



PERALTA COMMUNITY COLLEGE DISTRICT
District Academic Senate
District Academic Senate Meeting DRAFT MINUTES
May 5, 2020 2:30 – 4:30 PM
Via Zoom



Present: Donald Moore (President), Kelly Pernel (Vice President); Fred Bourgoin, (President Laney); Mary Ciddio (Secretary); Joseph Bielanski (BCC); Thomas Renbarger (Merritt); Dan Lawson; Jennifer Fowler, (COA); Eleni Gastis, (Laney); Christopher Weidenbach, (Laney), Jennifer Briffa, (Merritt). Jeff Sanceri, (COA); Sam Gillette, (BCC). Matt Goldstein (COA);

Absent:

Guest(s): Siri Brown; Inger Stark; Scott Hoshida, (Prof. Dev); Amany Elmasry; Louis Quindlen, , Antoine Mehouelley, IT Director. Mike Toolan, Oracle IT; Jennifer Shanoski, PFT; Tod Stathis, Co-presenter from Oracle; Francis Howard; Jacquelyn Opalach (Student Reporter); Leslie Blackie; Wanda Sabir

| AGENDA ITEM | SUMMARY OF DISCUSSION | FOLLOW UP PLAN |
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| 1. Call to order: Agenda Review (5 minutes) | Agenda reviewed and approved | Moved by Jennifer seconded by Jennifer B All in favor - Approved |
| 2. Approval of Minutes from previous meeting(s) (4/21/2020) 5 Minutes | Minutes approved | Moved by Mary, seconded by Kelly All in favor! So moved |
| 3. For Action and Discussion | | |
| Director Antoine Mehouelley on People Soft Upgrade (30) min. | Discussion on People Soft upgrade with prior unsuccessful attempts. Now working alongside of Oracle to upgrade what we need and delete what we do not need. Mike Toolan with Oracle – internal service provider. Elevate it to the Oracle Cloud. Student Portal and other parts not up to date. Upgrade to PeopleSoft 9.2 – last big upgrade. Provide support for all different areas of People Soft. They keep the system up to date. Review of PowerPoint describing the extent of the project. Initial 1st year cost is \$3.9m. with future years at \$603K/year through year 5. Questions in Chat reflect need for training in new software. Downtime usually over weekend. | Motion by Kelly Second by Sam. Discussion on training and implementation – steering committee to drive the transition. They will identify resources to sustain the program. Faculty and admin need to be involved. Abstentions: Eleni, Matthew, Jeff, Chris, Jennifer F., Yes: Joseph, Fred, Mary, Sam, Donald, Kelly, Jennifer B. |

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| <p>4. For Discussion and/or Information: (60)</p> | | |
| <p>a. Chancellor Stanback Stroud on Consultation and Collaboration on 10+1 matters (30 minutes)</p> | <p>Discussion on collaboration with the Chancellor. We want to engage with the Chancellor or engage more effectively as we move forward.</p> <p>Chancellor has seen challenges but did not anticipate Pandemic Priorities: FCMAT report – on probation Discussion on negotiation re state guidelines and discussing with PFT, Senate. Refunds – considered and researched , identify process so the EW would process the refund. Yes we can do things better but don't assume we are not trying to do things that don't help students. What else should we be doing to help students. Thinking of development on campus of housing for students and faculty Move Faculty and staff up to midrange in wages.</p> | |
| <p>b. Vice Chancellor of Academic Affairs – Dr. Siri Brown (20 Min.)</p> | <p>Conversations on Fall – what to consider – some already all/predominantly online – need to get all the information will meet with admins and PFT about fall. No direction from the state yet. Want to make a decision before end of semester. CIPD – progress on challenges – revision on bylaws on approval process – decentralize approval process for curriculum esp DE addendums. Effective Term – when can I offer it. Got input revised effective term date to summer for CE if they want. Strengthen College Curriculum programs.</p> <p>Data: as of Monday 4,421 students who requested or were given EW 20,239 units dropped. Students will get refunds. applications up 250 +</p> | |

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| c. All College Senate Elections completed. Elections for DAS Officers May 19th. | | |
| i. Nominations | | |
| ii. Election electronically or by ? | | |
| 4. Standing Items: (15 Minutes) | | Motion by Fred to extend meeting by 10Minutes, seconded by Mary agreed by all. |
| A a. Staff Development Officer Report | Scott Hoshida : Appoint PD Chairs; Rollover from year to year - \$300,000? | |
| b. Treasurer's Report | Fred Bourgoin | |
| c. CE Liaison Report | | |
| d. DE Liaison Report | Update from Inger Stark – DE coordinators compensated for their time and have worked hard to support the transition to online. Siri has met and exceeded our budget requests. | |
| e. Accreditation Update | | |
| f. BOT₁ POLICIES (BP₄¹) AND AP₂) Review/Recommendation/Updates/Proposed Revision. | | |
| 5. New Business/Announcements: | | |
| a. Next Meeting: May 19 for Elections | Via Remote – Donald will send out nomination forms. Incoming senators will vote. Discussion on the implementation of the PeopleSoft Upgrade. Antoine will make presentation to BOT. Faculty to train others – need compensation Oracle looking to have senate endorsement | |
| 6. Adjournment | | 5:05 p.m. |

Abbreviations:

- ❖ DAS – District Academic Senate
- ❖ PCCD – Peralta Community College District
- ❖ BOT – Board of Trustees
- ❖ DAC – District Administrative Center
- ❖ AP – Administrative Procedure
- ❖ BP – Board Policy

Title 5 §53200 DEFINITIONS [Source: <http://www.asccc.org/communities/local-senates/handbook/part1>. Retrieved 10/28/11.]

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. **Rely primarily upon the advice and judgment of the academic senate, OR**
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

§ (SECTION) 53203 POWERS

A) The governing board shall adopt policies for the appropriate delegation of authority and responsibility to its college academic senate.

B) In adopting the policies described in section (a), the governing board or designees, shall consult collegially with the academic senate.

C) While consulting collegially, the academic senate shall retain the right to meet with or appear before the governing board with respect to its views and recommendations. In addition, after consultation with the administration, the academic senate may present its recommendations to the governing board.

D) The governing board shall adopt procedures for responding to recommendations of the academic senate that incorporate the following:

1. When the board elects to rely primarily upon the advice and judgment of the academic senate, the recommendation of the senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.