



Registration for the Atrezzo Connect Provider Portal

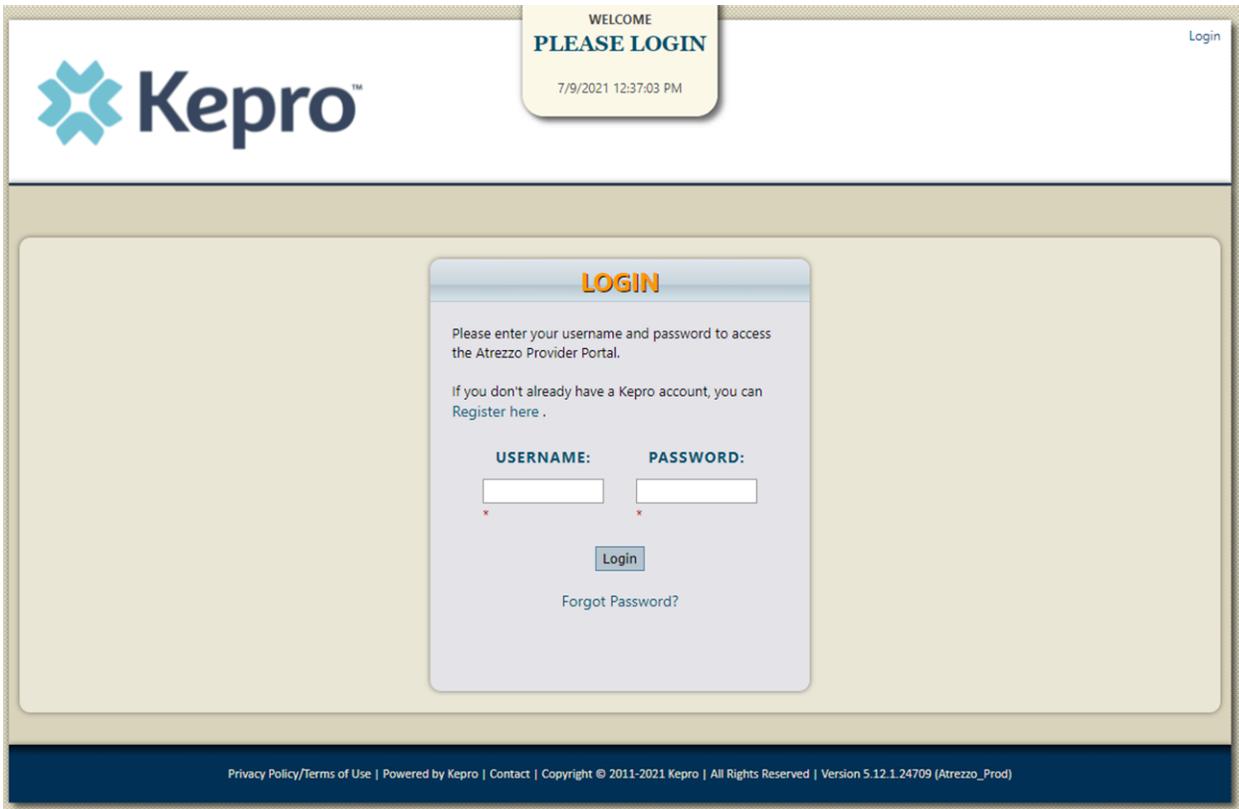
Simple 5-Step Registration Process

- Start by clicking the Provider Portal button on the KePRO-Hillsborough website
- URL: <http://hchcp.kepro.com>



Login Page

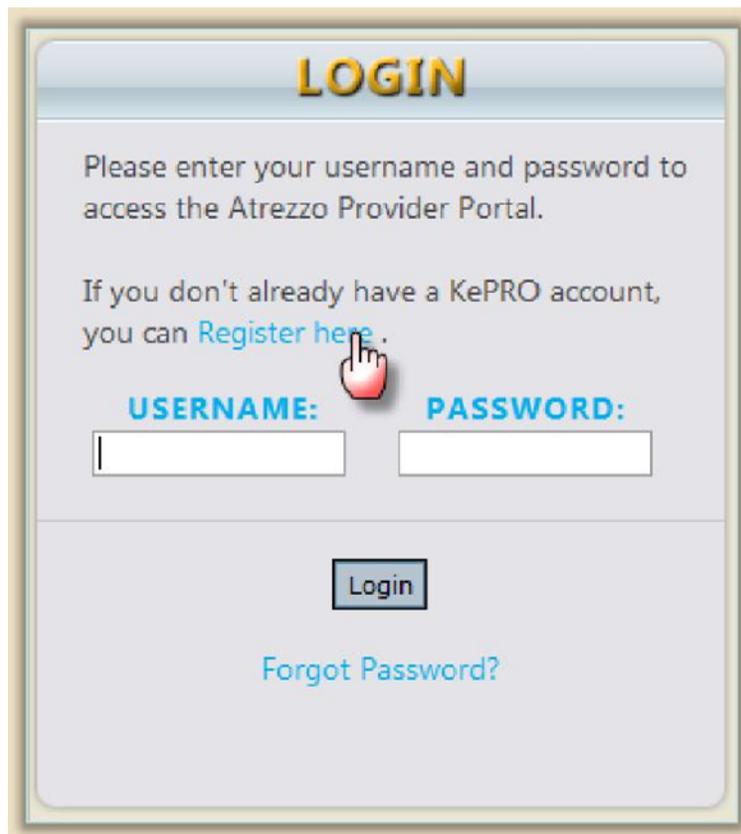
- You will be brought to this login page



The screenshot shows the Kepro login page. At the top left is the Kepro logo. In the top right corner, there is a "Login" link. A yellow banner in the top center contains the text "WELCOME PLEASE LOGIN" and the date "7/9/2021 12:37:03 PM". The main content area features a central login box with the title "LOGIN" in orange. Below the title, it says "Please enter your username and password to access the Atrezzo Provider Portal." and "If you don't already have a Kepro account, you can Register here .". There are two input fields: "USERNAME:" and "PASSWORD:". Below each field is a red asterisk. A "Login" button is centered below the fields, and a "Forgot Password?" link is below the button. The footer contains the text: "Privacy Policy/Terms of Use | Powered by Kepro | Contact | Copyright © 2011-2021 Kepro | All Rights Reserved | Version 5.12.1.24709 (Atrezzo_Prod)".

Step 2 – Click REGISTER Link

- To register a new account, click the REGISTER HERE link as shown



LOGIN

Please enter your username and password to access the Atrezzo Provider Portal.

If you don't already have a KePRO account, you can [Register here](#).

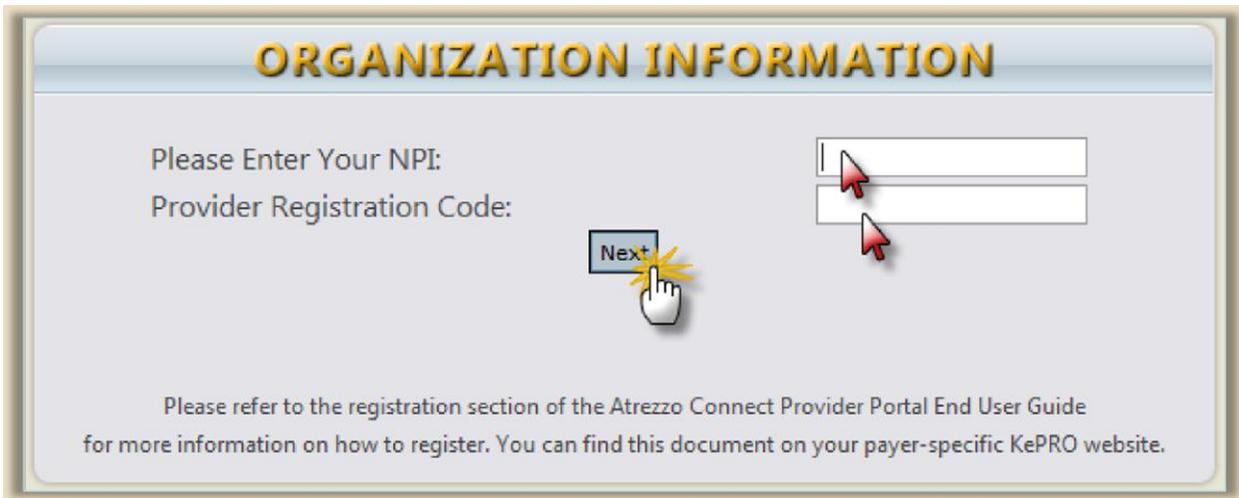
USERNAME: **PASSWORD:**

Login

[Forgot Password?](#)

Step 3 – Enter NPI and Reg Code

- Enter your organization's NPI number Registration Code (your TPA number)
- Click NEXT



ORGANIZATION INFORMATION

Please Enter Your NPI:
Provider Registration Code:

Next

Please refer to the registration section of the Atrezzo Connect Provider Portal End User Guide for more information on how to register. You can find this document on your payer-specific KePRO website.

The screenshot shows a registration form titled "ORGANIZATION INFORMATION". It contains two input fields for "NPI" and "Provider Registration Code". A "Next" button is highlighted with a hand cursor, and two red arrows point to the input fields. A footer note refers to the Atrezzo Connect Provider Portal End User Guide for more information.

Registration Code

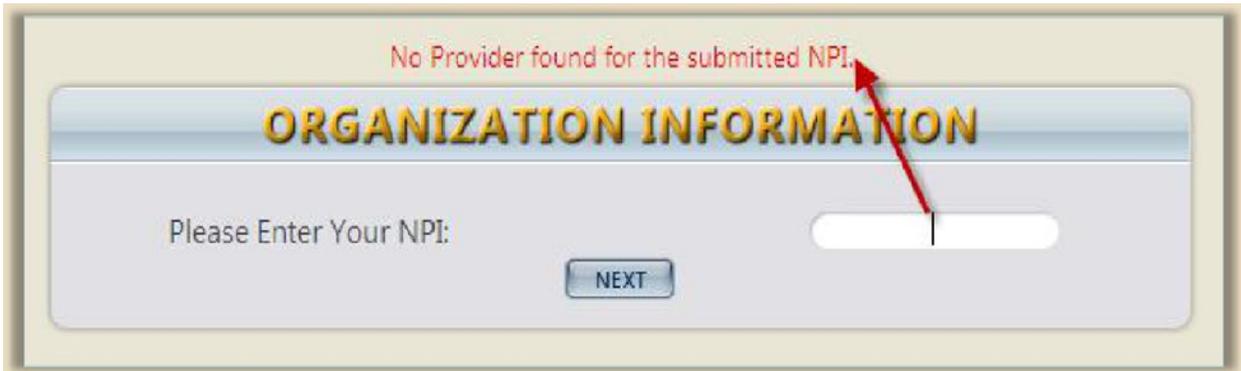
- Your NPI and Registration Code can be found on your remittance as shown here

CHHS#3	HILLSBOROUGH COUNTY HEALTH CARE						
Page: 971							
Run Date : 09-11-12	REMITTANCE REPORT - MEDICAL						
	BATCH DATE: 09-10-12						
	Batch No. 192180						
Vendor : 592222222 - [REDACTED]							
Provider/	Provider: 000014139 - RALEIGH [REDACTED]						
TPA ID#							
	PROCEED	DATE OF SERVICE	SVC	REQUESTED	ELIGIBLE		
	COPAY/	AUTH					
	CLAIM#	CODE	FROM	THRU	NETW CODE	ADJ CODE/DESCRIPTION	QTY
	AMOUNT	AMOUNT	DEDUCT	AMOUNT	TIN		

	Patient :	114144151/5 - XXXXX	Member Number	XXXXX			
	RM4660	99285	12-05-11	12-05-11	B ES	B=NETWORK B	1 1335.00 139.97
		0.00	139.97				
	Claim RM4660 totals						1335.00 139.97 0.00 139.97

Possible Error

- If you enter in the NPI or registration code incorrectly, this error message will appear



No Provider found for the submitted NPI.

ORGANIZATION INFORMATION

Please Enter Your NPI:

NEXT

A red arrow points from the error message to the NPI input field.

Step 4 – Enter Account Information

- Enter user account information
- Fields with asterisks (*) are required fields
- Click NEXT



ORGANIZATION INFORMATION

ACCOUNT INFORMATION

Username*

Password*

Confirm Password*

Enter a secret question*

Enter the secret answer*

CONTACT INFORMATION

First Name* Email Address*

Last Name* Confirm Email:

Address:

Phone Number:

City:

State: ..

Zip:

Official communication of service authorization will be sent to the fax number entered here unless otherwise specified.

Fax Number*

* denotes required field

Next 

Step 5 – Terms of Use

- Read terms of use
- Click checkbox at the bottom
- Click CONTINUE

12. Term and Termination. The term of this Agreement ("Term") shall begin upon the date first used by You and shall continue unless otherwise terminated. We may immediately terminate this Agreement at any time upon notice to You.

13. Injunctive Relief. You acknowledge that a breach by Licensee of any of the covenants set forth herein will result in immediate and irreparable injury to us, and that in the event of a breach or threatened breach, We will be entitled to seek from any court of competent jurisdiction preliminary and permanent injunctive relief, which remedy will be cumulative and in addition to any other rights and remedies to which We may be entitled, without necessity of posting bond or other security.

14. U.S. Government End Users. The software and documentation in the Portal is a "commercial item" as that term is defined in 48 C.F.R. 2.101 (Oct. 2010), consisting of "commercial computer software" and "commercial computer software documentation", as such terms are used in 48 C.F.R. 12.212 (Oct. 2010). Consistent with 48 C.F.R. 12.212 and 48 C.F.R. 227.7202-1 through 227.7202-4 (Oct. 2010), all U. S. Government End Users acquire the software and documentation in the Portal with only those rights set forth in this Agreement.

15. General. This Agreement constitutes the entire agreement of the parties with respect to the subject matter hereof, and supersedes all prior agreements and understandings regarding the Portal. If any provision of this Agreement is held to be unenforceable, such provision shall be reformed only to the extent necessary to make it enforceable. You shall not assign this Agreement or all or any part of its rights or obligations hereunder without our prior written consent, and any attempt to the contrary shall be void and a material breach of this Agreement. Neither party shall be responsible for any delay or failure of performance resulting from causes beyond its control. Our failure to exercise any of our rights under this Agreement for a breach thereof shall not be deemed to be a waiver of any subsequent breach of the same or any other provision. The titles of the sections hereof are for convenience only and do not in any way limit or amplify the terms and conditions of this Agreement. All sections necessary to interpret the rights and duties of the parties shall survive termination of this Agreement. This Agreement shall be interpreted and governed according to the laws of the Commonwealth of Pennsylvania, USA, regardless of any conflict of laws, provisions, and any claim or action shall be subject to arbitration pursuant to the rules and regulations of the American Arbitration Association with such arbitration to occur in Harrisburg, Pennsylvania.

KePRO, Inc. 777 East Park Drive Harrisburg, PA 17111 Toll-free: 800.222.0771 Phone: 717.564.8288 Fax: 717.564.3862 www.kepro.com

I have read and agree to these terms of use.



Home Page

The screenshot shows the KePRO Home Page interface. At the top left is the KePRO logo. To its right is a user profile box for "PAIN INSTITUTE PL" with the name "MAGGIE FELTNER" and "Contract: HCHCP". Further right is a statistics box titled "[Update Counts]" showing: "Total (work-in-progress) Requests: 0", "Total Saved (not submitted): 0", and "Total Submitted: 0". A "Logout" link is located to the right of the statistics box. Below these is a dark blue navigation bar with links for "HOME", "REQUESTS", "SEARCH", "MANAGEMENT", "MY ACCOUNT", and "HELP". The main content area has a light beige background and displays "MESSAGE CENTER" in large letters, followed by the message "Message Center is currently unavailable, but will return shortly." Below this, it says "REQUESTS SAVED BUT NOT SUBMITTED" in large letters. A "New Request" button is positioned on the left side of this area. At the bottom, a dark blue footer contains the text: "Privacy Policy | Terms of Use | How to Use this Site | Powered by KePRO | Copyright © 2011 KePortal | All Rights Reserved | Version 1.7.0.6611 (Atrezzo_Daily)".



Account Administrator

- All information submitted for registration under Provider/Facility Information will represent as the Provider Portal Administrator (Group Admin).
- The Group Admin is responsible for managing and creating all submitting user accounts for your NPI #
 - Create other admins & users



Contact Information

Please reference our Atrezzo Connect training manual for additional information.

Thank You!

atrezzoissues@kepto.com