



Atrezzo User Guide

MFA Logging in with Remember Me Option Provider and Customer Users



Remember Me functionality

Use these instructions to enable your computer to remember your login credentials for four (4) hours. **You should NOT use this option if you use a shared device.**

When the Remember Me button is checked on the login screen, external users will be able to login without entering Atrezzo credentials or MFA for four (4) hours.

To use this feature, check Remember Me box then click Login with Phone or Login with Email.

The screenshot shows the Kepro login interface. At the top is the Kepro logo. Below it is the heading "LOGIN OPTIONS". There are two main login sections: "Kepro" and "Customer/Provider". The "Kepro" section has a "LOGIN" button. The "Customer/Provider" section has "LOGIN WITH PHONE" and "LOGIN WITH EMAIL" buttons, and a "Remember Me" checkbox. A red arrow points to the "Remember Me" checkbox, which is highlighted with a red box. Below the login options, there are three lines of text: "If you don't already have a Kepro account, you can [register here](#).", "If this is your first login with multi-factor authentication, [click here](#) to complete your registration.", and "Having trouble logging in? [Click here](#)."

For the next four (4) hours, when accessing Atrezzo, you will click Login with Phone or Login with Email and bypass the login credentials and MFA steps. After four (4) hours, you will need to login with your credentials and MFA when prompted. You must use the same login option (Login with Phone or Login with Email) for the Remember Me functionality to remember the credentials. If you select a different login option, you will be required to enter MFA credentials.

To turn off this feature, uncheck the Remember Me box, before clicking Login with Phone or Login with Email, and you will be prompted to enter login credentials and MFA at the next sign-on.

NOTE: This feature will only work if the browser is configured to “continue where you left off” by reopening tabs on startup. The Remember Me functionality will work as long as the browser remains open, but if the browser is closed, the Remember Me functionality will not work without following the below instructions.

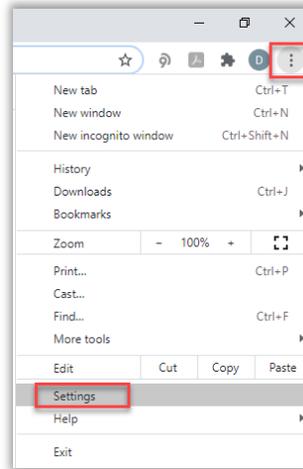
Chrome Configuration

Google Chrome is the preferred browser for Atrezzo.

To set “continue where you left off” in Google Chrome,

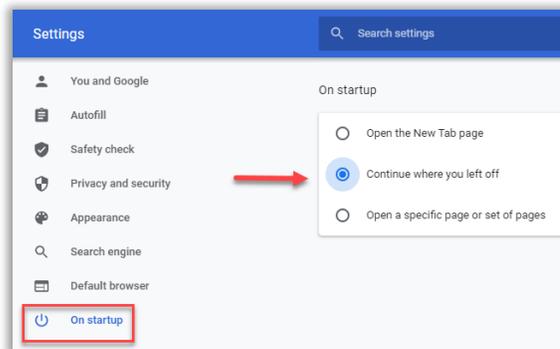
Click the three (3) menu dots in the upper right corner of the browser

Then click Settings.



Click On startup in the left menu

Then click the selection for “Continue where you left off”.

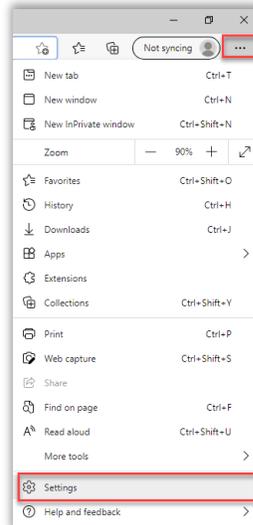


Edge Configuration

To set "continue where you left off" feature in Microsoft Edge,

Click the three (3) menu dots in the upper right corner of the browser

Then click Settings.



Click On startup in the left menu

Then click the selection for "Continue where you left off".

