



Where can I find my occupation rate?

You will find here monthly occupancy reports, weekly reports, as well as many other comparative reports.

I want to see the information on a report.

Go to *Reports > Reports > Occupancy*.

Go to *Reports > Reports > Manager Daily*.

I want to see this information quickly on my screen.

Go to *Front desk > Snapshot*.

Go to your *Availability chart* (3rd icon) and select the *Room type* view.

Go to *Back office > Yield management*.

