



PERALTA COMMUNITY COLLEGE DISTRICT
District Academic Senate
District Academic Senate Meeting
 Tuesday, October 15, 2019, 2:30 – 4:30 PM
 (District Board Room)



Present: Donald Moore (President), Kelly Pernel (Vice President); Fred Bourgoin, President Laney; Mary Ciddio (Secretary); Joseph Bielanski (BCC); Matt Goldstein (COA); Thomas Renbarger (Merritt); Jennifer Fowler, (COA); Jennifer Briffa, (Merritt); Jeff Sanceri, (COA); Shirley Brownfox, (Laney); Sam Gillette (BCC).

Absent: Eleni Gastis (Laney)

Guest(s): Scott Hoshida; Siri Brown, Kelley Lynch McMahon (DE Coord.) Louis Quindlen (Laney)

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP PLAN
1. Call to order: Agenda Review (5 minutes)	Agenda amended to include Robert Brem, COA	Motion by Matthew, Seconded by ____ Approved unanimously
2. Approval of Minutes from previous meeting(s) 5 Minutes	Per Donald, Remove Tappe, Add Gillette	Minutes approved by all with changes noted.
3. Standing Items: (15 Minutes) Added Robert Brown COA	Voiced Concerns regarding class cuts, so many online classes Recommended 3 year schedule. Work together on offerings in the District. Dr. Brem notes that Institutional Research is developing a tool that will enable chairs to see all the offerings of the other campuses. COA lost their researcher they had planned on having due to cuts. Researcher to be provided two days per week at Merritt and two days at COA since they have no researchers. Institutional Research website has lots of information that is LIVE.	Send faculty Swirl Data on number of students who swirl and where they come from and where they go.
a. Staff Development Officer Report	Budgets not ready to be shared. Reassign time clarified Take closer look at spending in PD; work collaboratively	Resolution done re PD – Tabled till 10/29/19

	<p>Thursday: Online Equity presentation from Scott. Get transparency on the funding. Look at what people are doing and provide recognition before they leave. Get involved</p> <p>Flex day on Tuesday 10/22/19. Sabbatical Workshops should be happening on campus.</p>	
b. Treasurer's Report	<p>Part 1 for plenary have gone in. Fred will keep an eye on the processing of the funding for PD for Senate. Senate Scholarships for Plenary Delegate needs to be assigned as President Delegate so the President can vote.</p>	
c. CE Liaison Report	<p>Lewis working on November CE committee meeting to approve the repeal laws that keep students from getting work hours with only 2 units. New Title V – gives credit for prior experiences inside prisons, residency requirements can be barriers. Lab classes are not for credit. Need to see what is provided by CCLC. Can be policy or procedure updates – await decisions. Title V meeting, went to BOG and they update. And then board or chancellor will approve. Evaluation of equivalencies. We have 12 Unit residency requirements.</p>	
d. DE Liaison Report	<p>Kelley Lynch McMahon DE addendum being passed out to all colleges. In evaluation process and once decided will be brought back to change the de addendum in a standardized manner. Discussion on DE addendum. DE committee added some things – issues on academic freedom important.</p>	
e. BOT1 POLICIES (BP4) AND AP2) Review/Recommendation/Updates/ Proposed Revision.		

4. For Discussion and/or Information (30 Minutes)		
a. Vice Chancellor of Academic Affairs – Dr. Siri Brown	Review of funding formula – ADT’s provide better funding. Left \$3M on the table.	Motion by Siri to address AP changes in handbook re discontinuation – hold till later in meeting.
b. SPECIAL DAS MEETING OCTOBER 29th	Why? Address the DAS Goals. Need prioritization of the goals – finalize them.	Kelly Moved and Mary Seconds having the meeting. One abstention, moved. Name people who will be responsible for each goal.
5. For Action and/or Consideration: (40 Minutes) a. DAS goals (30 Min)		
b. AP 4021 (2015) describes the process for “Program Discontinuance or Program Consolidation”	IR (Institutional Research) is putting together metrics to use to achieve this. Laney has a process – is it evaluated every semester? All colleges are to have program discontinuation. AP will be written to do it annually. Get it initiated and look at language of it. Change to doing it annually and considered Program Consolidation/ discontinuance. Can be initiated by faculty. Can it be made viable, or should it be discontinued or consolidate with another program. Discussions on variety of situations that could come up. Discussion on process at Laney.	Motion by Thomas; seconded by Fred. Discussion – distinct from Program review. Discontinuance will be in Spring and Program review will be done by then. Not all programs need to be looked at – done by the colleges. Motion to support handbook and the manual given include ASMC students. Moved by Donald. Seconded by Kelly.
c. AP 4105 Distance Education Amended DE Committee		
d. Resolution on Budget Transparency and Vice Chancellor reduction at the District	Discussion on VC reduction while campuses are looking at cutting classes. Mary Clark from Berkeley had concerns. Chairs, and Senate supported the resolution. All senates received the resolution. Reduce VC to 2 or 3 not 4 as recommended by Prior Chancellor. Lack of transparency in administrative hires	Bring it up at next meeting.

	especially over the summer when faculty are not present. Finance has more positions – need to get bills paid. Donald to meet with Fiscal Monitor next week – invite him to come here at DAS	
6. New Business/Announcements: a. Next Meeting Special DAS October 29, 2019		
7. Adjournment		

Abbreviations:

- ❖ DAS – District Academic Senate
- ❖ PCCD – Peralta Community College District
- ❖ BOT – Board of Trustees
- ❖ DAC – District Administrative Center
- ❖ AP – Administrative Procedure
- ❖ BP – Board Policy

Title 5 §53200 DEFINITIONS [Source: <http://www.asccc.org/communities/local-senates/handbook/part1>. Retrieved 10/28/11.]

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. **Rely primarily upon the advice and judgment of the academic senate, OR**
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

§ (SECTION) 53203 POWERS

- A) The governing board shall adopt policies for the appropriate delegation of authority and responsibility to its college academic senate.
- B) In adopting the policies described in section (a), the governing board or designees, shall consult collegially with the academic senate.
- C) While consulting collegially, the academic senate shall retain the right to meet with or appear before the governing board with respect to its views and recommendations. In addition, after consultation with the administration, the academic senate may present its recommendations to the governing board.
- D) The governing board shall adopt procedures for responding to recommendations of the academic senate that incorporate the following:
 1. When the board elects to rely primarily upon the advice and judgment of the academic senate, the recommendation of the senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.