



PERALTA COMMUNITY COLLEGE DISTRICT
District Academic Senate
District Academic Senate Meeting DRAFT MINUTES
April 21, 2020 2:30 – 4:30 PM
Via Zoom International Office Conference Room



Present: Donald Moore (President), Kelly Pernel (Vice President); Fred Bourgoin, (President Laney); Mary Ciddio (Secretary); Joseph Bielanski (BCC); Thomas Renbarger (Merritt); Dan Lawson; Jennifer Fowler, (COA); Eleni Gastis, (Laney); Shirley Brownfox, (Laney), Jennifer Briffa, (Merritt). Jeff Sanceri, (COA); Sam Gillette, (BCC). Matt Goldstein (COA);

Absent:

Guest(s): Laura B. Guest, Siri Brown; Inger Stark; Scott Hoshida, (Prof. Dev); Heather Cisneros (Curriculum); Louis Quindlen, Christopher Weidenbach, Proxy for Shirley Brownfox (Laney).

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP PLAN
<p>1. Call to order: Agenda Review (5 minutes)</p>	<p>Discussion on Roberts Rules and setting time limits on discussion. Can just support resolutions, or make substitute motions. Once question is called we have to do the vote. Keep discussion flowing and move toward action – table it or take it up. Any changes – change April 21 Add info on Federal Cares act</p>	<p>Mary moves to approve Seconded by Eleni All in Favor? Agreed As amended.</p>
<p>2. Approval of Minutes from previous meeting(s) 5 Minutes</p>		
<p>3. For Action and/or Consideration (40 minutes) a. Resolution on Faculty Consultation and Communication b. Resolution on Bullying and Communication</p>	<p>Discussion on resolutions. When should DAS pass a resolution? What if all senates not in agreement. It would be stronger if DAS passed the resolution. Does the constitution address this? Not really. Regarding collegiality historically we have wanted that. What do we agree on? DAS Discussion on how to adhere to the 10+1. Discussion. Represent our constituents on campus. 10+1 areas where rely primarily on faculty. What does the campus think? Focus on Consultation – not always effective. BCC not in support of FAS Resolution. Support COA resolution. ? revise COA resolution and see if BCC</p>	<p>Motion by Chris W that we endorse the two resolutions for DAS? The vote passed.</p>

<p>c. AP 4100 Graduation Requirements for Degrees and Certificates</p>	<p>could re-present it to DAS as a better collegiality and consultation resolution. What about training for the board? No response from the board or Chancellor – Donald will try it again at today’s boardroom. Not sure they are interested.</p> <p>Need up or down vote on resolutions. Simple majority all that is needed – it may not be a unanimous vote. Let’s move forward.</p> <p>Discussion on elimination of the Computer requirement. Laura B commented that students are tech savvy. Jennifer asks: if one unit goes off and it changes the unit requirement for General Education. Discussion on need for computer literacy vs computer info tech? Consider opinion of the affected departments. Take to curriculum committee. AP4100 has highlighted areas to be deleted. Wanting to make a decision – dual track of getting information out to the disciplines and curriculum committee so that people understand that it is eliminating one unit of CIS for their GE courses. Get the language in the catalog.</p>	<p>Donald will work with Chris and write a new Resolution on Consultation for the May meeting.</p> <p>Moved by Joseph, Seconded by Kelly. ? consider opinion of the affected departments. Take to curriculum committee, chairs, etc.</p> <p>Take this to faculty senate, chairs and curriculum to see if people want more information they can be referred to the articulation officers on their campus. Curriculum co-chairs Send it to CIPD also Follow up on May 5th Meeting</p>
<p>4. Standing Items: (15 Minutes)</p>		
<p>A a. Staff Development Officer Report</p>	<p>Scott: we need to have turnover in PD in Fall. Spreadsheet with different committees, Monday May 11 for application, group interview May 14.</p> <p>Working on different areas on Canvas online lab learning, online counseling, online tutoring. How do we support them?</p> <p>Scott wants to do survey for fall flex and professional development. Send ideas. Featured</p> <p>Appreciations – has been talking to others who do</p>	

	recognition celebrations. What is the status of emeritus status. Email faculty who are doing cool things.	
b. Treasurer's Report		
c. CE Liaison Report	Splashtop for computer labs needing high powered computers. One year license for all 4 colleges – Big success Louis – discussing work with capstone classes that need hands on work – limited changes to maintain social distances so students can graduate and move on to jobs.	
d. DE Liaison Report	LTI purchased by VC Brown. New Software, all these different programs we don't have the bandwidth to train faculty on software DE teaching – talking about getting resources and building teams to create a transition to the online process. Ally for all – uses translators. Alternate Format Resource for all students. Many resources – Laney paying for atOne courses. What will district provide.	
e. Accreditation Update		
f. BOT₁ POLICIES (BP₄) AND AP₂) Review/Recommendation/Updates/Proposed Revision.		
5. For Discussion and/or Information (30 Minutes)		
a. Vice Chancellor of Academic Affairs – Dr. Siri Brown	Campuses have emergency funds for students \$100 to \$500 including grocery gift cards, AT&T or FA recipients. E gift cards. Students can apply for them at their home college. Cares funds - \$524K \$748K to Merritt 50% to go directly to students. Next step create means to allocate these funds. EW's – 1448 – drop students if not showing up – with EW. Students are dropping themselves Summer regs up from last year. DE Coordinators,	

	<p>LTI's mass amount of work, vpi's DE coordinators meeting Thursday to make things more clear – how to offer prof dev on all products coming forward. Audit degree is moving along – quite well. Demo of a product that will make it faster. Campus Logic for FA documents will make it easier for students. They can take a picture of their taxes and upload to the file and will shorten the time. Looking forward to that. Implementing it now. Laptops? Chrome books under separate funds. Distributed by College. More books coming.</p> <p>What about food for students. Groceries – cards. Discussed food pantries – shelter in place makes it difficult.</p>	
<p>b. Elections for DAS Officers May 5 or May 19th?</p> <p>i. Nominations</p> <p>ii. Election electronically or by???</p>		
<p>c. DAS Constitution – Any Proposed Changes?</p>		
<p>d. Retirees?</p> <p>e. Federal Cares Act</p> <p>f. Moment of silence for Joe Doyle</p> <p>g. IT issue - Matthew</p>	<p>Security Breach – no data lost. – how to phase in the upgrades.</p>	<p>Postponed till next meeting.</p>
<p>6. New Business/Announcements</p> <p>a. Next Meeting May 5, 2020 Remote Meeting.</p>		
<p>7. Adjournment</p>		<p>4:40 pm</p>

Abbreviations:

- ❖ DAS – District Academic Senate
- ❖ PCCD – Peralta Community College District
- ❖ BOT – Board of Trustees
- ❖ DAC – District Administrative Center

- ❖ AP – Administrative Procedure
- ❖ BP – Board Policy

Title 5 §53200 DEFINITIONS [Source: <http://www.asccc.org/communities/local-senates/handbook/part1>. Retrieved 10/28/11.]

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. **Rely primarily upon the advice and judgment of the academic senate, OR**
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

§ (SECTION) 53203 POWERS

A) The governing board shall adopt policies for the appropriate delegation of authority and responsibility to its college academic senate.

B) In adopting the policies described in section (a), the governing board or designees, shall consult collegially with the academic senate.

C) While consulting collegially, the academic senate shall retain the right to meet with or appear before the governing board with respect to its views and recommendations. In addition, after consultation with the administration, the academic senate may present its recommendations to the governing board.

D) The governing board shall adopt procedures for responding to recommendations of the academic senate that incorporate the following:

1. When the board elects to rely primarily upon the advice and judgment of the academic senate, the recommendation of the senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.