progress Note**

Correction Reason:	-- Select One --		
Reason Note:	<div style="border: 1px solid #ccc; padding: 2px;"> -- Select One --  Incorrect data  More data available </div>		
Date/Time:	09/26/2007	04:56	PM
Late Entry:	<input type="radio"/> Yes <input checked="" type="radio"/> No		
Discipline:	Licensed Nurse		
Progress Note:	<div style="border: 1px solid #ccc; padding: 2px;"> Resident resting comfortably after returning from lunch with daughter. </div>		

Cancel
Save

## Ohio Living Matrix System Progress Notes

2. When editing, make the change to the note and click Save. When you view the note, the history section will document the changes.

**Progress Note**

Note Discipline:	Physical Therapy		
Progress Note:	Test - Further Test		
Date/Time:	10/11/2007 04:17 PM		
Created Date:	10/11/2007 04:17 PM	Created By:	Allison Krizo
Edited Date:	10/11/2007 04:18 PM	Edited By:	Allison Krizo

[Back](#)   [Mark Invalid](#)   [Edit](#)   [Report](#)

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**Associated Assessments** [Associate to an assessment](#)

Date	Type	Description

---

**Associated Events** [Associate to an event](#)

Date	Type	Description

---

**History**

Edited by <b>Allison Krizo</b> on <b>10/11/2007 04:18 PM</b>		Reason: <b>More data available</b>	
Date/Time:	<b>10/11/2007 04:17 PM</b>	Created Date:	<b>10/11/2007 04:17 PM</b>
		Created By:	<b>Allison Krizo</b>
Note Discipline:	<b>Physical Therapy</b>		
Progress Note:	<b>Test</b>		

3. Edited notes will appear with an asterisk and invalid notes will appear grayed out on the list of Progress Notes.

**Recent Progress Notes** Teach Me

**Bars, Mars** **DNRCC**

**Discipline Options ...**

**Progress Notes - 20 Most Recent** [Add Note](#)

Date/Time	Progress Note	Discipline	Created By	View
02/06/2008 09:18 AM	Testing continually editing a progress note.	Licensed Nurse	*Belinda R Shaw RN	<a href="#">View</a>
02/06/2008 10:03 AM	This is a sample note	Licensed Nurse	Allison Krizo	<a href="#">View</a>
02/06/2008 09:18 AM	Another edit to this note.	Licensed Nurse	*Belinda R Shaw RN	<a href="#">View</a>
02/11/2008 05:50 PM	Testing adding note to closed Event.	Licensed Nurse	Belinda R Shaw RN	<a href="#">View</a>
02/13/2008 12:43 PM	Progress Note	Occupational Therapy	Belinda R Shaw RN	<a href="#">View</a>
02/13/2008 02:54 PM	Enter note here	Licensed Nurse	*Belinda R Shaw RN	<a href="#">View</a>
02/13/2008 03:27 PM	-- INVALID -- Attach this note to multiple Events.	Licensed Nurse	Belinda R Shaw RN	<a href="#">View</a>
02/08/2008	Attaching notes to multiple Events.	Licensed Nurse	Allison Krizo	<a href="#">View</a>
02/08/2008	Attach this note to all open Events.	Licensed Nurse	Allison Krizo	<a href="#">View</a>
02/08/2008	Note here	Licensed Nurse	Allison Krizo	<a href="#">View</a>
02/04/2008 08:01 AM	[Recorded as Late Entry on 02/05/2008 09:26 AM]	Licensed Nurse	*Allison Krizo	<a href="#">View</a>
02/04/2008 12:42 PM	Arrived at facility by family car.	Licensed Nurse	*Allison Krizo	<a href="#">View</a>
02/04/2008	This is my progress note for the last neurochecks assessment dated 02/06/08	Licensed Nurse	*Allison Krizo	<a href="#">View</a>

Invalid note

Edited note