



Feature availability is based on the original order and the system administrator's requests for each deployment. Please contact your system administrator or Telesystem directly to discuss any additions to the system.

Dynamic Touchscreen: Display shows any available options while on or off a call. Tap to use features on screen. Swipe to see additional options.

LED Indicators: Lit while call is in progress. Tap the indicator to enable/disable mute (red while muted, green while exchanging audio).




Volume: adjust ringer or speaker volume

Home button: reverts back to home screen if tapped.

Basic Call Handling

Place a call

To place a call, tap , enter the desired number, then tap **Send**.

Active call handling

The phone's display changes while on an active call to show the information about the call itself, the participants, and other available features.

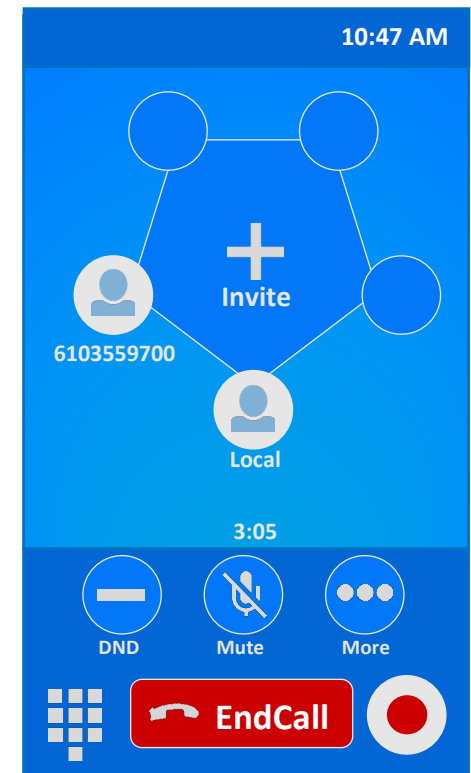
Invite- tap to add caller(s). Speak with up to four other callers simultaneously.

DND- tap to enable or disable the do not disturb feature (no incoming calls while this is enabled).

Mute- tap to enable or disable the mute feature. While engaged, you can hear your caller(s), but they cannot hear you.

More- tap to gain access to any additional features such as Hold, programmed DSS keys, transfer.

End Call- tap to hang up the call. If you are speaking to only two other callers, you will transfer them to each other. If you are speaking to three or more callers, you will end the call for all participants.




Advanced Call Handling

Transfer

The transfer feature sends your live call to a different phone number or extension.

To transfer a call:

- Tap **More** 
- Tap **Transfer**
- **Input** the phone number or extension to transfer the call
- Tap **Transfer**

Add (Conference) Call

The conference feature allows you to add another party to your existing call.

To add (conference) a call to your existing call:


- Tap **Invite** or tap one of the empty round spaces on the screen
- Enter the number of the second party, then tap **Invite**

Other Features

History

History is a call log that stores all recent missed, dialed, and received calls.

To access History:

- Tap the  **History** icon on the home screen
- Scroll, tap, or swipe the log to manage the most recent calls

Voicemail Access

If voicemail is configured on the account, the messages may be accessed from the phone.


To access voicemail:

- Tap the **Message** icon on the home screen
- Follow the prompts to enter then manage voicemail from the voice menu

Recording

The CP960 record feature offers per-call recording which can be saved on the local device or on a customer-provided USB drive inserted into the phone.

To use the Record feature:

- Tap the  **record** button while on a call to start recording or tap the icon on the home screen to access former recordings.

Please note that Telesystem does not guarantee the security or retention of these recordings.