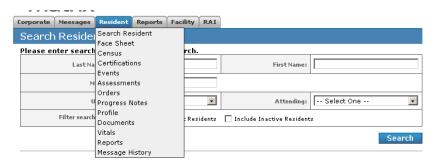
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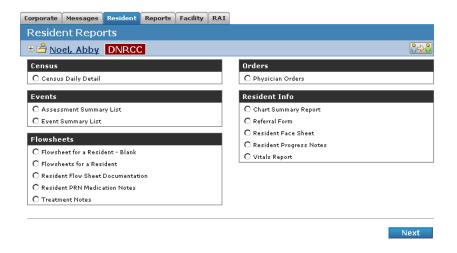
Resident Reports

Reports listed under the Resident Tab are Resident Specific.



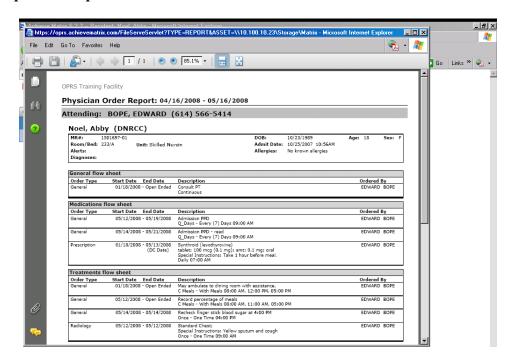
Key reports that you will be running:

- a. Flowsheet for a Resident printed when resident first admitted and initial orders are entered.
- b. Resident Flowsheet Documentation blank flowsheet page to be printed at same time as Flowsheet for a Resident.
- c. Physician Orders Printed to send to pharmacy after Admission Orders entered (if physician not signing electronically, leave for his/her signature).
- d. Chart Summary Report to be run for a discipline that does not have access to the computerized resident record snapshot of the chart.
- e. Referral Form replaces the Consult Sheet; complete and print to accompany resident on visit with outside professional.
- f. Resident Face Sheet Printed for the Downtime Binder anytime information changes. Can also be printed from the Face Sheet itself.
- 1. Click on the Radio button next to the report name and click on Next. Select the criteria for running the report. Read the options carefully or you may have a surprise. Click on the Report button.



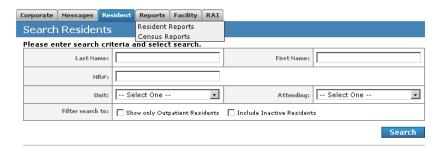
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2. The report will appear as a PDF file, unless you select a different option, based on the criteria. The bar above the report has options to scroll from page to page, print the report, or save it to a file or increase the size of the view area. Report example:



Reports Tab

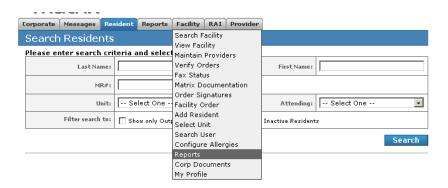
There is also a Reports Tab that offers additional reports at the Facility Level. These are the same reports that are available under Reports in the Facility Tab.



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Facility Reports

Reports on the Facility tab provide information for all residents that meet the report selection criteria.



The main reports that you will be running from Facility Reports are:

- a. Midnight Census Report this report lists the payer source and is to be run each night for all shifts to know who is skilled and needs the Daily Skilled Documentation Assessment each shift.
- b. Facility Flowsheet Documentation similar to the back page of the MAR; for each resident.
- c. Facility Monthly Flowsheets to be run at end of the month to create the next month's flowsheets. The monthly process creates a file that is then used for printing the flowsheets. When running the report, select only the flowsheets you are using at your facility otherwise <u>all</u> flowsheets will be printed. See the Facility Specific Information to review the list of Flowsheets if you have any questions.
- d. Facility Activity Report this is the report that the oncoming nurse is to print at the beginning of each shift. It is to be used for the shift change report. The options to include in the report are to be at least: Open Events and Orders. The report can be run for a single nursing unit or multiple units.
- e. Lab or Radiology Due Report this report will indicate all labs or radiology orders due for the specified date range. It must be run separately for lab and radiology.
- f. Resident Bowel Management Report to be run daily to indicate which residents need to be started on the bowel protocol.

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orporate Messages Resident Reports Facility R/	AI
Facility Reports	••
Census	Resident Info
C Admit/Discharge Report	C Advanced Directives and Code Status Report
C Census Activity Report	C Alerts
C Census Daily Detail	C Allergies for Facility by Resident
C Census Detail	C Birthdays for All Residents
C Census History	C Current Month's Birthdays
C Daily Census Report	C Most Recent Diagnoses
C Empty Bed Report	C Resident Allergy Report
C Length of Stay Report	C Resident Alphabetical Birthday Listing
C Midnight Census Report	C Resident Bed Listing
Midnight Census Worksheet	C Resident Bowel Management Report
C Resident Current Status Report	C Resident Contacts and Providers
C Resident List By Physician	C Resident Face Sheet
Events	C Resident Information Report
C All Falls for Facility	C Resident Roster
C All Open Events for the Facility	C Resident Stay Anniversary
C Current Resident Infections by Infection Type	O Vitals Report
C Infection Summary Report	C Weight Variance Report
C Resolved Resident Infections by Infection Type	Survey Reporting
	O cms 672
Flowsheets	C CMS 672 Census and Conditions Detail
C Facility Flow Sheet Documentation	C CMS 802
C Facility Monthly Flow Sheets	
C Facility PRN Medication Notes C Treatment Notes	
	_
Misc	
C Facility Activity Report	
C Facility Physician/NPPA List	
Orders	I
C Lab or Radiology Due Report	
C Order Report by Category	
C Physician Orders	
	•
Quality Indicators/Quality Measures	
C Facility Quality Indicator Profile	
C Quality Measures Report	
C Resident Level Quality Indicator Summary	
RAI	ı
O ADL Score Report	
C Assessments Due Report	
O Facility Case Mix	
O Medicaid Resident Case Mix	
O Medicare Resident Case Mix	
C PPS Due Report	
O RAP Roster	
O RAPs Status Report	
C RUGs Scores for All Medicare Residents	
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The reports from the Facility tab will appear as PDF files the same as Resident Reports.

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