

# Simpler routines. Safer offices.

Nimway's desk management features are easy to use and support ambitions for a safe return to the workplace post-COVID.



## 1 Desk booking

- Get an instant overview of which desks are available from the Nimway map.
- Book a clean, 'socially-distanced' desk via the map, desk calendar or blue workspace icon.
- Select and book a desk that's close to your colleagues.
- Book on the fly or up to two weeks in advance.



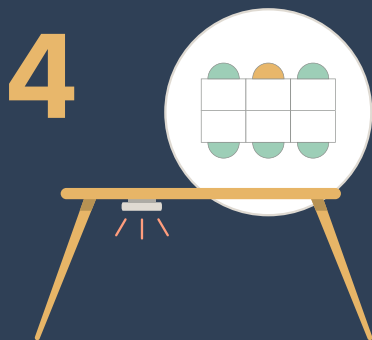
## 2 Safe and easy collaboration

- Book a collaboration desk to work on team projects.
- Check the app to see which days your colleagues will be at work.
- Book on the fly or up to two weeks in advance.



## 3 Desk occupancy

- Sensors placed beneath each desk detect its status.
- Check the app to see at a glance if the desk you want is free or in use.
- When you sit down, the desk's status changes automatically to red for unavailable.
- Nimway Analytics shows you if desks are being booked but not used.



## 4 Desk cleaning

- Desk sensors ensure used desks are blocked until after cleaning.
- Cleaning staff can reduce the time spent on general cleaning and focus on the desks or areas that have been used.



## 5 Reduce density

- Nimway's Office Access function lets you limit the numbers on any given day.
- Mark every other desk as unavailable in the app.
- Use Nimway Analytics to identify the peak times when most desks are occupied, and prevent a situation where e.g. everyone comes in on a Wednesday.

For a simple desk management solution that's quick to implement, choose the installation-free option of Nimway. You can always scale up to the fully-fledged Nimway solution later.