



**PERALTA COMMUNITY COLLEGE DISTRICT  
District Academic Senate  
District Academic Senate Meeting Minutes  
Tuesday, Feb. 18, 2019, 2:45 – 4:30 PM  
District Board Room**



**Present:** Kelly Pernel (Vice President); Joseph Bielanski (BCC); Matt Goldstein (COA); Thomas Renbarger (Merritt); Jennifer Fowler, (COA); Eleni Gastis, (Laney)

**Absent:** Sam Gillette, Shirley Brownfox; Jeff Sanceri, Jennifer Briffa, Mary Ciddio

**Reporting Guest(s):** Siri Brown, Scott Hoshida, Louis Quindlen

**Guest(s):** Inger Stark

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP PLAN
<b>1. Call to order: Agenda Review (5 minutes)</b>	Review of agenda	Moved by Tom and Seconded by Kelly for approval for Agenda.
<b>2. Approval of Minutes from previous meeting(s) 5 Minutes</b>	Minutes approved (w/ changes); p. 2/6 remove “Who is doing the work. And how.”; p. 3/6 para. 5 struck;	Moved by Fred, seconded by Jennifer; MSU
<b>3. Standing Items: (15 Minutes)</b>		
a. Staff Development Officer Report Scott Hoshida	Sabbaticals going to board; Scott looking into what happened to unused pro-dev money over the last several years; budget procedures for paying for sabbaticals are confusing and antiquated, reports Scott; Donald wonders about low attendance at district flex days; Scott looking into tracking attendance	
b. Treasurer’s Report	Senates are encouraged to hurry up and register for spring plenary	
c. CE Liaison Report	Looking into implementation of equivalency toolkit; researching where CE faculty needs are; looking into Round 4 of Strong Workforce money; figuring out using regional money at all four colleges (Donald asks how much regional money PCCD gets— Louis says District gets \$365K out of \$864K); Siri says	

	director job won't get refilled, Louis says there's money to cover the position and that it's necessary	
d. DE Liaison Report	Colleges finishing consortium apps.; comm. defining what "regular and effective" means; DE plan getting updated; Inger, Tom, J. Shanoski, and a board member went to Sacramento to testify against Calbright;	
e. Accreditation update	Siri sent around district document on 2/18/20, a rough draft, w/ template for making comments, to DAS president, college presidents, VPIs, PGC, and PBC. District draft covers Standards 2A, 2C1-8, 3A, 3B, 3C, 3D, 4D; finance section still to come; district place to be finished by mid-April	
f. <b>BOT<sub>1</sub> POLICIES (BP<sub>4</sub> AND AP<sub>2</sub>)</b> Review/Recommendation/Updates/Proposed Revision.	Not addressed	
<b>4. For Action and/or Consideration: (40 Minutes)</b>		
a. Motion in support of Bay 10 efforts against SCFF	Not addressed	
<b>5. For Discussion and/or Information (30 Min.)</b>		
a. Vice Chancellor of Academic Affairs, Dr. Siri Brown.	CIPD is looking into disbanding b/c a) it's unpopular; b) unwelcoming; c) imperialist (it infringes on college territory); CIPD is looking into how to reorganize—there has to be some kind of cross-district coordination; no decisions have been made.	

<p>b. DAS Constitution</p>	<p>Goldstein asks about Starfish: Siri says no one's using it, it's expensive, and that we should look into it. She'll send out the data on usage; now we're looking into new software—what's missing is an overarching IT plan; Inger points out that training is needed</p> <p>Donald asks for proposed changes—specifically about selection of officers, part-time representation; put website updates under Secretary duties; consider committee composition</p>	
<p><b>6. New Business/Announcements</b></p>	<p>Next meeting March 3, 2020</p>	
<p><b>7. Adjournment</b></p>		<p>4:32 p.m.</p>

Abbreviations:

- ❖ DAS – District Academic Senate
- ❖ PCCD – Peralta Community College District
- ❖ BOT – Board of Trustees
- ❖ DAC – District Administrative Center
- ❖ AP – Administrative Procedure
- ❖ BP – Board Policy

Title 5 §53200 DEFINITIONS [Source: <http://www.asccc.org/communities/local-senates/handbook/part1>. Retrieved 10/28/11.]

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.

6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. **Rely primarily upon the advice and judgment of the academic senate, OR**
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

#### § (SECTION) 53203 POWERS

- A) The governing board shall adopt policies for the appropriate delegation of authority and responsibility to its college academic senate.
- B) In adopting the policies described in section (a), the governing board or designees, shall consult collegially with the academic senate.
- C) While consulting collegially, the academic senate shall retain the right to meet with or appear before the governing board with respect to its views and recommendations. In addition, after consultation with the administration, the academic senate may present its recommendations to the governing board.
- D) The governing board shall adopt procedures for responding to recommendations of the academic senate that incorporate the following:
  1. When the board elects to rely primarily upon the advice and judgment of the academic senate, the recommendation of the senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.