



## Kepro SAM Scheduling Portal

<https://pasis.kepro.com/>

### Changing Password

If you login successfully and want to change your password, go to the top right of your screen, and click on the ellipses next to your name.

The ellipses are the three dots that look like this:



A dropdown box will appear. Click on "Change Password."

[Change Password](#)

This will open the Change Password Reset Screen. Enter your current password followed by your new password in both boxes and click on "Change Password." Your new password is now in effect.

A screenshot of the "RESET PASSWORD" form in the Kepro system. The form is titled "RESET PASSWORD" and features the Kepro logo at the top. It contains three input fields: "CURRENT PASSWORD", "NEW PASSWORD", and "CONFIRM PASSWORD". Each field has a red asterisk indicating a required field. At the bottom right of the form is a dark blue button with the text "CHANGE PASSWORD" and a right-pointing arrow.



**NOTE:** If you saved the temporary or current password to your browser and change your password, be sure to log out and back in to save the new password.