

TOMRA visit – Your preparation

Dear Sir/Madam,

In TOMRA we take it very seriously to create a safe environment and to protect our employees, customers, suppliers and visitors as best as possible.

Before your visit at TOMRA, you receive this information sheet about our visitor guidelines to understand what your visit will look like. **Please read through it carefully.**

We want to keep the number of visitors as low as possible, so we recommend two people per visit. If you need to travel with more than two people, please discuss this with your host in advance.

Visitor Guidelines:

- When you arrive, we will ask you some questions about yourself, how you feel, whether you have been in contact with infected people and you will have to sign a short checklist. This list is available at reception.
- Your body temperature must be measured at the front desk and you need to disinfect your hands before you can enter the building.
- A FFP-2 mask must always be worn. We would be very grateful if you could bring your own mask. In case you don't have an own mask, we will provide one on site.
- Our visitors are not allowed to enter all areas. Therefore, please follow the instructions of your host on site.
- We have implemented local measures to ensure a distance of 1.5m. Please always keep that distance to everyone.
- We ask for your understanding that our normal catering is currently not available, however, a simplified version will be served.
- In case of any signs of a possible respiratory infection and/or fever, please stay at home!

For any further questions please contact your contact person in TOMRA.

We look forward to your visit. Stay healthy!

Yours sincerely,

TOMRA Sorting GmbH