



**fPERALTA COMMUNITY COLLEGE DISTRICT  
District Academic Senate  
District Academic Senate Meeting Minutes  
Tuesday, March 3, 2020 2:30 – 4:30 PM  
International Office Conference Room**



**Present: Donald Moore (President), Kelly Pernel (Vice President); Fred Bourgoin, (President Laney); Mary Ciddio (Secretary); Joseph Bielanski (BCC); Thomas Renbarger (Merritt); Jennifer Fowler, (COA); Eleni Gastis, (Laney); Jennifer Briffa, (Merritt). Jeff Sanceri, (COA); Shirley Brownfox, (Laney); Sam Gillette, (BCC).**

**Absent: Matt Goldstein (COA);**

**Guest(s): Siri Brown; Inger Stark; Scott Hoshida, (Prof. Dev); Louis Qindlen, (CE Laney) Heather Cisneros (Curriculum); Faculty ALO for Berkeley City College (did not get her name)**

<b>AGENDA ITEM</b>	<b>SUMMARY OF DISCUSSION</b>	<b>FOLLOW UP PLAN</b>
1. Call to order: Agenda Review (5 minutes)	Swap Items in #3 and 4	As amended Tom moved and Mary seconded, passed
2. Approval of Minutes from previous meeting(s) 5 Minutes	2/4/2020 & 2/18/2020	Moved by Fred; seconded by Mary and Passed by all
3. <b>For Action and/or Consideration</b> (40 minutes) a. AP 7800 – Motion to Support and Enact.	Discussion on retirement party and how exactly will Emeritus status unfold. Should we request the office of HR develop	Fred moves that DAS work with HR to develop a process this semester for nomination of Retirees and potential candidates for Emeritus Status per AP 7800  Donald moved and Jennifer B seconded. Donald will follow up to discuss with the VC HR(interim) and copy the chancellor.
AP4020		Motion to support AP 4020 approved by most, abstention by Jeff
a. Balance DE Course Offerings Resolution (Mary Ciddio and	Discussion. Add a second where as, modify current one. Delete “develop a formula”	Tabled and get second where as and adapt the resolution to be for

Merritt Academic Senate)		the district.
4. Standing Items: (15 Minutes)		
a. Staff Development Officer Report	Discussion on work on Retirement as well as work resolving budget roll over for Merritt.	
b. Treasurer's Report	Discussion on Plenary and registration.	All paperwork to be in by a specific date.
c. CE Liaison Report	Strong Workforce funds Round 4 – no incentive No discussion before loss of Marie Amboy SWF CTE deans to work on plans for SWF. Concern over the loss of the District CE position. Round 4 due May 15, 2020	Motion by Fred and seconded by Sam for DAS to request that the chancellor consult with district CE Committee about reinstating the Director of SWF and CE Position and evaluate and discuss viability of CE Coordinator be maintained at t. ? data?
d. DE Liaison Report	DE addendum not on all campuses.	
e. Accreditation Update		
f. <b>BOT<sub>1</sub> POLICIES (BP<sub>4</sub>) AND AP<sub>2</sub>)</b> Review/Recommendation/Updates/Proposed Revision.	n/a	
g.		
5. For Discussion and/or Information (30 Minutes)		
a. Vice Chancellor of Academic Affairs – Dr. Siri Brown	Discussion of dealing with emergency issues and communication of the needed precautions given the corona virus  Review the accreditation first draft Final will come in April Finance one is good – new VC of Finance going to the board soon.  FCMAT issues being moved on – is it going to be done by June or July? Decentralization and	

	<p>reduction in all areas. Probation status will be resolved.</p> <p>Steve Crow – CBT consultant working with finance and FCMAT issues and audit issues. Attended board meeting in place of CFO. Hopefully CFO</p> <p>Now only 4 Vice Chancellors at district</p>	
<p>b. CIPD Curriculum Discussion</p>	<p>Curriculum is central for Senates. Over time, hearing comments from people who submit things to CIPD. Any surveys done with those processes – what do we need at the district to help with curriculum. Get curriculum committees to identify what CIPD does and what may be needed to revamp CIPD. How does it help – schools can go directly to the state governing board.</p> <p>No curriculum looked at every April – presenting a plan to change CIPD. Draft plan with curriculum faculty leads - hoping to address tension on CIPD.</p> <p>CIPD a subcommittee of DAS.</p> <p>Senate should facilitate discussions – hope that CIPD has suggestions to diffuse the competition in the consultation processes.</p> <p>CIPD can give campuses more responsibilities CIPD does keep the course numbering system organized to keep it less confusing.</p> <p>Important to see what they do at CIPD, look at their mission. Update handbook, Need data for new courses coming down the pike.</p> <p>We need to be informed by the data. Review CIPD and make it more efficient.</p> <p>Nghiem has strong feelings about CIPD and he will</p>	<p>Wait till April or move forward. Have CIPD evaluate the effectiveness of their committee.</p> <p>Discuss with local senates then report back to identify action on the DAS 's part.</p> <p>Address these issues in May</p>

	be invited to the next Senate meeting to tell us about it. All goes back to Program Review.  Discussion..... Curriculum should be under DAS because Senates are responsible for curriculum.	
c. DAS Constitution		
6. New Business/Announcements	Next Meeting 3/17/2020 Mary Ciddio will be absent for a conference/PD	
7. Adjournment		4:33

Abbreviations:

- ❖ DAS – District Academic Senate
- ❖ PCCD – Peralta Community College District
- ❖ BOT – Board of Trustees
- ❖ DAC – District Administrative Center
- ❖ AP – Administrative Procedure
- ❖ BP – Board Policy

Title 5 §53200 DEFINITIONS [Source: <http://www.asccc.org/communities/local-senates/handbook/part1>. Retrieved 10/28/11.]

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. **Rely primarily upon the advice and judgment of the academic senate**, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

§ (SECTION) 53203 POWERS

- A) The governing board shall adopt policies for the appropriate delegation of authority and responsibility to its college academic senate.
- B) In adopting the policies described in section (a), the governing board or designees, shall consult collegially with the academic senate.
- C) While consulting collegially, the academic senate shall retain the right to meet with or appear before the governing board with respect to its views and recommendations. In addition, after consultation with the administration, the academic senate may present its recommendations to the governing board.
- D) The governing board shall adopt procedures for responding to recommendations of the academic senate that incorporate the following:
  1. When the board elects to rely primarily upon the advice and judgment of the academic senate, the recommendation of the senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.