



**PERALTA COMMUNITY COLLEGE DISTRICT
District Academic Senate
District Academic Senate Meeting DRAFT NOTES
Tuesday, November 5, 2019, 2:30 – 4:30 PM
District Board Room**



Present: Donald Moore (President), Kelly Pernel (Vice President); Fred Bourgoin, President Laney; Mary Ciddio (Secretary); Joseph Bielanski (BCC); , Matt Goldstein (COA); Thomas Renbarger (Merritt); Jennifer Fowler, (COA); Eleni Gastis, (Laney); Jennifer Briffa, (Merritt). Jeff Sanceri, (COA); Shirley Brownfox; Louis Quindlen (Laney), Sam Gillette

Absent:

Guest(s): Siri Brown; Kelly Lynch McMahan; Inger Stark; Louis Quindlen, (Laney)

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP PLAN
1. Call to order: Agenda Review (5 minutes)	Review of agenda	Moved by Kelly, seconded by Shirley Brownfox Add 4. For discussion Scott Hoshida, Professional Development
2. Approval of Minutes from previous meeting(s) 5 Minutes	Minutes from 10/29/19 Minutes from 10/15/19	Moved by Kelly, Second by Fred, all in favor. Eleni Abstaining As she was absent Moved by Kelly, Seconded by Fred, All accepted / Eleni Abstains
3. Standing Items: (15 Minutes)	Fall Plenary discussion. Discussion (Spring Plenary – we should make effort to go. Possibly sponsor one of the breaks;) CalBright – no responses to resolutions. Resolutions sent out to all and these resolutions are the ones to be addressed and then they are prioritized and compete for acceptance – delegates will vote from 9 to 3:00 p.m. to discuss if issues are controversial – parliamentarian will be there to rule on things.	
a. Staff Development Officer	Starting planning for Spring Flex; Scott will leave	

Report	position after spring. Resolution to be addressed at next meeting.	
b. Treasurer's Report	Money for plenary. Do travel forms if going.	
c. CE Liaison Report	CE document reviewed and discussion on IA's and can we hire them? CE District Committee to change the number of units student workers need from 6 units to 2 units. To be brought before the DAS next time. Follow up on CE Toolkit.	
d. DE Liaison Report	DE coordinators met last Tuesday; address cheating that goes on. Review of what is being done in the state. Discussion on revision of AP's. Recommending instructors should have taken 3 courses. No formal responsibility for that. What does senate want to do – requirement to get assignments. Lots of things to resolve in AP's like discipline issues. Faculty and Union need to resolve it together. AP's approved by chancellor Keep AP language simple so it will be accepted easily. Present DE committee recommendations, get input from PFT. What are other schools doing? Some added recommendations but our AP's are some of the weakest in the area. Admins hesitant to be more restrictive with requirements for DE instructors' training. Recommendations for online tools for students and more training for instructors. Keep things accessible. We need to determine what is best to be sure our programs provide our students with	Recommendation: that we should move with making changes in the APS so that the instructors are well prepared and provided with the support needed to be successful. Rec that AP 4105 be amended to honor recs from DE committee and do a memo to note that anything that needs to be negotiated will be negotiated.

	quality teaching.	
e. BOT₁ POLICIES (BP₄) AND AP₂) Review/Recommendation/Updates/Proposed Revision.		
4. For Discussion and/or Information (30 Minutes)		
a. Vice Chancellor of Academic Affairs – Dr. Siri Brown	Program review seem to be working; Requests need to be validated to get the funds. Shift the timeline for submittal. All campuses seem to be doing the distribution of funds differently.	
b. State Senate Resolutions Review for Plenary		
c. Scott Hoshida,		
5. For Action and/or Consideration: (40 Minutes) a. AP 4105 Distant Education Amended DE Committee	Discussion on academic freedom and need to support instructor training. DE addendum – Time and Distance Merge the issues into one? Title V changes noted	To be addressed at next meeting. Donald will send out the documentation for the AP's from the State and Joseph so the DE can agree to meet again. Inger and Kelly will provide us with language of what committee will approve. Present it with the original documentation. Resolutions need to go through Shared Governance process.
b. AP 7270 Student Workers Update	Lewis Quindlen. No reason for 6 Units could be found. IA's are working coming back as IA's to learn more in the craft. Taking 2 units will suffice. This is an alternative to the IA's that had been hired previously. Unions were involved in the discussion. One can take 15 Units of COPED so it would last 7 semesters. Most stay one or two semesters. They get good work experience and then go out and work and earn good money and they then can meet the	AP 7270 – Allow student workers to take 2 units rather than 6 units to be able to serve as IA's. Moved by Jennifer, seconded by Fred, Motion to approve by all.

	Minimum qualifications to work as instructors.	
c. Resolution on District Fiscal Transparency and Reduction of Vice Chancellors	<p>Presented in October from BCC Resolution with modifications by Donald. BCC shared the resolution but there was no response.</p> <p>Donald spoke with Chancellor who thought his demands too harsh within short timeframe. She acknowledged that we don't need a resolution on Vice Chancellors.</p> <p>Transparency of Fiscal distributions. Measure B has come to meet the 50% law – Adil manipulated the measure B. Monitor did not care.</p> <p>Donald Thinks we should have more transparency on the fiscal side. Chancellor notes she is going down to 4 VC's. No timeframe noted. Hiring new VC of Finance + 3 more managers in Finance; HR all Interim.</p> <p>Concern on Standard 3 on Accreditation. Siri notes they will help by providing parts of the reports. We don't want to violate BP's. Subcommittee to address FCMAT issues. Resolution cites the FCMAT report. We need to read the FCMAT report.</p> <p>? if reorg at the colleges? Read the report.</p>	<p>Follow up on Resolutions for responses.</p> <p>Kelly moved to table this till next meeting. Seconded by Eleni. Unanimously passed.</p>
6. New Business/Announcements:		
a. Next Meeting: November 19, 2019		
7. Adjournment		4:31 p.m.

Abbreviations:

- ❖ DAS – District Academic Senate
- ❖ PCCD – Peralta Community College District
- ❖ BOT – Board of Trustees
- ❖ DAC – District Administrative Center
- ❖ AP – Administrative Procedure
- ❖ BP – Board Policy

Title 5 §53200 DEFINITIONS [Source: <http://www.asccc.org/communities/local-senates/handbook/part1>. Retrieved 10/28/11.]

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. **Rely primarily upon the advice and judgment of the academic senate, OR**
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

§ (SECTION) 53203 POWERS

A) The governing board shall adopt policies for the appropriate delegation of authority and responsibility to its college academic senate.

B) In adopting the policies described in section (a), the governing board or designees, shall consult collegially with the academic senate.

C) While consulting collegially, the academic senate shall retain the right to meet with or appear before the governing board with respect to its views and recommendations. In addition, after consultation with the administration, the academic senate may present its recommendations to the governing board.

D) The governing board shall adopt procedures for responding to recommendations of the academic senate that incorporate the following:

1. When the board elects to rely primarily upon the advice and judgment of the academic senate, the recommendation of the senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.

