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| 237 details Original Test Munson 00999021098 03/10/2003 999-02- 1098 | 10/18/2011 Saved In Process Rehab CENTER OF BER | CARE HAVEN WVMI KELEY |
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- Click on Search Authorization Request
- Once your organization name pops up, click Search. Every request that your organization has submitted will appear under search results.

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| | <u>538</u> | details | Original | Test | Young | 00999909012 | 02/01/1991 | 999-90- 9012 | 10/31/2011 | Saved | In Process | Inpatient Services | AARON BLOOM | LGH | |
| | <u>539</u> | details | Original | Test | Young | 00999909012 | 02/01/1991 | 999-90- 9012 | 10/31/2011 | Saved | In Process | Inpatient Services | AARON BLOOM | LGH | |
| | <u>540</u> | details | Original | Test | Abbott | 00999876543 | 01/01/1980 | 999-87- 6543 | 10/31/2011 | Closed | Closed - Administrative | Inpatient Services | AARON BLOOM | Sistersville General Hospital | |
| | <u>541</u> | details | Original | Test | Anderson | 00999881234 | 03/05/1950 | 999-88- 1234 | 10/31/2011 | In Process | Ready for Care Manager Review | Inpatient Services | AARON BLOOM | Princeton Health | |
| - | <u>542</u> | details | Original | Test | Young | 00999909012 | 02/01/1991 | 999-90- 9012 | 11/01/2011 | Submitted | Ready for UM Review | Inpatient Services | AARON BLOOM | Montgomery General Hospital | |
| | <u>543</u> | details | Original | Test | Abbott | 00999876543 | 01/01/1980 | 999-87- 6543 | 11/01/2011 | Complete | Review Complete | Inpatient Services | AARON BLOOM | WVMI | |
| | <u>544</u> | details | Original | Test | Winston | 00999808901 | 01/01/1991 | 999-80- 8901 | 10/31/2011 | In Process | Ready for Care Manager Review | Inpatient Services | AARON BLOOM | WVMI | |
| | <u>545</u> | details | Original | Test | Munson | 00999021098 | 03/10/2003 | 999-02- 1098 | 11/01/2011 | In Process | Ready for Care Manager Review | Inpatient Services | AARON BLOOM | Montgomery General Hospital | |
| | <u>546</u> | details | Original | Test | Abbott | 00999876543 | 01/01/1980 | 999-87- 6543 | 11/01/2011 | In Process | Requires UM Support Review | Inpatient Services | AARON BLOOM | Montgomery General Hospital | |
| | <u>547</u> | details | Original | Test | Winston | 00999808901 | 01/01/1991 | 999-80- 8901 | 11/01/2011 | In Process | Care Manager Review | Inpatient Services | AARON BLOOM | WVMI | |
| | <u>549</u> | details | Original | Test | Bing | 00999654321 | 02/01/1982 | 999-65- 4321 | 11/01/2011 | Saved | In Process | Inpatient Services | AARON BLOOM | Thomas Hospital | |
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| | <u>551</u> | details | Original | Test | Brown | 00999882345 | 04/05/1945 | 999-88- 2345 | 11/01/2011 | Saved | In Process | Inpatient Services | AARON BLOOM | Thomas Hospital | |
| | <u>552</u> | details | Original | Test | Bing | 00999654321 | 02/01/1982 | 999-65- 4321 | 11/01/2011 | Saved | In Process | Inpatient Services | AARON BLOOM | Thomas Hospital | |
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How to determine if there is a determination

The status of your request is found in the Status and Reason Columns.

Status descriptions:

- Saved- The request has not been submitted and is in the person's queue who built it.
- Pended-Has not been assigned for review
- In Process- Indicates a status change
- Complete- There is a case determination in the system rather approval or denial

Reason Descriptions

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| | <u>540</u> dr | etails. | Original | Test | Abbott | 00999876543 | 01/01/1980 | 999-87- 6543 | 10/31/2011 | Closed | Closed - Administrative | Inpatient Services | AARON BLOOM | Sistersville Hospital | General |
| | <u>541</u> de | etails. | Original | Test | Anderson | 00999881234 | 03/05/1950 | 999-88- 1234 | 10/31/2011 | In Process | Ready for Care Manager Review | Inpatient Services | AARON BLOOM | Princeton H | ealth |
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- Pended-case in saved status and is in person's queue who built it
- In process-Case is in saved status and is in person's queue who built it
- Ready for UM Review-The user has the wrong user role. The role has to be changed to AUM Mgr and the case will need to be resubmitted
- Requires Care Manager Review-Needs assigned for review
- Requires Physician Review-Requires additional review at a physician level
- Requires info from provider-Additional information is needed from Provider to aid in review
- Closed Administrative-Review was not done and this indicates an issue with your request
- Complete-There is a case determination in the system rather approval or denial

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| Showing 1 to 2 of 2 entries |
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Find the person you are looking for, and then click on the Authorization Request ID to the left of the person. (only click once and wait a bit for the next screen to appear (see below)

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Click on the ARROW beside the second 'Actions' link. This expands the link.



If the request has been approved, you will see a Prior Authorization Number and the status will say 'Approved'.

If the request was denied, there will not be a Prior Authorization Number, and the status will say denied.

If your request has been denied or closed

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- From this screen, you will be able to see everything that was put on this request.
- On the left hand side, click on summary and submit
- Wait for the system to populate all the information on the screen
- Scroll down to the bottom of the page
- The denial letter will be attached.

To determine why the request was denied, you will need to download the letter.

- Click on the Download Button
- You will receive a box and can choose either Open or Save.
- Once your choice has been made, the letter will open and can be downloaded or printed.