

10-Point Duty of Care Checklist

to assess safety of your employees during travel

Answer these 10 travel risk assessment questions to know if your duty of care plan is up to the mark as you resume business travel.

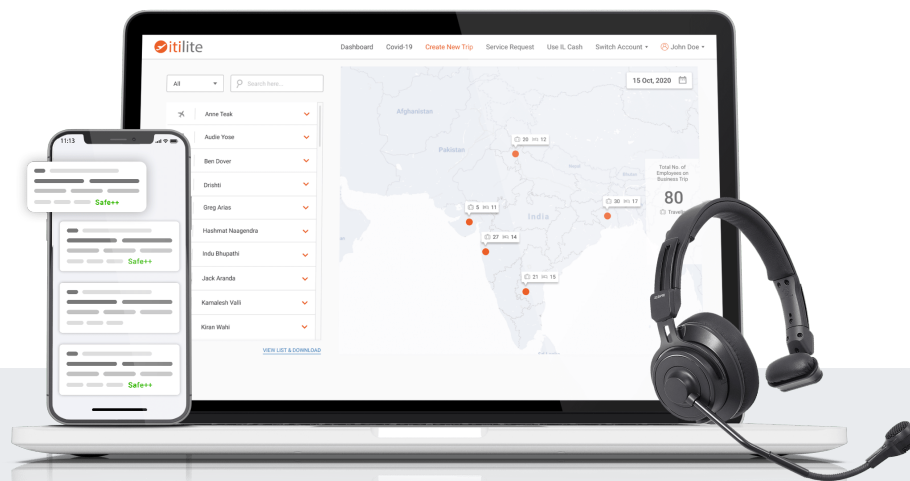
		YES	NO
1	Is your travel policy flexible and updated?	<input type="checkbox"/>	<input type="checkbox"/>
2	Have you assessed your employees' readiness for a trip?	<input type="checkbox"/>	<input type="checkbox"/>
3	Have you communicated with your employees about travel safety?	<input type="checkbox"/>	<input type="checkbox"/>
4	Will you be able to quickly locate your employee in case of an emergency situation in the destination country?	<input type="checkbox"/>	<input type="checkbox"/>
5	Do you have a plan for how to get your employees back home as quickly and safely as possible?	<input type="checkbox"/>	<input type="checkbox"/>
6	Do your employees know where to contact in case of an emergency?	<input type="checkbox"/>	<input type="checkbox"/>
7	If primary communication methods fail, do you have a backup?	<input type="checkbox"/>	<input type="checkbox"/>
8	Has someone been given the duty of tracking all travel-related updates of the destination countries?	<input type="checkbox"/>	<input type="checkbox"/>
9	If travel needs to be rearranged, can employees do it themselves through a travel management system?	<input type="checkbox"/>	<input type="checkbox"/>
10	Do you have the right travel insurance policy in place?	<input type="checkbox"/>	<input type="checkbox"/>

Check Your Score

Number of Yes	Are you ready to win with duty of care and resume work travel safely?
9 - 10	Definitely Yes
5 - 8	Need to put in more efforts
1 - 4	Not at all

Want to keep your employees safe during travel?

ITILITE Shield can help you protect your business travelers while they are on the move. With real-time tracking, 24/7 human-powered support, and the latest updates on travel rules, you can reassure your employees of safe and seamless work trips.



Want to know more?

Book a demo for a personalized walkthrough with our product expert or just write to get@itilite.com and we'll be happy to help.