Section Index

1.	Vitals	2
2.	Adding Vitals	3
3.	Editing and Marking Invalid	4
4.	Configuring Vitals Alerts for a Resident	5

Vitals

Vitals includes Vital Signs, 02 Saturation, Blood Sugar, Height, Weight, Intakes and Outputs.

- 1. The Vitals Screen displays the vitals taken during the last 30 days. Any result outside of the facility pre-set range appears in **Red**. There are two additional viewing options at the bottom of the page; <u>Search Vitals</u> permits you to select one or more specific vital sing in a date range and <u>Most Recent Vital Signs</u> lists the most recent vital signs, even if they were taken more than 30 days previously. This screen also shows who took the vital and if it was attached to an Assessment (a) or Event (b).
- 2. To view the details of the Vitals, click on the + sign to the left of the Date/Time and Description. To view the details regarding the vital and the Assessments and/or Events associated with the vitals, click on View.

Corporate	Messages	Resident	Processes	Reports	Facility	User	RAI	Menu	Provider	Maintena	ance	Enterpris
Vitals											Feach	Me 📃
🗄 号 Ang	jerton, i	Joan dnro	c			<mark>≗⇔</mark>						
Vitals Tak	en Durin	g Last 30 [Days							Ado	i v	
🗄 Date/Ti	me 👎		Vi	tal		Taken By						a
■ 09/21/3 09:45 /	2007 Blood AM	Pressure:	INVALID				Alli	ison Kriz	0	/	7	View
± 09/21/3 09:457	2007 Blood AM	Sugar: Not T	aken				*A	llison Kri	20	A		View
⊞ 09/21/3 09:45 /	2007 Bowe AM	l Movement:	None				All	ison Kriz	0		E	<u>View</u>
⊞ 09/21/3 09:45 /	2007 Emesi AM	i s: Not Taken					Alli	ison Kriz	0			View
⊞ 09/21/3 09:45	2007 Heigh AM	t: 5ft 4.0in					Alli	ison Kriz	0		E	View
⊞ 09/21/3 09:45 4	2007 Pulse AM	: 54 per minu	te				Alli	ison Kriz	0			View
⊞ 09/21/3 09:45 /	2007 Respi AM	rations: 12 pe	er minute				All	ison Kriz	0	<u>A</u>	Е	View
± 09/21/3 09:457	2007 Temp AM	erature: 98.8	۰F				Alli	ison Kriz	0			View
⊞ 09/21/3 09:45	2007 Urine AM	: Small / 2 CC					All	ison Kriz	0		Ξ	View
± 09/21/: 09:45 /	2007 Weigl AM	ht: 175 lbs / l	Routine				Alli	ison Kriz	0			View

Values in ${\ensuremath{\mathsf{RED}}}$ indicate 'Out of Range' $(\ensuremath{^*})$ indicates the vital has been edited

Search Vitals | Most Recent Vital Signs | Configure Resident Alert Values

Adding Vitals

1. Click on the Add Vitals button on the upper right of the screen. You must select the Vitals you want to enter into the system.

Messages Resident Facility I	RAI Menu										
Select Vitals											
E 😤 Angerton, Joan DNRCC											
Select vitals(s) to add:	Vital Signs	Chec	k All Vital Signs <u>Clear All Vital Signs</u>								
	Temperature	🔲 Blood Pressure	🔲 Weight								
	🗖 Pulse	O2 Saturation	🗖 Height								
	Respirations	🔲 Blood Sugar									
	Intakes		Check All Intakes Clear All Intakes								
	🔲 Breakfast	PM Snack	Supplements								
	🗖 AM Snack	🔲 Dinner	Fluids								
	🗖 Lunch	🔲 HS Snack									
	Outputs		Check All Outputs Clear All Outputs								
	🔲 Urine	Emesis	Bowel Movement								
			Cancel Next								

2. Once you have selected the vitals you are entering, click Next. The Vitals screen will display data entry sections for each set of vitals. In this example, weight and height were selected. Bolded fields are required.

Vital Sign - Weight										
Vital Taken:	€ Yes C No									
Weight:	lbs 💌									
Туре:	🗌 Routine 🔲 Admission 📄 Baseline									
Scale:	Select One 💌									
Associate to Events:	Select Events 199/19/2007 - Insomnia/Sleep Disturbance 106/14/2007 - Acute Change In Mental Status X Hold down the 'thf' key to select multiple choices									
Associate to Assessments:	Select Assessments 02/19/2007 - *Clinical Admission Assessment 02/08/2007 - Swallow Precautions V Apply to all vitals Hold down the 'thr key to select multiple choices									
Date/Time Taken:	09/28/2007 🕮 01 • ; 31 • PM • Apply to all vitals									
Taken By:	Duchene, Fran Apply to all vitals									
Vital Sign - Height										
Vital Taken:	€ Yes C No									
Height:	ft in V									
Associate to Events:	Select Events 109/19/2007 - Insomnia/Sleep Disturbance 106/14/2007 - Acute Change In Mental Status ▼ Hold down the ℃thd' key to select multiple choices									
Associate to Assessments:	Select Assessments 02/19/2007 - * Clinical Admission Assessment 02/08/2007 - Swallow Precautions v Hold down the 'btt' key to select multiple choices									
Date/Time Taken:	09/28/2007 🕮 01 • ; 31 • PM •									
Taken By:	Duchene, Fran									
	Back Cancel Save Save And New									

3. The system will permit you to document when vitals were <u>not</u> taken also. Vitals can be associated with as many Events and/or Assessments as they apply to. The system offers a shortcut allowing you to apply the Events and Assessments selected to all the Vitals being entered, as well as the Taken By information. Click on the blue underlined link <u>Apply to all vitals</u> to take advantage of this shortcut. The Back button returns you to the Selection screen. The Cancel button returns you to the Vitals screen without saving the data that you entered. Save saves the data, and Save and New saves the data and returns you to the Selection screen to enter additional vitals for the resident.

Editing and Marking Invalid

1. If you click on View, you have the option to Edit a Vital; mark it invalid; or attach it to an Assessment or open Event.

Corporate	Messages	Residen	Reports	Facility	RAI	Provider	•					
View Vital												
⊕ 😤 <u>Angerton, Joan</u> onrcc												
Blood Sugar												
	Not Taken Re	ason: Re	used									
	Taken	Date: 09	/21/2007 09	:45 AM				Taken By:	Allison	Krizo		
	Created Date: 09/21/2007 09:50 AM							Created By:	Allison	Krizo		
						В	ack	Mark Invali	d	Edit		
Associat	ed Assessn	ients						A	ssociate	to an assessment		
C)ate		Туре			Description						
There are	no assessmen	ts associa	ted to this vit	al.								
Associat	ed Events								Ass	ociate to an event		
	Date		Ту	pe				Description				
09/19/20	07 12:34 PM	Insom	nia/Sleep Dist	turbance		Inability	y to sleep 9	9-17 to 9-19		Remove		

2. Invalid vitals will be grayed out and edited ones will have an asterisk next to the name of the person who took it. More information is available by clicking on View.

Согр	orate	Mess	ages	Resident	Reports	Facility	User	RAI	Menu	Provider	Maintenance	Enterprise	
Vit	tals											<u>Teach</u>	Me 📃
±.	<u> No</u>	el, A	bby	DNRCC		1. 1							<mark>°⇔</mark>
Vita	als Tal	ken D	uring	Last 30 [alid						Add Vita	als
8	Date/T	īme 🗧				¥ital					Edited		¥iew
Ŧ	05/14/ 09:40	/2008 AM	Blood	Pressure:	INVALID -					Belinda R	7/		<u>View</u>
±	05/14/ 09:40	/2008 AM	Pulse:	86 per minu	te					*Belinda i	R Shaw RN	1	<u>View</u>
Ŧ	05/14/ 09:40	/2008 AM	Respir	ations: 18 pe	er minute					Belinda R	Shaw RN	E	<u>View</u>
±	05/14/ 09:40	/2008 AM	Tempe	rature: 97.6	۰F					Belinda R	Shaw RN	E	View
Valu	ues in <mark>R</mark>	ED ind	icate 'C)ut of Range	" (*) indic	ates the vit	al has b:	een edit	ted				

Configuring Vitals Alerts for a Resident

Depending on your access, you may have a third option at the bottom of the Resident Vitals screen; this is Configure Resident Alert Values. This allows you to set a Vitals Alert that is specific to a resident. For example, the Corporate Minimum Temperature is 96 degrees, but this resident would always trigger an alert because their normal temperature is 95.8. Their minimum temperature could be set to 95 degrees before triggering an alert.

1. Click on the Configure Resident Alert Values at the bottom of the screen. Click the radio button next to Customize for the vital you want to configure and make the desired change.

Corporate	Messages	Resident	Reports	Facility	User	RAI	Menu	Provider	Maint	enance	Enterprise		
Configure Vitals Alerts													
🗄 🖰 <u>No</u>	± 🗳 <u>Noel, Abby</u> DNRCC												
Vitals Alerts													
¥ital Sig	n - Tempei	rature						□ No 4	Alert	01	inherit 💿 Customize		
	Corporate Temperati	Min Jre: 96 °F				Ci T	orporate Max Temperature:	101	٩F				
	Corporate Min Temperature:							Corporate Max 38.3 °C Temperature:					
r	Min Temperature: 95 oF						Мах Т						
r	Min Temperati	ure: 35.6	•c										
	Respo	nse 🔽 S	end Message	•									
Vital Sig	n - Pulse			🔲 No Alert 💿 Inherit O Cu:									
Cor	porate Min Pu	lse: 50 pe	r minute			Corporate Max Pulse: 120 per minute							
Vital Sig	n - Respira	tions			No Alert 💿 Inherit 🔿 Custo								
	Corporate Respiratio	Min ns: 12 pe	r minute				C i	orporate Max Respirations:	32 p	er minute			

2. Once the change has been made scroll to the bottom of the page and click on Save. Then scroll to the bottom again and click on Back to go back to the Vitals page.