

Peralta Community College District

11-12 Month Calendar for 2015-16 Academic Year

Work Calendar for Non-Administrative Full-Time Academic Employees Assigned More Than 10 School Months

Name: _____

Date: _____

In accordance with your contract, you will be assigned to work ____ school months, which requires that you serve ____ work days. On the calendar below, your assigned days of work will be all days within the 175-day academic calendar, plus those days outside the academic calendar [shaded area] which are circled (the circled days represent the 11- and 12-month portion of the assignment).

JULY						
Su	M	T	W	Th	F	S
			1	2	HO	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	L	24	25
26	27	28	29	GD	31	
AUGUST						
Su	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	DF	CF	CF	22
23	FD	25	26	27	28	29
30	31					
SEPTEMBER						
Su	M	T	W	Th	F	S
			1	2	3	4
*	HO	CD	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
OCTOBER						
Su	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
NOVEMBER						
Su	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	HO	12	13	WW
15	16	17	18	19	20	21
22	23	24	25	HO	HO	HO
HO	30					
DECEMBER						
Su	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	LS
FX	FX	FX	FX	FX	L	19
20	21	22	23	HO	HO	26
27	HC	HC	HC	HO		

Key:

- CD = Census Date
- FD = First Day of Classes
- FX = Final Exams
- GD = Grade Rosters/Rollbooks Due
- HO = Holiday
- HC = Holiday Closure
- L = Last Day of Semester
- LA = Last Day to Add
- LS = Last Saturday of Classes
- P = Last Day to Petition for Degree
- CF = College Flex (Prof.) Day
- DF = District Flex (Prof.) Day
- R = Last Day to Drop w/a Refund
- S = Saturday Instruction Begins
- SB = Spring Break
- 6W = 6 wk Summer Session Begins
- WO = Last Day to Drop W/O a "W"
- WW = Last Day to Drop w/ a "W"
- * = R/WO/LA
- Last Day to Add, Drop w/a Refund, and Drop W/O W

JANUARY						
Su	M	T	W	Th	F	S
					HO	2
3	GD	5	6	7	8	9
10	11	12	13	14	15	16
17	HO	19	DF	CF	CF	23
24	FD	26	27	28	29	S
31						
FEBRUARY						
Su	M	T	W	Th	F	S
	1	2	3	4	5	6
*	CD	9	10	11	HO	HO
HO	HO	16	17	18	19	20
21	22	23	24	25	26	27
28	29					
MARCH						
Su	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	SB	SB	SB	SB	HO	HO
HO	28	29	30	31		
APRIL						
Su	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	WW
24	25	26	27	28	29	30
MAY						
Su	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	HO	LS
FX	FX	FX	FX	FX	L	28
29	HO	31				
JUNE						
Su	M	T	W	Th	F	S
			1	2	3	4
5	GD	7	8	9	10	11
12	13	14	15	16	17	18
19	6w	21	22	23	24	25
26	27	28	29	30		

TOTAL WORK DAYS _____ FTE _____

Immed. Dean / Manager's Signature / Date

EMPLOYEE'S SIGNATURE / Date

Approp. V.P. / President's Signature / Date