



## Serious Persistent Mental Illness (SPMI) Termination Frequently Asked Questions

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**Q1: When do I send a 30-day letter to the member?**

A1: A 30-day letter is to be sent once the SPMI Termination is approved by Kepro.

**Q2: Can a 10-day letter be sent to the member if they have not been showing up to appointments for some time?**

A2: A 30-day letter is required by MaineCare Policy. Please refer to the MaineCare Benefits Manual <https://www.maine.gov/sos/cec/rules/10/ch101.htm>

**Q3: What happens if a client calls and wants to re-engage in services but since initial call, client has not returned call to schedule appointment? Does the 30-day letter process need to start again?**

A3: The provider should have a conversation with the client around this issue and document it in the progress notes. If this continues to be an issue and the provider can show documentation that they have discussed the need to engage in services or client will be discharged, the SPMI Termination request can be submitted. The provider should support the client in referrals to other services during the 30-day period should the client want to be referred elsewhere.

**Q4: A discharge letter was sent due to no contact and a SPMI Termination Request was entered into Kepro. The client called the agency wanting services and was scheduled but the client no showed the appointment. In the meantime, the client lost MaineCare. How should we proceed?**

A4: If the provider has a contract with Office of Behavioral Health (OBH) and has OBH funding available, the member could continue to be serviced. If the provider does not have available OBH funding services, the member can be connected to an agency that does have OBH funding.

**Q5: If a client is receiving BHH services and loses MaineCare and is transferred to Community Integration to continue services under OBH Funding, do we need to send the 30-day letter and wait for the 30 days before transferring the member?**

A5: A letter still needs to be provided to the member per MaineCare policy, but you would not need to wait the full 30 days. Please make sure to document in the 30-day letter that member is in agreement with transition.

**Q6: Is a SPMI Termination required when transition from CI to BHH or BHH to CI?**

A6: Yes.

**Q7: My client is transferring to another agency for the same service. Do I need to submit a SPMI Termination?**

A7: If the client is transitioning to another agency for the same service and there will be no gaps in service deliver from one agency to the next, no SPMI Termination needs to be submitted.

**Q8: My client is transferring to another agency for a different service. Do I need to submit a SMPI Termination?**

A8: Yes, a SPMI Termination is required in this instance.

**Q9: Do I need to submit a SPMI termination request for Section 65 Substance Use Outpatient Therapy?**

A9: No. Substance Use Outpatient Therapy does not fall under the Consent Decree and therefore a SPMI Termination is not required.

**Q10: Do I need to submit a SPMI Termination for DLS services?**

A:10: No, DLS does not require a SPMI Termination to be submitted.