SMPTE AG-06-2:2021

ADMINISTRATIVE GUIDELINE

New Project Form

Page 1 of 3 pages

This Standards Administrative Guideline (AG) forms an adjunct to the use and interpretation of the SMPTE Standards Operations Manual. In the event of a conflict, the Operations Manual shall prevail.

Purpose:

This document is a form for submitting a new project proposal. When approved, it will be added to the collection of other approved AG forms posted to a location specified by the SMPTE Director of Standards Development.

# Normative References

SMPTE AG-06-1-2021 New Project Form Instructions.

# Project Details

Table 1 Title of your project

|  |  |
| --- | --- |
| Field | Proposed Text |
| Title |  |

Table 2 Proponents – #1 will be the main contact for the project

|  |  |  |
| --- | --- | --- |
| # | Proponent Name | Affiliation (Optional) |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |

Table 3 Project Details

|  |  |
| --- | --- |
| Field | Proposed Text |
| Title |  |
| Description |  |
| Problem to be Solved |  |
| Project Scope |  |
| Specific Tasks |  |
| Type of output | [ ]  ST [ ]  RP [ ]  EG [ ]  Amd [ ]  Rev [ ]  ER [ ]  RDD [ ]  Other |
| Public CD | [ ]  No [ ]  Yes – I am intending to use the public CD process |
| Editor |  |
| Start Date |  |
| Estimated Completion Date |  |
| Known References |  |
| External Liaisons | [ ]  AES [ ]  ATSC [ ]  CEA [ ]  EBU [ ]  IEC TC100 [ ]  ISO TC36[ ]  ITU-R [ ]  ITU-T [ ]  JTC1/SC29/WG1 [ ]  JTC1/SC29/WG11  |
| Additional Liaisons |  |
| SMPTE Liaisons | [ ]  10E [ ]  20F [ ]  21DC [ ]  24TB [ ] 25CSS [ ]  30MR[ ]  31FS [ ]  32NF [ ]  33TS [ ]  34CS [ ]  35PM  |

Table 4 Project Group Requirements

|  |  |
| --- | --- |
| Field | Proposed Text |
| Project Group Name |  |
| Existing Group? | [ ]  YES [ ]  NO – Individual and no Group required[ ]  NO – Group required and fields below should be filled in where applicable |
| Project Type | [ ]  WG [ ]  DG [ ]  SG [ ]  TF |
| Parent TC | Requested:  | SVP Assignment: |
| Group Chair |  |
| Group Secretary (optional) |  |

Table 5 Project Approval and Change Record

|  |  |
| --- | --- |
| Field | Text |
| Approval date |  |
| Revisions- notes and dates |  |