

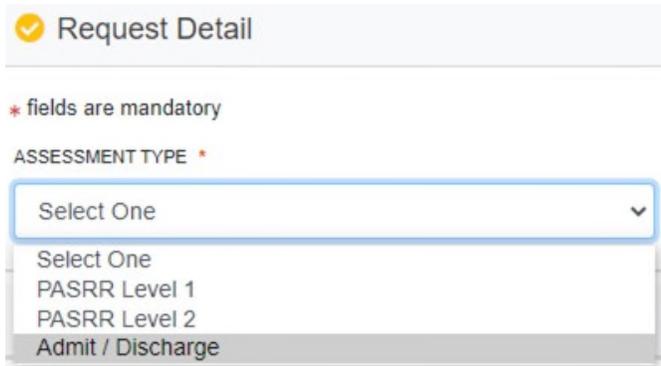
Why Admit?

Nursing Homes: Create your **Resident Census** by admitting and discharging your residents within the Provider Portal. This process is optional but is strongly recommended for any admissions involving time-limited approvals to avoid missing required Level II evaluations. Time-Limited approvals include:

- Exempted Hospital Discharge (30 Days)
- Respite (30 Days)
- Emergency (7 Days)
- PASRR Level II - Confirmed SMI, ID, and/or RC (Approval at 30, 60, 90, or 180 days)

Step 1

When admitting a resident, create a new case for your consumer and choose “Admit / Discharge” as the Assessment Type in Request Detail section as shown on the right. When the Admit / Discharge questionnaire loads, click “okay” to complete.



Request Detail

* fields are mandatory

ASSESSMENT TYPE *

Select One

Select One

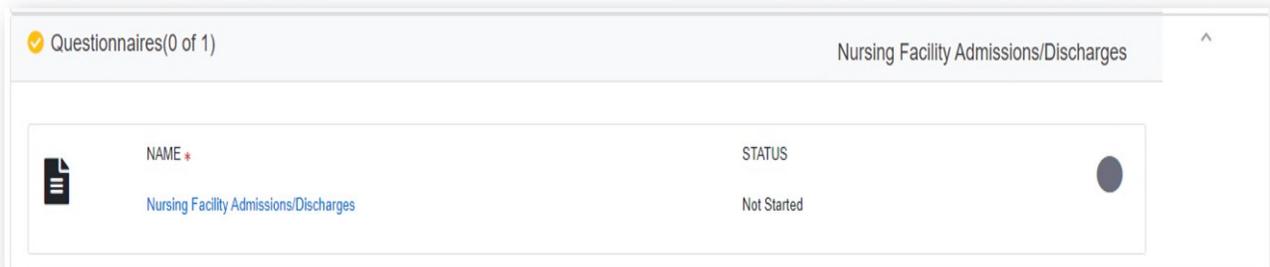
PASRR Level 1

PASRR Level 2

Admit / Discharge

Step 2

Open the Questionnaire row and click on the blue link, “Nursing Facility Admissions/Discharges” and complete the brief questionnaire. Questions with a red asterisk are required.

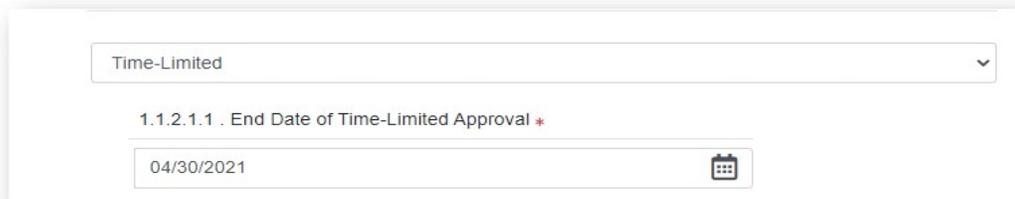


Questionnaires(0 of 1) Nursing Facility Admissions/Discharges

NAME *	STATUS
Nursing Facility Admissions/Discharges	Not Started

Step 3

Determine the **End Date of the Time Limited Approval**. Nebraska tracks time limited approvals by the PASRR complete date, not by the date of admission. Use the completed date of the Level I or Level II and add the number of days approved. Enter this date as shown below. When finished, click Mark As Complete and then Submit the case.



Time-Limited

1.1.2.1.1 . End Date of Time-Limited Approval *

04/30/2021

Step 4

Monitor your admissions via your Reports icon. To view your admissions and discharges, click on the blue link to the report and choose your parameters. You can download into excel or view in Atrezzo. All admissions coming due for a Level II within 10 days will be highlighted in yellow. Any past due will be highlighted in red.



Contract: Nebraska (Change Context)

HOME CASES CREATE CASE CONSUMERS SETUP MESSAGE CENTER **REPORTS**

REPORTS

REPORT NAME	REPORT CATEGORY	REPORT DESCRIPTION
NE PASRR - Admissions Discharges Report (Provider)	NE PASRR	NE PASRR - Admissions Discharges Report (Provider)

Displaying records 1 to 1 of 1 records

Admission/Discharge: Admission, Discharge Date Filter: None

Start Date: NULL End Date: NULL

1 of 1 Page Width Find | Next

NE PASRR Facility Admissions/Discharges Report
Provider NPI: 123456789
Run Date: 4/26/2021 9:09 AM

Completion Date	Submitter's Name	Consumer First Name	Consumer Last Name	PowerPoint	Missing an Admission or Discharge?	Admission Date	Admission Approval Type	End Date of Time-Limited Approval	Discharge Date	Member discharged to:
4/19/2021		Allen	Olsen	PDF	Admission	4/1/2021	Time-Limited	4/20/2021		
4/19/2021		Allen	Olsen	TIFF file	Admission	4/1/2021	Time-Limited	4/19/2021		
3/5/2021		Allen	Olsen		Admission	3/1/2021	Time-Limited	3/5/2021		
3/5/2021		Ellen	Olsen	MHTML (web archive)	Admission	3/1/2021	Time-Limited	3/30/2021		
4/19/2021		Fred	Olsen		Admission	4/18/2021	Time-Limited	4/30/2021		
3/5/2021		Larry	Williams	CSV (comma delimited)	Admission	3/4/2021	Unlimited			

No time to track? That's okay, Atrezzo is tracking too, and we will reach out if you need to complete a Level II.

Step 5

When the Resident discharges, repeat steps 1 to 3 by creating a new Admit/Discharge case and choose Discharge and complete the brief questionnaire.