



COVID Response Plan – Fall, Winter, and Spring 2020-21

For the last 101 years, SAMBICA has been committed to the health and safety of all campers, guests, and staff members. This document summarizes the steps SAMBICA is taking to maintain this commitment in light of the COVID-19 outbreak.

SAMBICA now more than ever? Camp gives children, adults, and families a place to unplug, build healthy relationships, explore their strengths, and learn through PLAY...all in a safe, uplifting environment.

Our goal for SAMBICA in this season is for all guests and participants to experience how much God loves them, while in a safe and healthy environment!

With utmost concern for the well-being of our campers and staff, we are diligently following the guidance of the CDC and local health authorities to minimize health risks in our planning. We are committed to provide a safe and nurturing environment to learn, grow, and make life-long memories filled with hope during this unique time of history.

Sources

As this situation has developed rapidly, SAMBICA has been reviewing a range of sources of guidance as they have become available. These sources include:

- Centers for Disease Control (CDC) including their [Considerations for Youth and Summer Camps](#), as well as their [Camps Decision Tree](#).
- Washington State Department of Health (DOH) [Coronavirus Response](#) page and their [Summer Day Camps During the Covid-19 Outbreak](#) document.
- Public Health of Seattle and King County (Public Health) and their [Summer Camp Guidance](#) as well as [food service guidance](#).
- Washington State Governor's Office, including [phased re-opening plan](#).
- Nationwide networks of camps such as the Christian Camp and Conference Association (CCCA) and the American Camp Association (ACA).
- Individual camp contacts nationwide and locally.

Washington State DOH has issued guidance for how and when locally attended summer day camps, such as SAMBICA, can run. This guidance, [found here](#), is our authoritative guidance that we will be following. *Importantly, camps are allowed to operate following this guidance in **all phases** of the re-opening process.*

Summary of SAMBICA's COVID-Specific Adjustments

1. Overnight accommodations are limited depending on the re-opening phase for King County and depending on Washington Department of Health guidance.
2. Camp building capacities have been reduced to allow for adequate social distancing.
3. Current face covering requirements will be followed by guests and staff. Face coverings will be worn when indoors or within 6 feet or others.
4. Large groups may be split up into smaller sub-groups to meet DOH gathering size requirements. Sub-groups could be on different parts of camp at the same time.
5. Additional and updated guidelines for cleanliness in all areas of camp, including Food Service and Activities.
6. Daily Health Checks of all guests and staff.
7. Enhanced cleaning procedures and frequency throughout camp.
8. Enhanced social distancing (six feet apart) will be observed throughout camp activities.
9. Enhanced education of guests and staff, as well as enhanced procedures regarding personal hygiene and respiratory etiquette.
10. Ventilation will be maximized in all indoor spaces.
11. Procedures are in place in the event that a guest or staff member either exhibits COVID symptoms or tests positive for COVID-19.

Overall Themes That Our Camp Operations will Follow:

1. *SAMBICA will do everything we can to keep guests safe through enhanced cleaning, use of face coverings, and social distancing.*
2. ***Let us help you** find the best way to plan your event in a safe way that meets all the current health authority guidelines.*

Building Capacities

These are absolute maximum capacities for these areas, based on Washington DOH guidance for dining establishments. Phase 4 guidance is not clear at this time, but we would anticipate capacities being between 75% and 100% in phase 4. We would love to talk with you about how we can work within these guidelines to make your retreat or event of any size be safe and successful. All of these areas can be extremely well ventilated.

<u>Building</u>	<u>Normal Capacity</u>	<u>25% cap</u>	<u>Phase 2 (50%) Capacity</u>	<u>Phase 3 (75%) Capacity</u>	<u>Notes</u>
Joshua Lodge Meeting Room	70	17	35	35	Lower phase 3 capacity to maximize indoor social distancing.
Upper Forum	60	15	30	30	Lower phase 3 capacity to maximize indoor social distancing.
Lower Forum	303	75	151	151	Lower phase 3 capacity to maximize indoor social distancing.
Dining Hall	208	25	50	50	Lower capacities to ensure that tables of 5 are 6' apart. Larger groups can be accommodated with multiple meal times.
Field	300	75	150	225	Turf field is usable in all weather.
Waterfront	300	75	150	225	

Food Service and Activities Details

Food Service:

1. All standard food service best practices will be followed, per Public Health guidelines.
2. All campers and guest are required to wash their hands before entering the dining hall. Extra handwashing stations are available.

3. Doors will be propped open so that walking in and out of the dining hall can be accomplished touch-free.
4. Meals will be served onto plates by food service staff. No self-service stations (salad bar, buffet, etc) will be available.
5. Wooden picnic tables will be covered with vinyl table cloths for easy and thorough sanitizing.
6. Food service staff will have face coverings and gloved hands during the entire food preparation and serving process.
7. Condiments will be served only in individual packets.
8. Tables are set up outside and spread out at least 6 feet apart. If weather does not allow outdoor dining, indoor dining will be spread out inside the dining hall.
9. Seating at each table will be limited.
10. Sanitization of touch items such as counter tops will occur between meals.

Activities:

1. Touch-items will be wiped with sanitizing solution between uses. This includes, boats, helmets, balls, golf clubs, frisbees, playground equipment, bows and arrows, etc.
2. Groups are asked to not plan high contact activities.
3. Let us work with you in planning for socially distanced activities. We have learned a lot about this in the last few months and are happy to help with your event planning.

Health Check Details

Guests and staff will go through a brief health screen daily. That health screen will consist of:

- Temperature check with a contactless thermometer
- Answering the following questions:
 - o Has your camper had any of the following symptoms in the last 3 days?
 - Cough
 - Shortness of breath
 - Fever of 100.4°F or higher
 - Sore throat
 - Chills
 - New loss of taste or smell
 - Muscle or body aches
 - Nausea/vomiting/diarrhea
 - Congestion or runny nose (not related to seasonal allergies)
 - Unusual fatigue
 - o Does anyone in your household have any of the above symptoms?
 - o Have you been in close contact with anyone with suspected or confirmed COVID-19?
 - o Have you had any medication to reduce a fever before coming to camp?

- Any guest or staff member reading a temperature at or higher than 100.4°F or answering yes to any of the above questions will not be allowed to attend and will have their costs refunded.

If a staff member or guest presents **any** symptoms of illness at any time, they will be sent home and must stay home until symptom free for 72 hours *and* 10 days have passed since symptom onset. Our office will be in touch with those individuals and groups to process refunds.

Enhanced Cleaning Procedures Throughout Camp

1. Bathrooms and frequently touched items.
 - a. All frequently touched items will be cleaned twice daily using a bleach cleaning solution.
 - b. Activity areas (waterfront areas, ropes course equipment, etc) will be sanitized between uses.
2. Dining Hall
 - a. All tables and countertops will be sanitized between each use.
3. Playgroups and Equipment
 - a. Touch items at activities will be sanitized between each use.
 - b. Playgrounds will be thoroughly sanitized between uses.
4. SAMBICA staff member are available for extra cleaning as needed.

Other Measures to Keep Campers and Staff Safe

- Attendance at camp is limited to Washington state residents or those who have been in Washington state for 14 days prior to attending an event.
- SAMBICA has designated a “COVID Site Supervisor” to oversee all these measures and ensure that we follow them, as well as make any necessary adjustments.
- Garbage cans throughout camp will be touchless.
- Nobody, guests nor staff, has to attend. Refund options are available to individuals and groups who are not able to attend.
- We want to work with your group and your family, so we will be flexible with our refund policies. Please contact us for details.

FAQ's

1. *Will campers and guests be required to wear a mask?*

Washington State Department of Health has updated their [guidance for camps](#) to include more cloth face covering use for both youth and adults. In response to that new guidance:

- SAMBICA staff will wear cloth face coverings any time they are not working alone, including being within six feet of campers or each other.

- **Youth are asked to bring a personal face covering to camp, to be worn when indoors** (e.g. while standing in the lunch line; during indoor activities, etc). The state DOH guidance specifies that youths' face coverings may be removed for outdoor activities.
- Adult guests will be asked to wear a face covering any time they are not alone or with immediate family.

2. *Will I have an option to withdraw my registration?*

We want to work with your group and your family, so we will be flexible with our refund policies. Please contact us for details.

3. *What phases of re-opening will camps be able to run in?*

Washington State DOH has issued guidance for how and when locally attended day camps, such as SAMBICA, can run. This guidance, [found here](#), is our authoritative guidance that we will be following. *Importantly, camps are allowed to operate following this guidance in **all phases** of the re-opening process.*

If you have any further questions, please do not hesitate to call us at 425-746-9110.