

# PERALTA COMMUNITY COLLEGE DISTRICT CITIZENS' OVERSIGHT COMMITTEE MEETING

April 20, 2017  
**MEETING MINUTES**

Meeting Time: 4:00 pm to 5:30 pm

Location: District Conference Room 1, Department of General Services  
333 East 8<sup>th</sup> Street, Oakland, CA 94606

Committee Members (Present):

Michael Mills, Chairperson (District Support Organization), Zach Unger (Labor Organization), Debra Weintraub (Senior Citizens' Organization), John Caner (Business Organization),

Committee Members (Absent):

Chantal Reynolds (Community-at-Large)

PCCD Staff Present:

Jowel Laguerre (Chancellor), Christine Williams (Acting Vice Chancellor of Finance & Administration), Sadiq Ikharo, (Vice Chancellor of General Services), David Yang (Director of Fiscal Services), Laura McCarty (Director of Capital Projects)

Guests: Brandon Harrison, Vavrinek, Trine, Day & Co., LLP (Conferenced-in), Meryl Siegal (DAS Rep. Laney College), Eleni Gastis (Laney Faculty Senate), Sarah Carpenter, Christine Will (Laney Instructor), John Caner (Executive Director of Berkeley Association, BCC), Ted Anderson (New Media Journalist), Jose Flores (Instructor at Laney College), Sarah Carpenter (Laney Tower Newspaper), Judy Juanita (Instructor at Laney College), Brian Howey (Laney Tower Newspaper),

Minutes Recorded by: Richard Ferreira, Interim Executive Assistant, Finance & Administration

## **MINUTES:**

1. Call to Order (Chairperson Mills)

Meeting was called to order at 3:40 p.m.

2. Review of Agenda

**Motion to approve the April 20, 2017 agenda. Approved unanimous.**

3. Public Comment

Public commentary was accepted during the meeting regarding concerns from Laney College that there are cancellation of classes with fifteen (15) students, for example and that the District may have not put an emphasis in funding towards Academics with 25 smart classrooms. The District should operate in a way that makes other believe that Academics is important. The Committee acknowledged the Public's comments and agreed on the importance on Academics.

4. Review and Approval of Minutes from January 19, 2017

**Motion to approve the January 19, 2017 meeting minutes. Approved unanimous.**

5. Introductions

Meryl Siegal Instructor at here as the DAS Rep. for Laney College. Eleni Gastis here representing Laney College Faculty Senate. Ted Andersen local Journalist here for New Media Journalist. Sarah Carpenter here with the Laney Tower. Brian Howey here with the Laney Tower. Judy Juanita here English Instructor for Laney College. Jose Flores Instructor at Laney College.

6. Presentation of the Parcel Tax Audit (Vavrinek, Trine, Day & Co., LLP, Brandon Harrison)

Chairperson Mills read a statement from previous Chancellor, Wise Allen, dated June 7, 2012 on thanking the voters on the successful passage of the Parcel Tax ballot.

Independent Auditor's Report by Vavrinek, Trine, Day & Co., LLP (VTD) on Internal Control over financial reporting and on compliance and other matters based on an audit of financial statement performed in accordance with *Government Auditing Standards*.

Measure B Parcel Tax Fund for June 30, 2013, 2014, 2015 and 2016. The result of VTD's test disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

According to VTD, the results of tests indicated that the District expended the 2013, 2014, 2015 and 2016 Measure B Parcel Tax Fund (Election of 2012) proceeds in accordance with the voter approved ballot measure referred to as Measure B in the Election of June 2012.

VTD ensured all stated goals properly classified and approximately \$170,000 should not have been charged with Parcel Tax Funds. The District has reimburse the Parcel Tax Fund.

In Conclusion, with the exception of the questioned costs noted in the Schedule of Findings and Questioned Costs, the results of VTD's test indicated that, in all significant respects, Peralta Community College District has properly accounted for the expenses charges against the measure B Parcel Tax (Election of 2012) proceeds and that such expenditures were made for the purposes and activities authorized by the voter approved Measure B ballot measure.

The committee discussed a request for the staff to present to the committee goals, principles and targets with regards to the Parcel Tax within 30 days for the Committee to have a better understanding. Chairperson Mills made the request to Chancellor Laguerre who agreed to provide.

7. 2017-18 Budget approval timeline, including Parcel Tax revenues (Director Laura McCarty)

Director McCarty discussed the major projects underway. Update to Facilities and Technology Master Plan which is a yearlong process with follow ups to site visits and should be completed next year.

Under construction is the Laney College Best Center which we should be able to tour very soon. It is a sustainable building with a classroom with teaching labs around sustainability.

Laney College project under design is the Title IX Women's Athletic locker room to be on par with the Men's locker room.

8. Measure A Updates (Director McCarty)

COA Building is on schedule and is breaking ground of Phase I of the Liberal Arts Center in Spring 2018. Phase II will be the building in 2018.

BCC designing a remodel of the Milvia Building. Due to budget restrictions we are looking into phasing.

Merritt resurfacing of the Parking Lot and some ADA. Various sustainability projects going on including energy monitoring. Some Measure A bond funds go towards it.

9. Laney Leaks (Vice Chancellor Sadiq Ikharo)

Discussion on the old leaks and new leaks. Over time concrete membrane is failing due to stress from crack in the system. Previous years there was a draught in 2013 and 2014. However, heavy rains in the 2016 and 2017. The District is working with legal on the ongoing company that complete the work. An outside company is to come in and work with us. Testing to determine source of leaks during Spring Break and weekends to minimize impact on student learning.

Walkways have standing water coming out of the grout that now compromises the structure. The plan is to have these areas fixed by November 30, 2017 and be in ADA compliance. Scheduled maintenance comes from the General Fund and not Measure A Funds.

10. Update on members' recruitment

Due to continuous absence of Member-At-Large position filled by Chantal Reynolds it was inquired if the position status was vacant. It was requested that Richard Ferreira, Interim Executive Assistant reach out to Chantal Reynold and respond to members.

Three positions are currently vacant and it is possible the Board of Trustees may approve new members by the July 11, 2017 meeting. No applications were received from the Taxpayers Association.

11. Meetings for the coming Year (Chair & Committee/Action)

Special meeting (date to be determined) suggested to discuss 2017-18 goals.  
Scheduled for July 13, 2017, November 9, 2017 and April 12, 2018.

12. Announcements (All)

There were no announcements.

13. Closing Remarks

Meeting adjourned at 5:17 p.m.