

## POLICIES AND PROCEDURES

Detailed information about the application and testing process may be found in the *General Testing and Renewal Handbook*, available at [www.nursingworld.org/our-certifications/](http://www.nursingworld.org/our-certifications/)

## QUESTIONS?

Visit [www.nursingworld.org/our-certifications/](http://www.nursingworld.org/our-certifications/) or call our Customer Care Center at 1.800.284.2378.

ANCC PROUDLY OFFERS CERTIFICATION FOR

## Nursing Professional Development

Credential: NPD-BC

For more information:  
[www.nursingworld.org/our-certifications/](http://www.nursingworld.org/our-certifications/)

# Nursing Professional Development



ANCC is the only nurse credentialing organization to successfully achieve ISO: 9001-2015 certification.



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# Nursing Professional Development

For complete information about this certification, please visit [www.nursingworld.org/our-certifications/](http://www.nursingworld.org/our-certifications/), then select Nursing Professional Development.

## ELIGIBILITY CRITERIA

- ▶ Hold a current, active RN license within a state or territory of the United States or the professional, legally recognized equivalent in another country
- ▶ Hold a bachelor's or higher degree in nursing
- ▶ Have practiced the equivalent of 2 years full-time as a registered nurse
- ▶ Have a minimum of 2,000 hours of clinical practice in nursing professional development within the last 3 years
- ▶ Have completed 30 hours of continuing education in nursing professional development within the last 3 years

## WHAT TO EXPECT

This certification exam is a computer-based test. This means you can apply year-round and test during a 90-day window at a time and location convenient to you. Applications for this certification will be accepted at any time.

This certification exam is made up of 175 questions (150 scored plus 25 pretest questions that are not scored). You can see the subject areas covered on the exam and the approximate number of questions in each area by reading the Test Content Outline, available at [www.nursingworld.org/our-certifications/](http://www.nursingworld.org/our-certifications/). The time limit for the exam is 3.5 hours.

## RENEWAL

After you pass, certification renewal is every 5 years. Between renewals, you can enter and store your professional development credits online as you earn them, making renewal fast and easy! For full renewal requirements, visit [www.nursingworld.org/our-certifications/](http://www.nursingworld.org/our-certifications/).

## STUDY AIDS FOR FREE

ANCC provides a variety of resources to help you prepare for your certification exam. Detailed test content outlines, references, and sample questions are available for free at [www.nursingworld.org/our-certifications/](http://www.nursingworld.org/our-certifications/).

## HOW TO APPLY

Applying for certification is easy and convenient! Start your application online anytime at [www.nursingworld.org/our-certifications/](http://www.nursingworld.org/our-certifications/). You can enter the following information at your leisure, save it, and return later to finish the application:

- ▶ Your personal and professional contact information
- ▶ A list of continuing education hours you have earned within the last 3 years (You must have a minimum of 30 continuing education hours in your specialty. You will need the course title, name of sponsor, dates of the offering, and number of contact hours awarded.)
- ▶ Your school names, degrees, and graduation dates
- ▶ Your transcript(s) (After you complete the online application, a pop-up screen will appear with instructions for submitting your transcript.)
- ▶ Your RN license number, state, and expiration date
- ▶ Your MasterCard, Visa, American Express, or Discover

## APPLY ONLINE

Go to the certification page for Nursing Professional Development and click on the button that says "Apply Online" to set up your account or log on to the system. Using the information you collected above, fill out your application and pay by MasterCard, Visa, American Express, or Discover. You can save your information and return to finish at any time.

## APPLICATION FEE

Prices below include a \$140 nonrefundable administrative fee

**ANA Member** \$295

**For members of the American Nurses Association**

Organizational affiliate members excluded from this offer unless stated otherwise. You will need your membership ID number and expiration date to use this rate.

**Non-member** \$395

Rates subject to change. See [www.nursingworld.org/our-certifications/](http://www.nursingworld.org/our-certifications/) for details and updated rates.