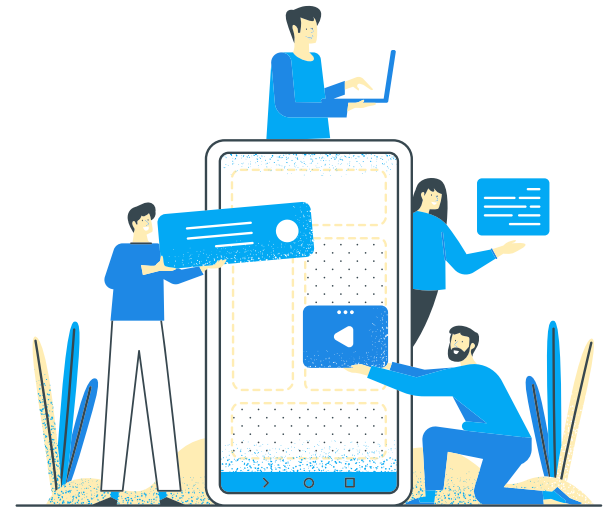


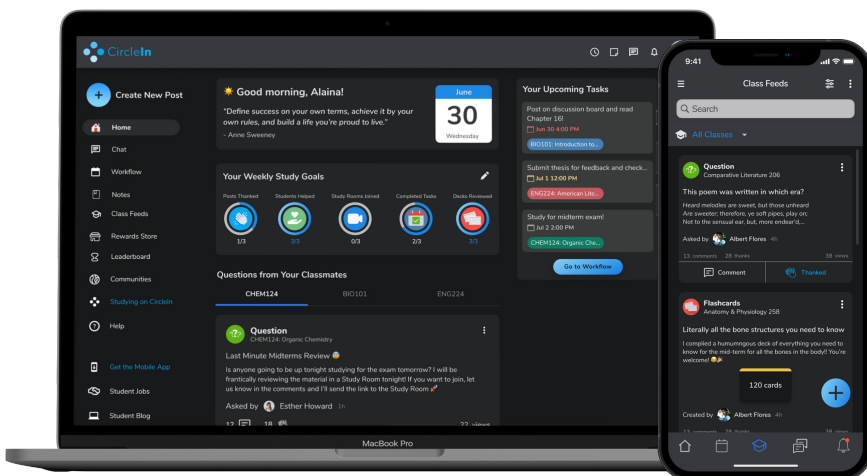
**CircleIn** is the place where students study remotely, where they collaborate, where they chat, and where they stay productive. Students study together just like they would on campus or library, but online, and with a much larger community.

## Reach More Students on CircleIn

- **Class Group Chats:** Auto Generated class chats give you the ability to engage and help all students with one text
- **Share:** Upload helpful resources that all students can view, engage, and benefit from
- **Be Hands On:** Assist students with their questions when they are struggling or host video study sessions
- **Test prep:** Help students prepare for upcoming exams when you create flashcards that they can use to quiz themselves and test their knowledge.



## Get Started



Download the **CircleIn** app on your smartphone or tablet or use the web version on your computer or laptop.



Scan using  
your phone or  
tablet to  
download the  
app

Or log in on web at

[www.App.CircleInApp.com](http://www.App.CircleInApp.com)

## Initial Checklist

- ☐ Access your CircleIn account
- ☐ Review daily and weekly responsibilities
- ☐ Introduce yourself to the sections you are supporting through the the class group chats
- ☐ Upload a schedule of existing availability

Scan using your phone or tablet to download the app



Or log in on web at

[www.app.circleinapp.com](http://www.app.circleinapp.com)

## Daily Best Practices

- Announce to students that you are working and available to help through the default class group chats
  - Include Zoom link for 1 on 1s (if possible)
- Search for any questions asked If answered, verify response, “thank” whoever answered it, and leave a positive comment if not answered, please answer their question
- Share any resources you think will be helpful (PDF, video link, google doc, website, notes, guide, etc)



## Weekly Best Practices

- Create study materials
  - Create decks of flashcards students can study from
    - After you upload content, share the link within the class group chat
- Creating a list of the top questions that were asked during the week and share with the class and the professor
- Remind students of any upcoming workshops or study sessions:
  - Via chat
  - By uploading a PDF or image to the feed
- Reach out to students through chat and ask if anyone needs help with something
- Provide feedback to your supervisor
  - What do you like most about CircleIn
  - What would make your experience better
  - # of students who reached out to you via chat
- Create academic content that will better prepare students for upcoming tests, exams, quizzes