



# CTE Committee Meeting Agenda

October 2, 2020

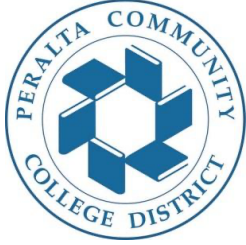
2:00 – 4:00 Zoom conference

Meeting URL: <https://cccconfer.zoom.us/j/96229304792?pwd=eFRqZk0vTUhmam44U2hlcjZBMjMyZz09>  
 Meeting ID: 962 2930 4792  
 Passcode: 615064

*Co-Chairs: Mary Clarke-Miller and Leslie Blackie*  
*Regular Committee Members: Louis Quindlen, Jennifer Briffa, Carla Pegues, Karen Croley, Eva Denise Jennings, Jason Holloway, Peter Crabtree, Carmen Fairley, Lilian Pires, Barbara Des Roches, Marie Amboy*

	Agenda	Discussion leaders	Follow up
<b>2:00 – 2.05 pm</b>	<b>Welcome and Introductions</b> Review of Zoom etiquette – SWF webinar 2-3pm	Mary/Leslie	
<b>2.05-2.45pm</b>	SWF round 3 funds left to be spent – Local and regional update	Siri	
	SWF round 4 funding local and regional and incentive funds –	Siri	
	a. Update on spending		
	b. Requests for unspent funds	Discussion ALL	
<b>2.45-3pm</b>	Perkins update	Siri	
	SWF – District regional Plan vs reallocated to local colleges	Mary /All	
<b>3-3.45pm</b>	Part Time faculty needs – discussion to use unspent funds to create faculty teaching kits for PT to take home. (Laptop not chrome book) Need to survey PT faculty	Leslie	
<b>3.45-4pm</b>	Training needs? How to expand past CVC OEI	Siri	
	Form now sent out to all faculty 3 of colleges using same tool. Admin reviewing submissions. Spring <a href="#">Training correlated spring spreadsheet</a>		
	CTE Labs F2F update		

	<p>facilities for spring - Amy reporting that plan is for a few more labs to be offered.</p> <p>Job description for CTE Liaison to post and apply</p>		
<b>4:00</b>	<p>Adjourn –</p> <p>Next meeting October 2nd</p>		



# CTE Committee Meeting Minutes

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2:00 – 4:00 Zoom conference

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1. Welcome and Introductions
2. SWF Round 3 Remaining Funds – Local and Regional Update
3. SWF Round 4 Local, Regional, and Incentive Funds
  - a. Update on Spending – See Fiscal Summary Reports for Projects 0035 & 2035
  - b. Requests for Unspent Funds
4. Perkins Update
5. SWF District Regional Plan vs. Reallocated to Local Colleges
  - a. District-wide job placement led by COA funded \$150K. Transferred prior to Dr. Stanback Stroud's leave
  - b. VC Brown is open to collective or individual college needs for remaining funds
  - c. At the next meeting, present the description of the CE District Coordinator
  - d. Motion to distribute to the colleges and hold an emergency meeting to decide on what gets distributed/who pays for what.
    - i. Doodle Poll to schedule emergency meeting
6. Part-Time Faculty Needs: Discussion to use unspent funds to create faculty teaching kits for PT to take home (laptop). Need to survey Faculty for this
  - a. Return unspent funds to colleges, or use for the colleges
  - b. CTE Liaison Job? Job Description necessary. Pending.
7. Training Needs? How to expand past CVC OEI
  - a. Correlated Spring Spreadsheet (more for CTE Liaisons to share with Deans)
    - i. To show what faculty has taken what training towards AB705 (all colleges)
8. CTE Labs Face 2 Face Update
  - a. A challenging decision
  - b. Enrollment declining in the last 5 years, Laney in particular. Instability does not help.
  - c. Other community colleges in the Bay Area are teaching in class
  - d. Try to work with Alameda County; need to facilitate swift decision-making
  - e. VC Brown will carry forward; use shared governance procedures to carry forward

- f. What does VC Brown need? What does Administration need from CE Committee?  
Committee needs to know metrics needed in order to know how to proceed/make F2F possible.
  - g. Motion: Some classes need in-person labs (some sciences and non-essential CTE courses)
    - i. A broad umbrella statement, discretion left to each college
9. Facilities for Spring – Amy reporting that plan is for a few more labs to be offered
  10. Job Description for CTE Liaison to post and apply
  11. Adjourn

**FISCAL SUMMARY BY ROUND AND LOCATION**  
**STRONG WORKFORCE-REGIONAL: PROJECT 0035**

10/1/20

SUMMARY OF FUNDS: ROUND 2 (A/L: 19) - EXPIRES 12/31/19 (PER REVISED BACCC ALLOCATION WORKSHEET, 3/2020)	COA Location 2	BCC Location 8	LANEY Location 5	MERRITT Location 6	COLLEGE TOTALS	DISTRICT Location 1	TOTAL COLLEGE/DISTRICT EXPENDITURES
R2 BASE/INCENTIVE FUNDING ALLOCATION: JUL 2017- DEC 2019, REV. 3/2020	178,315.00	176,128.00	447,228.00	349,494.00	1,151,165.00	320,000.00	1,471,165.00
ADJUSTMENT TO R2 ALLOCATION PER BACCC MOU (RJV FUND)	12,225.00	5,000.00	-	-	17,225.00	-	17,225.00
<b>R2 ADJUSTED ALLOCATIONS PER BACCC MOU</b>	<b>190,540.00</b>	<b>181,128.00</b>	<b>447,228.00</b>	<b>349,494.00</b>	<b>1,168,390.00</b>	<b>320,000.00</b>	<b>1,488,390.00</b>
LESS: FY18 ROUND 2 EXPENDITURES	-	-	-	-	-	-	-
FY 18 ENDING AVAILABLE BALANCE / ROLLOVER TO FY19	190,540.00	181,128.00	447,228.00	349,494.00	1,168,390.00	320,000.00	1,488,390.00
LESS: FY19 ROUND 2 EXPENDITURES	(48,617.01)	(101,792.75)	(57,020.03)	(90,428.48)	(297,858.27)	(293,566.21)	(591,424.48)
FY19 ROUND 2 AVAILABLE BALANCE / ROLLOVER TO FY20	141,922.99	79,335.25	390,207.97	259,065.52	870,531.73	26,433.79	896,965.52
LESS: FY20 ROUND 2 EXPENDITURES	(182,743.38)	(79,076.16)	(373,435.12)	(166,955.93)	(802,210.59)	(41,596.25)	(843,806.84)
FY20 ROUND 2 AVAILABLE BALANCE / ROLLOVER TO FY21	(40,820.39)	259.09	16,772.85	92,109.59	68,321.14	(15,162.46)	53,158.68
LESS: FY21 ROUND 2 EXPENDITURES	-	-	-	-	-	-	-
FY21 ROUND 2 AVAILABLE BALANCE	(40,820.39)	259.09	16,772.85	92,109.59	68,321.14	(15,162.46)	53,158.68
<b>% OF ROUND 2 FUNDS EXPENDED</b>	<b>121.42%</b>	<b>99.86%</b>	<b>96.25%</b>	<b>73.64%</b>	<b>94.15%</b>	<b>104.74%</b>	<b>96.43%</b>

SUMMARY OF FUNDS: ROUND 3 (A/L: 20) - EXPIRES 12/31/20 (REVISED PER BACCC ALLOCATION WORKSHEET, 3/2020)	COA Location 2	BCC Location 8	LANEY Location 5	MERRITT Location 6	COLLEGE TOTALS	DISTRICT Location 1	TOTAL COLLEGE/DISTRICT EXPENDITURES
R3 BASE/INCENTIVE FUNDING ALLOCATION: JUL 2018-DEC 2020, REV. 3/2020	175,146.00	149,145.00	431,060.00	351,066.00	1,106,417.00	365,000.00	1,471,417.00
ADJUSTMENT TO R3 ALLOCATION PER BACCC MOU (RJV FUND)	-	10,000.00	-	5,000.00	15,000.00	-	15,000.00
<b>R3 ADJUSTED ALLOCATIONS PER BACCC MOU</b>	<b>175,146.00</b>	<b>159,145.00</b>	<b>431,060.00</b>	<b>356,066.00</b>	<b>1,121,417.00</b>	<b>365,000.00</b>	<b>1,486,417.00</b>
LESS: FY19 ROUND 3 EXPENDITURES	-	-	-	-	-	(6,016.00)	(6,016.00)
FY19 ROUND 3 AVAILABLE BALANCE / ROLLOVER TO FY20	175,146.00	159,145.00	431,060.00	356,066.00	1,121,417.00	358,984.00	1,480,401.00
LESS: FY20 ROUND 3 EXPENDITURES	(17,062.44)	(54,272.81)	(244,524.72)	(107,386.16)	(423,246.13)	(232,183.85)	(655,429.98)
FY20 ROUND 3 AVAILABLE BALANCE / ROLLOVER TO FY21	158,083.56	104,872.19	186,535.28	248,679.84	698,170.87	126,800.15	824,971.02
LESS: FY21 ROUND 3 EXPENDITURES	-	-	-	-	-	-	-
FY21 ROUND 3 AVAILABLE BALANCE	158,083.56	104,872.19	186,535.28	248,679.84	698,170.87	126,800.15	824,971.02
<b>% OF ROUND 3 FUNDS EXPENDED</b>	<b>9.74%</b>	<b>34.10%</b>	<b>56.73%</b>	<b>30.16%</b>	<b>37.74%</b>	<b>65.26%</b>	<b>44.50%</b>

SUMMARY OF FUNDS: ROUND 4 (A/L: 21) - EXPIRES 12/31/21 (PER BACCC ALLOCATION PER MOU (CABRILLO/PCCD)	COA Location 2	BCC Location 8	LANEY Location 5	MERRITT Location 6	COLLEGE TOTALS	DISTRICT Location 1	TOTAL COLLEGE/DISTRICT EXPENDITURES
R3 BASE/INCENTIVE FUNDING ALLOCATION: JUL 2019-DEC 2021	132,484.00	105,497.00	341,806.00	307,034.00	886,821.00	364,999.00	1,251,820.00
LESS: FY20 ROUND 4 EXPENDITURES	-	-	-	-	-	-	-
FY20 ROUND 4 AVAILABLE BALANCE / ROLLOVER TO FY21	132,484.00	105,497.00	341,806.00	307,034.00	886,821.00	364,999.00	1,251,820.00
LESS: FY21 ROUND 4 EXPENDITURES TO-DATE	-	-	-	-	-	-	-
FY21 ROUND 4 AVAILABLE BALANCE TO-DATE	132,484.00	105,497.00	341,806.00	307,034.00	886,821.00	364,999.00	1,251,820.00
<b>% OF ROUND 4 FUNDS EXPENDED</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>

SUMMARY OF FISCAL ACTIVITY ALL ROUNDS	COA Location 2	BCC Location 8	LANEY Location 5	MERRITT Location 6	COLLEGE TOTALS	DISTRICT Location 1	TOTAL COLLEGE/DISTRICT EXPENDITURES
TOTAL FUNDING ALLOCATIONS (ROUNDS 1-4)	628,427.00	566,027.00	1,588,762.00	1,281,792.00	4,065,008.00	1,403,889.00	5,468,897.00
LESS: ROUND 1 (A/L: 00-18) TOTAL EXPENDITURES TO-DATE	(120,745.99)	(120,371.00)	(349,633.61)	(304,924.29)	(895,674.89)	(385,912.50)	(1,281,587.39)

