



JOB SPEC

QREDO.COM

24th February 2021

Technical Writer FULL-TIME

Summary

Qredo is a London based frontier technology company with deep applied research expertise in cryptography and blockchain technologies. We deliver ground breaking technology solutions that meet the needs of capital markets looking to enter the complex world of decentralised finance.

To help us, we're looking for talented and creative problem solvers to join our team. We think it's a pretty exciting place to be right now and we're always looking for passionate, innovative people to join us on our journey.

We have an opening for an experienced technical writer to join our team and help build a world class experience for our users.

About the role

This role entails:

- Working in an agile environment based in cross-functional content team.
- Independently gathering information from subject matter experts to develop, organize, and write user guides, API documentation and other technical content.
- writing new documentation based on feature requirement documents, case studies, user stories, specifications, information from the product team and use of the product.
- Authoring documentation in Markdown
- Using our Docs-as-Code setup to publish docs
- Using Git and GitHub to collaborate and get reviews
- Deploying docs with our static site generator - Docusaurus 2

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ENGLAND & WALES, REGISTERED NUMBER 7834052



About You

Your motivations:

- A keen interest in blockchain technologies, digital assets and security.
- An aptitude for and enthusiasm to learn about a technically complex area.
- Empathy for our audiences and an ability to advocate for them.
- A passion for user centred documentation and content as part of delivering a great developer and user experience.
- A creative approach to content creation through different media according to user need e.g. graphics/flows, visuals, videos as well as docs.
- Some understanding of best practices in knowledge management.

Your skillset:

- Be self-organised - with a natural ability to simplify and organise content to meet outcomes.
- A master at quickly grasping complex technical concepts and making them easily understandable.
- Adept at building relationships with other cross-functional teams, customers and partners across the world. (remotely)
- Demonstrate an ability to author documentation in Markdown.
- Be familiar with Git and GitHub and docs-as-code.
- Demonstrate an ability to work with static site generators e.g. Docusaurus 2

Desirable skills:

- Knowledge and experience of blockchain technologies, digital assets and security.
- Working knowledge of at least one of the following languages: JavaScript, Go, Python • Experience of creating API documentation

Your first three months:

- During your first three months with us, we encourage you and your manager to agree a 90 day plan to document your training and induction. This will give you clear objectives and ensure you're provided with support in the areas that you require it the most.
- You'll also have regular meetings with your manager and should expect to receive regular feedback from them.
- We run daily team stand ups so you'll quickly get up to speed on what your colleagues are working on and be able to share your accomplishments and challenges with your team.



- We host monthly company-wide meetings where you'll receive regular business updates and insight into our strategy.
- We host knowledge sharing sessions where employees share best practice and new ways of working. These range from fortnightly Q&A sessions about the blockchain/crypto industry to micro-workshops.

What we offer

- The chance to change the world
- Flexible and remote working
- Competitive salary
- Continual learning resources
- 25 days holiday plus bank holidays
- Cycle to work scheme